

Medstead Parish Council

Minutes of a meeting of the **Finance and General Purposes Committee** held on 28th June 2017
at 7.30pm at Medstead Village Hall.

Present:

Councillor Deborah Jackson (Chairman).
Councillor Peter Fenwick
Councillor Ken Kercher

Also present: Peter Baston, Clerk to the Council.

Action

17.26 OPEN SESSION

None were raised.

17.27 APOLOGIES.

Cllr Roy Pullen. Absence approved.

17.28 DECLARATIONS OF INTEREST

None.

17.29 MINUTES

- a) The minutes of the meeting held on **26th April 2017** were agreed by Cllr Kercher and seconded by Cllr Fenwick and signed by the Chairman as a correct record.
- b) No matters arising.

17.30 2017/18 FINANCE

- a) **Budget / Expenditure Review** - The revised forecast outturn was noted by the Committee, being in line with budget.
- b) **Pavilion Door**. The Clerk had previously been requested by the Maintenance Committee to source three quotes for a new door for the Sports Pavilion and an estimate (£500) had been factored into the outturn as agreed in 17.30(a) above. Clerk
- c) **Credit / Debit Card**. In line with the Standing Orders, the Clerk requested that a Council credit card be obtained to make ad hoc purchases to avoid the necessity of using a personal credit card for such items which is barred in the Standing Orders. This was approved by Committee. Clerk

17.31 TERMS OF REFERENCE

Some slight amendments were made to the Terms of Reference and a revised version would be brought to Full Council for approval.

Full Council

17.32 MEDSTEAD PARISH COUNCIL STANDING ORDERS

The Committee discussed the standing orders and this would be further reviewed at the next F&GP Committee meeting, prior to being brought to Full Council for approval. The Clerk was asked to recirculate both the existing version and the revised version to allow members to consider the changes to be made.

**F&GP
Committee /
Clerk**

The Committee discussed and compared the current Regulations to the NALC model regulations. This revised version would be taken to Full Council for approval.

17.34 MEDSTEAD PARISH COUNCIL – CODE OF PRACTICE FOR HANDLING COMPLAINTS

The Committee discussed The Code and agreed that no changes need to be made. This would be taken to Full Council for approval.

17.35 S106 FUNDING

CLlr Fenwick a discussion which had occurred at the recent EHATPC meeting regarding the lack of S106 information from EHDC and that there were many complaints across many parish & town councils. He reported that EHDC had said that additional staff had been taken on to overcome the issue.

Cllr Jackson further reported that at the Community Forum, EHDC Councillor Graham Hill had stated that all parishes would receive a spreadsheet breakdown of their respective S106 position.

Following a request to Wey Water after the previous meeting, they had provided further detail and it was agreed that a Grant of £50 would be awarded to Wey Water subject to Full Council agreement.

17.37 SETTLEMENT POLICY BOUNDARIES

Prior to the meeting, Cllr Kercher and Cllr Fenwick had circulated details of the proposed Settlement Policy Boundary Review Draft Methodology. Following discussion it was agreed that Cllr Fenwick would draft a response which would be sent by the Clerk to all EHDC Councillors.

Cllr Fenwick / Clerk

At the conclusion of the items on the agenda the meeting was closed at 9.10pm.

Signed.....Chairman

Date.....