

Lydden Parish Council

Summons, Notice of Meeting and Agenda

To all Members of the Parish Council: in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of **Lydden Parish Council** as follows.

Date & time	**Wednesday 4th November 2026 at 7.30 pm**
Venue	Lydden Village Hall, Canterbury Road, Dover CT15 7EX
Issued	28th October 2026

Irene Bowie
Clerk to the Council
clerk@lydden-pc.gov.uk

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The meeting is open to the press and public.

AGENDA

1.	**Apologies and Declarations**	
	1.1	Apologies for absence received and confirmed by the Council. Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting. Under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
	1.2	Declaration of Changes to the Register of Interests.
	1.3	To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
	1.4	Requests for Dispensations.
	1.5	Declarations of Lobbying.
2.	**Public comments and observations (maximum 15 minutes)** The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.	
3.	**Co-option of Parish Councillor/s** To consider candidates for co-option.	
4.	**Reports from external parties (if present)** Kent County Councillor, Dover District Councillor, Kent Police.	
5.	**Minutes of the Parish Council Meetings** To resolve that the minutes of the Parish Council Meetings held on 16th September and 5th October 2026 are taken as read, confirmed as a correct record and signed by the Chairman.	
6.	**Planning**	
	6.1	To table planning applications received for consideration.
	6.2	To table decisions by Dover District Council (DDC) since the last meeting.
	6.3	To table and validate Planning Applications dealt with since the last meeting.
	6.4	To table late planning matters.
7.	**To receive Reports**	
	7.1	Chairman's Report

	7.2	Clerk's Report (on matters not included in other agenda items)	
	7.3	Councillors' Report (on matters not included in other agenda items)	
	7.4	Allotments Report and Update	
	7.5	Village Hall Report and Update	
	7.6	Lydden Speedwatch	
	7.7	**Village Events**	
		7.7.1	Christmas 2026
		7.7.2	Remembrance Sunday 8th November 2026
8.	**Highways**		
	8.1	To receive the parish portal report.	
	8.2	To receive updates on the KCC Highways Improvement Plan.	
	8.3	To receive any other Highways matters.	
9.	**Finance**		
	9.1	To receive and authorise payments listed on the schedule (to be provided at the meeting).	
	9.2	Late Payment Request/s to be discussed for approval and payment.	
	9.3	To consider any requests for grants or donations.	
	9.4	To table any late financial matters.	
	9.5	To receive the bank reconciliation.	
	9.6	To consider the draft budget for 2027/28.	
10.	**To receive and consider the Dover District Town and Parish Charter**		
11.	**Correspondence**		
	11.1	To table items of late correspondence.	
	11.2	Items circulated or received:	
		11.2.1	Final Recommendations – Community Governance Review (Town & Parish Clerks) To note proposed changes to Lydden Parish Council. Nine Councillors reduced to seven Councillors
		11.2.2	Road Safety and Active Travel Newsletter – Issue 10
		11.2.3	Community Grant Scheme – Winter Round 2026/2027 – open now
		11.2.4	Major Change in Planning Application Process
12.	**Agenda items for the next meeting**		
13.	**Consideration of items to be taken in private (Exclusion of Public and Press)**		
	There are only a few reasons why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states: *"A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies."* It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, matters relating to staffing covered by the Data Protection Act, or to consider complaints against the council or a code of conduct complaint.		
14.	**To agree meeting dates for 2027**		
	Date of Next Meeting 2nd December.		

Notes on declarations of interest

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.