

Tunstall Parish Council

Minutes of the Parish Council Meeting held on Monday 5 February 2018 in the Midwinter Room, St John the Baptist Church, Tunstall.

Present: Cllr Brian Cook (Chairman), Cllr Lee Burgess (Vice Chairman), Cllr Ian Davison, Cllr Mavis Hibben and Cllr Roger Sills, and Mrs W Licence (Clerk).

Also present were KCCllr John Wright, SBCllr Monique Bonney and SBCllr George Samuel

Cllr Cook welcomed everyone to the meeting and ensured that those present were aware of the emergency evacuation procedure.

REPORTS FROM MEMBERS OF THE PUBLIC

KCCllr Wright reported KCC is considering the budget and this will go out for consultation. Rural bus services are being scrutinised and there will be a reduction, rather than a cessation of services. Bus services are changing drastically with the introduction of ArrivaClick and some services will become demand led. The subsidised bus routes are very important for residents in rural communities and this only accounts for 3% of routes throughout Kent. Cllr Mike Whiting is now the cabinet member for Planning, Highways, Transport and Waste.

KCCllr Wright reported he has helped residents with enquiries about school transport and other issues as well as the Parish Council with Highway matters including obtaining an assurance that the work at Coffin Pond will be carried out. The Environmental Impact Assessment for the land south and east of Sittingbourne has been a concern for residents, it is something put forward by the developer and not in the current Local Plan. The Northern Relief Road and Southern Relief Road were put forward last May. The EIA now has the support of Swale Borough Council with the review of the Local Plan. The Kent Science Park would like a road from the motorway however Highways England does not like extra junctions on motorways and funding would be an issue.

Cllr Cook said the date of the Tunstall Road closure is wrong due to the work in Hearts Delight Road over-running. This is causing concern for users of the Village hall as well as parents taking children to and from school.

KCCllr Wright said he will contact Alan Blackburn, KCC Highways, to remove the sign until two days prior to the road closure.

SBCllr Samuel reported a motion was put forward at the last meeting of Swale Borough Council concerning air quality monitoring in respect of the A2 and Wises Lane. Residents have raised concerns regarding planning issues with particular concern about the new community hub at the Kent Science Park. There is still funding for grants.

Cllr Sills asked if a grant could be made towards the installation of a gully but the Village hall. SBCllr Samuel said he would give a grant to the project.

Cllr Bonney said the Planning Inspector recommended the Local Plan be reviewed in 2022, the Local Plan cost over £2,000,000 and took ten years to complete. The encouragement to take on more housing could mean a new garden city. Central Government has set new housing targets. Highways England does not like extra junctions on motorways even if the developer funds the work.

KCCllr Wright said just after the Local Plan was adopted the Government instructed that all Local Plans be reviewed after five years and that new sites might be added. The Government has changed how the housing need is assessed.

SBCllr Bonney said the Southern Relief Road will need housing to fund it. The review is for the transport issues as the Planning Inspector was concerned that if the infrastructure is not upgraded it would cause problems for the delivery of new housing.

Cllr Cook thanked everyone for their time and input.

1. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr David Nutting (holiday); apology accepted.
Apologies had also been received from KCllr Andrew Bowles and SBCllr Derek Conway: apologies accepted.

Cllr Cook reported that Wendy Harwood has resigned from the Council, Democratic Services has been notified and a Notice of Vacancy has been posted. Cllr Cook thanked Mrs Harwood for the work and support she has given to the Council.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 JANUARY 2018

Cllr Burgess **PROPOSED** to accept the minutes of the meeting of 3 January 2018 as a true record of the meeting; **SECONDED** by Cllr Davison: **AGREED UNANIMOUSLY**. Cllr Cook duly signed the minutes of the meeting a true record.

4. MATTERS ARISING FROM THE MINUTES

- Quotations have yet to be received for the watering of the planters.

ACTION: Cllr Burgess to obtain quote from Mossys for watering the planters and to obtain prices for purchasing a bowser and hiring a Gator.

- The litter picker has tidied the area near the memorial tree, the work in Sterling Road has been completed at the site.

Cllr Cook said the arrangements for the memorial dedications need to be finalised. There has been no response from the Village Hall Committee concerning their attendance to the memorial for Frank Panton.

- The 'No Flytipping' sign has been put up in the layby near Doves Croft and the one in Ruins Barn Road is due soon.

5. NEIGHBOURHOOD WATCH

Cllr Cook reported matters are being added to the website.

6. SPEED WATCH

Cllr Cook reported the roster for 2018 has been completed, the first session will be in April. Bredgar Parish Council have borrowed the equipment.

7. PLANNING

i.) Ref: 17/503200/FULL

Address: 87 Sterling Road Tunstall Sittingbourne Kent ME10 1SN

Proposal: Erection of a single storey rear extension (retrospective).

Appeal Reference Number: APP/V2255/D/17/3187546

It was noted that this application was refused permission by Swale and has gone to appeal.

ii.) Ref: 18/500287/SUB

Address: 120 Park Drive Tunstall ME10 1RL

Proposal: Submission of details pursuant to Condition 2 (External materials), Condition 5 (Foul and surface water disposal), Condition 6 (Hard and soft landscaping) and Condition 9 (Construction method statement) for planning permission 17/502544/FULL

Councillors noted the application.

iii.) Ref: 18/500508/NMAMD

Address: 1050 Cornforth Drive Kent Science Park Sittingbourne Kent ME9 8PX

Proposal: Non-material amendment: Reduction in area of building by 130 sqm, introduction of timber cladding panels to two bays, rationalisation of fenestration to coordinate with

structure & fire regulations, reduction of covered canopy by one bay (original application ref: 16/508518/FULL).

Councillors noted the application.

iv.) Any other planning matter received by 5 February 2018

Cllr Cook said an application for 32 Ruins Barn Road had been received too late for the agenda and will be considered at the next meeting.

8. FINANCE

Chq. No	Payable to	Reason	Amount
1255	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting	£15.00
1256	Mrs W Licence	Salary and Expenses	£191.82
1257	HMRC	PAYE	£49.60
1258	Jane Johnson	Litter picker invoice	£288.00
1259	Newington Parish Council	Share of KALC GDPR workshop	£5.00
1260	Streetlights	Replacement Lantern	£630.00
1261	Mossys	Replanting containers	£535.20

Councillors considered the cheques raised and Cllr Burgess **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Hibben: **AGREED UNANIMOUSLY**.

9. REPORTS FROM MEMBERS

Cllr Burgess reported the Five Parishes Opposition Group have had a meeting. A newsletter is being produced and could go out with the Parish Council Newsletter. The Council may wish to consider funding for the Five Parishes Opposition Group.

SBCllr Bonney reported that Hollingbourne Parish Council has agreed to join the group and help.

Cllr Sills reported he attended KCCllr Bowles's Funding Event and secured £405 towards the gully.

SBCllr Samuel said he would give a grant to the project.

10. HIGHWAYS

i) To receive an update

Cllr Hibben reported that KCC have confirmed that Coffin Pond wall will be repaired, the pond will be cleaned and maintained and a bell bollard erected during the closure of the road. KCC has confirmed that the signage has been erected by the new school and this needs to be checked. The signs by the old school are still in place.

Cllr Cook said the Council has been told the removal of the signs is not seen as a priority.

Cllr Hibben said it was agreed to wait regarding the traffic flow problems. The road signs still have not been cleaned.

Cllr Cook said a visit with Alan Blackburn, KCC Highways, needs to be arranged.

Action: Cllr Sills to contact Alan Blackburn and arrange a visit.

ii) To consider installation of gully by the Village Hall

Cllr Sills said grants have been secured from KCCllr Bowles and SBCllr Samuel towards the work and **PROPOSED** to accept the quotation of £2,500 from KCC to install the gully; **SECONDED** by Cllr Burgess: **AGREED UNANIMOUSLY**.

Cllr Davison **PROPOSED** the Parish Council should fund the balance of the cost of the work: **SECONDED** by Cllr Hibben: **AGREED UNANIMOUSLY**.

iii) To consider Air Quality Management Areas

Cllr Cook said concern has been raised by a resident about the traffic movements in the parish, especially HGVs and buses going to the Kent Science Park, and this may impact upon air quality. Air quality is currently being monitored on the A2 and in other parts of the Borough.

SBCllr Samuel said he would look into the matter.

11. FOOTPATHS

There was nothing to report.

12. ENVIRONMENT

Cllr Sills said the response from Gordon Henderson MP was not helpful, there are Defra guidelines in place, Swale oversees how they are carried out but there are still bad smells so the regulations do not work.

SBCllr Bonney reported there will be no spreading of primary and secondary paper sludge in the parishes of Borden, Bredgar and Tunstall. It is a voluntary and temporary agreement which will hopefully have a good impact for residents. However, organic manure may be used instead.

13. MAY FAYRE 2018

Councillors agreed not to progress this for 2018 but to consider it for 2019.

14. BATTLE'S OVER 2018

Cllr Cook said he would talk to a local resident in the parish about this.

Cllr Burgess suggested planting a tree and bricks from the Wienerberger brickworks near Ypres could be put around the tree.

ACTIOB: Cllr Cook to contact the local resident

15. PARISH COUNCIL NEWSLETTER

Cllr Sills reported the Newsletter may have to be in a different format to accommodate the articles. The final draft is due to go to the printers by the end of the week for a proof.

16. KALC COMMUNITY AWARDS 2018

Cllr Cook informed members that although it was agreed last month not to participate, nominations had been received and the matter has been called in by Councillors to consider nominations.

Councillors considered the worthy nominees and **AGREED UNANIMOUSLY** to present the award to Mrs Kate Hutchings.

ACTION: Clerk to ask High Sheriff to present the award and to invite groups to give a report to the Annual Parish Meeting.

17. CORRESPONDENCE

1. 05.01.18- FPOG: request for details of flora and fauna in parish- *circulated*
2. 05.01.18- KCC: Kent Minerals and Waste Local Plan (KMWLP) 2013-30 Consultation- *circulated*
3. 05.01.18- NALC briefing note for Data Protection Officer- *circulated*
NALC and KALC have said the Clerk cannot be the DPO. SLCC are looking into this and the Clerk will attend the Kent SLCC Branch meeting.
4. 05.01.18- Faversham Town Council: Agenda and minutes for the Faversham Local Engagement Forum- *circulated*
5. 05.01.18- SBC: Swale Joint Transportation Board Minutes- *circulated*
6. 08.01.18- KCC alert on doorstep criminals claiming to be from an Energy Company- *Circulated and added to website*

7. 10.01.18- Kent Police Rural Liaison Team report- *circulated*
8. 15.01.18- KCCllr Bowles's newsletter- *circulated*
9. 17.01.18- Kent PCC Newsletter - January 2018- *circulated*
10. 17.01.18- UK Power Networks severe weather warning- *Circulated and added to website*
11. 24.01.18- Email from resident regarding KSP expansion- *circulated*
12. 25.01.18- Notice of Tunstall Road closure: *Circulated and added to website*
13. 26.01.18- Tree and Pond Warden Activities and Training February- *circulated*

Cllr Hibben said this could be advertised to see if anyone is interested in becoming a Tree Warden.

ACTION: Cllr Burgess to ask a resident if he is interested.

14. 30.01.18- enquiry from resident concerning a Neighbourhood Plan and the Landscape Designation Review- *circulated*
15. 01.02.18- KALC Planning Conference-*circulated*
16. 01.02.18- KALC notification concerning the review of local government ethical standards by Committee on Standards in Public Life – *circulated*

18. ANY OTHER MATTERS ARISING

Cllr Burgess said Tunstall House has been sold. If the estate has not been sold as a whole, it might be possible to purchase some land for a village green or allotments.

ACTION: Cllr Nutting to research.

Cllr Hibben said the Council previously considered whether additional Councillors were needed following the boundary changes.

The Clerk said that the decision cannot be reversed within six months except by a special motion by five Members.

All Members present **AGREED UNANIMOUSLY** for the matter be on the next agenda.

Cllr Sills asked what the process is for selecting a new Councillor.

The Clerk reported a Notice of Vacancy has been posted giving electors fourteen working days during which to call a poll, if no election is called the Council can co-opt a new Member.

Cllr Cook informed Members a date has been set for the Frank Panton memorial dedication and the Committee Room of the Village Hall has been booked. There has been no response from the Hall Committee regarding numbers attending.

It was **AGREED UNANIMOUSLY** for Cllr Cook to purchase refreshments.

ACTION: Cllr Sills to obtain numbers of attendees from the Hall Committee.

19. STAFFING MATTERS

Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 and because of the confidential nature of the business to be transacted, the public and press were excluded from the meeting during the consideration of Staffing Matters

- i.) Clerk appraisal
- ii.) Clerk vacancy

20. DATE OF NEXT MEETING

Monday 5 March 2018, 6.45 pm, Midwinter Room, St. John the Baptist Church, Tunstall

There being no further business, the meeting closed at 8.40pm.

Signed as a true record of the proceedings

Chairman

Date: 5 March 2018