

Minutes of the Parish Council Meeting held on Monday 14th May 2018 in the Village Hall

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Colin Wells	(CW)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 4 Members of the public

CM confirmed the meeting was being recorded and asked that should anyone have any objections to make themselves known.

AIRFIELD PLANNING APPLICATION – HAYFIELD HOMES

Mark Gaye of Hayfield Homes attended the meeting to give a brief presentation of their forthcoming Planning Application for 66 houses on the former Airfield in Stanton Harcourt and provide feedback of the Public Consultation Event which took place on 1st May.

Details of the proposed Application were given:

- 30% of Houses will be 2 bed, 40% 3 bed and 30% 4+ bed
- Proposed materials are brick and render
- Shelters to be retained as features
- A Play area
- Drainage feature
- Memorial to Airfield via Art Contribution

Issues highlighted by the PC included:

- Technology should be considered, ie broadband, ground source heating
- The Lower Windrush Valley Project were suggested to occupy the Community Hut (rhs present entrance)
- Maintenance of the grounds
- Sewers
- Water supply
- Proximity of site to the Landfill, smells.
- The requirement of a link road between the site and the Butts Piece site to minimise traffic through the centre of the village-joining Blackditch and the Northmoor road opposite the Cemetery.

Mark concluded that Hayfield Homes would continue to work on the application with a view to making the application in a couple of weeks, suggesting that further consultation may follow – CM requested that the application is not heard by Lowland in August, due to many people being on holiday in the period.

MIN REF	ITEM
18/053	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor
	Hilary Fenton (HF) WODC District Councillor

MIN REF	ITEM
18/054	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • CW owns property neighbouring Planning Application 18/01155/HHD
18/055	APPROVAL OF MINUTES OF 5th MARCH 2018
	<p>Amendments were made: Appendix A: JD proposed a change to the minutes to replace the word 'promised' – TG to action and represent the minutes for signature at the April meeting.</p> <p>The Minutes were approved.</p> <p>Matters arising: No response from BT regarding removal of phone box – CM to follow up.</p>
18/056	APPROVAL OF MINUTES OF 4th APRIL 2018
	<p>CW disputed the accuracy of the minutes. 18/047 4th para: CW expressed a view that any action that had been taken had delayed the project; this was vehemently rebutted by CM.</p>
18/057	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: No DC present It was confirmed that Steve Good has been re-elected.</p>
	<p>COUNTY: Nothing to report.</p>
18/058	PLANNING
	<p>Current Applications:</p> <p>APPLICATION NO: 18/00853/HHD PROPOSAL: Erection of single storey rear extension to replace existing conservatory and new side extension (to replace existing garage) to create additional accommodation over two floors. Construction of front entrance porch and ground floor rear bay window. Various hard and soft landscaping works and erection of detached three bay garage. LOCATION: Brookfield House Sutton Lane Sutton Comments had been made to WODC.</p> <p>APPLICATION NO: 18/00935/FUL PROPOSAL: Installation of biomass heating system within existing workshop, to include addition of flue, mobile conveyor and ash storage bin. LOCATION: Sheehan Recycled Aggregates Plant Dix Pit Tip Linch Hill Comments pending.</p> <p>APPLICATION NO: 18/00965/HHD PROPOSAL: Construction of single storey side extension LOCATION: Garden Cottage Blackditch Stanton Harcourt Comments pending.</p>

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	<p>APPLICATION NO: 18/01155/HHD PROPOSAL: Single storey extension to form an additional bedroom with en-suite bathroom LOCATION: 2 Burr Close Sutton Witney Comments pending.</p>
18/059	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
18/060	VILLAGE HALL CAR PARK
	<p>CM confirmed that a very generous donation of 36.5t of durable gravel had been delivered by Smiths. The gravel had been spread by Chris Hart, Martin Bruckner, CM, and GDB, - many thanks indeed and Dave Matheson kindly brought his tractor and completed the spreading of the gravel. Such help was much appreciated.</p> <p>Sleepers have now been installed at the entrance to prevent gravel drifting onto the pavement/road and to slow traffic. The PC would continue to monitor the efficiency of the sleepers at the entrance to the Village hall carpark.</p> <p>JD confirmed that he had mostly completed the plan of services in the car park, although still waiting for a response from Thames Water.</p> <p>TG reported details of possible funding from the Public Works Loan Board:</p> <ul style="list-style-type: none"> • Borrowing must be for capital expenditure only Amount • Maximum Term - 10 years or life span of an asset, in all other cases. Minimum term is 2 years • Interest Rates - Fixed interest rates are higher the longer the borrowing term. Fixed rates are typically 1.13% for borrowing over 5 years, 1.34% over 10 years, 1.64% over 15 years and 2.18% over 25 years. • Variable rates are available, which may change at one, three or six month intervals, for loans with a maximum term of 10 years. • Repayments are made half yearly, on dates of our choosing. • Approval to borrow must be sought from the DCLG via NALC/CALC prior to submitting an application to the PWLB. • Councils should only apply for borrowing approval when they are fully ready to take up the borrowing i.e. planning obtained. • When considering whether to apply for borrowing approval, councils should be fully open and transparent – details of the project and plans for borrowing and loan repayment must be available to residents from an early stage – i.e. discussed at open meeting, details on website, published in local newsletters. • When increasing the precept to fund borrowing, evidence of public support for this will be required for the loan application. • If successful, approval should take about 15 working days • Supporting Information Required for Approval: <ol style="list-style-type: none"> 1. Copy of full minute of the Full Council Meeting with the resolution to seek the Secretary of State's approval for the proposed borrowing 1. Copy of the Council's budget for the current year, and next year (if available), showing the provision made to meet the loan costs 2. Full report to include a breakdown of the proposed works, estimated costs, financial

MIN REF	ITEM
	<p>planning to fund the loan repayments and the steps/options to mitigate the risk of failure to repay</p> <ol style="list-style-type: none"> 3. Information on how the Council will afford the loan repayments, breakdown of funding resources, amounts to be used from reserves, and any increase of precept to fund the borrowing 4. If the Council precept is to be increased to cover the loan repayment - the amount and percentage of the planned increase related to the loan only (if possible how much increase for house holders at Band D) 5. If applicable, evidence of public support to increase the precept to cover the loan repayment (e.g. the result of any consultation). 6. Details of how local residents were consulted on the project and associated borrowing even if you are not increasing precept to fund the loan (e.g. newsletter/website/in the agenda of public meeting). <p>It was resolved that JD would finalise the plans with a view to presenting at the next meeting. Once the plan was approve quotations would be sought.</p> <p>TG would make further enquiries regarding funding from other lenders, including WODC</p>
18/061	MAINTENANCE
	<p>MJ confirmed that the repair to the zip wire would be discussed with John Woodward.</p> <p>It was confirmed the grass between the trees in Jubilee field had been trimmed. Mick Hill had trimmed the path on the Leys between the bridges. CM had cut the grass on the paths by the school.</p>
18/062	REPORTS FROM PARISH COUNCILLORS
	<p>JD enquired whether the PC had been invited to provide a flower display in the Church for the festival – it was confirmed that nothing had yet been received. JD kindly volunteered to undertake. (The Church has subsequently confirmed the Gala Flower Festival is taking place).</p> <p>GDB confirmed that OCC had carried out repairs to a manhole cover on the B4449.</p> <p>CM sought approval from the PC to meet with Phil Shaw of WODC Planning to discuss the potential of the developers of Butts Piece and the Airfield planning applications working together to ensure a link road between the two sites. It was agreed that CM could progress.</p> <p>JE expressed appreciation to Mick Hill for his continued good work.</p> <p>JE reported that the sign at the top of West End was looking unstable– it was suggested to report on FixMyStreet.</p>
18/063	FINANCIAL MATTERS
	<p>Cheques were circulated for signature.</p>

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18/064	CORRESPONDENCE
	TG reported that an email had been received from the Village Hall Committee Chair thanking the PC for sourcing the gravel and Dave Matheson for spreading.
18/065	OTHER BUSINESS (for information only)
	MJ requested that the Village Shop be discussed at the next meeting.
	NEXT MEETING
	The next Ordinary Meeting – Monday 4 th June 2018.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

No Questions.

APPENDIX B TO MINUTES: PLANNING APPLICATION COMMENTS

18/00853/HHD (Brookfield House, Sutton Lane)

The Parish Council have reviewed the above reference application.

Whilst we have no objections we would request that Builders and Contractors please drive slowly down Sutton Lane and that there is no parking on Sutton Lane.