

Tunstall Parish Council

Minutes for the meeting of Tunstall Parish Council held on Monday 4 April 2016

Present: Cllr L Burgess (Chairman), Cllr I Davison, Cllr L Fincham, Cllr R Sills, Cllr R Spencer and Mrs W Licence (Clerk).

Also present were SBCllr Derek Conway, SBCllr George Samuel, Mr John Haddaway Neighbourhood Watch Co-ordinator and eight members of the public.

REPORTS FROM MEMBERS OF THE PUBLIC

Cllr Burgess thanked everyone for attending and opened the public time.

#1- The planning application for 66 Park Drive is going to committee, will the Parish Council go to the meeting?

Cllr Burgess said the matter will be discussed by the Parish Council.

SBCllr Conway said he will be addressing the Committee and will be asking for refusal and a site inspection.

#2- I am concerned about the tests for the lights at the new school and the brightness of the lights attached to the side of the building. I am also concerned about the cost and environmental impact of the hall lights being left on over the Easter holidays.

ACTION: Clerk to contact contractors.

#3- Can signs be put at the start of Ruins Barn Road so that lorries give way?

Cllr Burgess said that there are no restrictions on the road and that this is a matter of courtesy.

#4- Can a sign be put up at the back access of Ruins Barn Road stating it is a private road? There used to be one.

Cllr Burgess said that this is a civil matter.

#5- The school has been completed but a couple of shed have been erected, can they be painted to match the rest of the building?

ACTION: Cllr Fincham to liaise with the school.

1. APOLOGIES

Apologies had been received from Cllr E Senior (holiday) and Cllr A Spicer (personal): apologies accepted.

2. DECLARATIONS OF INTEREST

None were declared.

3. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 MARCH 2016

Councillors considered the draft minutes. Cllr Davison **PROPOSED** to accept the minutes of the meeting held on 7 March; **SECONDED** by Cllr Sills: **AGREED UNANIMOUSLY**.

4. MATTERS ARISING FROM THE MINUTES

There were no matters arising.

5. NEIGHBOURHOOD WATCH

Cllr Burgess welcomed John Haddaway, Neighbourhood Watch Co-ordinator to the meeting. Mr Haddaway informed the meeting of how Neighbourhood Watch works and he distributed information packs, stickers and security pens to Street Co-ordinators..

ACTION: Clerk to send Mr Haddaway contact details for the Street Co-ordinators.

Cllr Burgess thanked Mr Haddaway for attending and thanked the Street Co-ordinators for volunteering.

6. SPEED WATCH

i. To receive an update

Cllr Sills reported to Members that he had gone out with a team at 9am the previous week and many vehicles were travelling over 20mph but had slowed down when the drivers saw the Speed Watch team. This makes Speed Watch very worthwhile.

ii. To consider purchase of consumables for Speed Watch

Cllr Burgess said there was a need to buy clip boards and stationery for volunteers. **IT WAS AGREED UNANIMOUSLY** to purchase consumables for the Speed Watch volunteers to a limit of £20.

iii. To consider quote for Speed Watch jackets

Cllr Fincham did not take part in the discussion or vote on this item as his company had provided a quotation.

Councillors considered the quotation for extra jackets and it was **AGREED UNANIMOUSLY** to accept the quotation from CCS print.

7. KENT SCIENCE PARK

There was nothing to report

8. SCHOOL

i. To receive an update on the new school site

Cllr Burgess informed Members that pupils will start at new school on 14 April.

Cllr Fincham said that he has visited the new school and it is very impressive and something to be proud of.

ACTION: Cllr Fincham to liaise with the school and arrange a site visit for Councillors.

Councillors considered the sample of the brick which has been suggested to cover the Trief kerbing and **AGREED UNANIMOUSLY** to accept the proposal.

Councillors discussed the railings and agreed that the railings should be painted green.

ACTION: Clerk to contact contractor to request the pond railings be replaced.

ii. To receive an update on the old school site

Cllr Burgess said the old school site will go to auction on 3 May.

iii. Removal of road markings

Cllr Burgess informed Councillors that he has been asked by a resident to have the road markings outside the school removed.

Councillors agreed not to consider the matter until after the site has been sold and a planning application submitted.

9. PLANNING

i. Ref: 16/501251/LAWPRO

Address: Blenheim Tunstall Road Tunstall Kent ME10 1YQ

Proposal: Lawful Development Certificate (Proposed) for loft conversion with rooflights and rear and side dormers including mezzanine floor above loft accommodation.

Cllr Burges reminded Members that the Parish Council objected to this application in January 2016 due to overshadowing of neighbouring properties; loss of outlook; loss of privacy and amenity; it is out of keeping with the area; the size of the proposal is too large and there will be a detrimental impact on neighbours' quality of life. Nothing has changed.

Cllr Fincham **PROPOSED** to object to the application; **SECONDED** by Cllr Davison: **AGREED UNANIMOUSLY**.

ii. Any planning matter received before 4 April 2016

Ref:15/507311/FULL

Address: 66 Park Drive Sittingbourne Kent ME10 1RD

Proposal: New dwelling at land rear to 66 Park Drive (Revised Scheme).

Cllr Burgess told Members that this application is going to the Planning Committee on 7 April, the Parish Council objected to this application in October 2015. Councillors felt that nothing had changed and agreed that the previous objections still stood

ACTION: Cllr Burgess to speak at the Planning Committee.

10. NEIGHBOURHOOD PLAN

Deferred to next meeting.

11. REPORTS FROM MEMBERS

Cllr Fincham reported that there have been vans parking on the junction of Cromers Road and Woodstock and there is an issue with the yellow lines.

ACTION: Cllr Burgess to follow up.

Cllr Sills reported that the pot hole outside the church has been repaired four times and the hole is still there.

ACTION: Cllr Burgess to pursue.

Cllr Sills asked for an update of re-instating the finger post to the village hall.
Cllr Burgess said he has asked for this to be resolved and is waiting to hear back.

12. FINANCE

i. Accounts and Cheques raised

	Chq. No	Payable to	Reason	Amount
04.04.2016	1106	Mrs W Licence	Salary £222.32 Expenses £17.20 TOTAL	£239.52
04.04.2016	1107	Tunstall PCC	Hire of Midwinter Room: Parish Council meeting £15.00 + £2.50 under payment March meeting	£17.50
04.04.2016	1108	Steve Wakeling	Refurbishment of notice boards	£310.00
04.04.2016	1109	KALC	Subscription £335.88 Training £144.00 TOTAL	£479.88
04.04.2016	1110	Fasset Ltd	Room Hire, Kent Science Park 23.02.2016	£48.00
04.04.2016	1111	McCabe Ford Williams	Payroll fees	£39.00
04.04.2016	1112	Swale Borough Council	Election costs	£1074.53

Councillors considered the cheques raised and Cllr Spencer **PROPOSED** to sign the cheques; **SECONDED** by Cllr Davison: **AGREED UNANIMOUSLY**.

ii. To consider election recharge

Cllr Burgess informed members that Swale Borough Council are still wanting payment of the invoice.

Councillors **AGREED** to pay the invoice and to write to express their dissatisfaction with the service received.

iii. To adopt updated Finance Regulations

Cllr Burgess said that the Financial regulations have been updated using the NALC model finance regulations with monetary limits as per Tunstall Parish Council's existing regulations. **IT WAS AGREED** to adopt the updated Finance Regulations.

Cllr Burgess informed Members that a cheque for £452.28 has been received from the Transparency Fund to cover costs to the Parish Council for becoming compliant with the Transparency Code.

Cllr Burgess informed Members that a VAT refund of £655.14 has been claimed for 2015-16.

13. CORRESPONDENCE

1. 10.03.16 Rural Kent- Neighbourhood Planning Workshop Saturday 16th April 2016, 10.00am - 2.00pm at Lenham
2. 10.03.16 KALC Clerk Conference 14 June and Councillors Conference 13 July at Lenham
3. 11.03.16 newsletter from the Police and Crime Commissioner
4. 11.03.16- Email from Simon Foulkes concerning the old school site
5. 15.03.16- Joint Transportation Board minutes
6. 22.03.16- notification of success claim from the Transparency Fund
7. 23.03.16- Review of KCC Funded Bus Services
8. 29.03.16- Spring Matters~ Came & Co
9. 31.03.16- SBC Member Training on Building Control on Thursday 14 April at 7pm

IT WAS AGREED for the Clerk to attend the Clerk's Conference.

14. LITTER ISSUES

Councillors considered appointing a litter picker for the village. **IT WAS AGREED** to appoint a litter picker on a self-employed basis.

15. HIGHWAYS

Cllr Burgess said he reports pot holes via the KCC website and that he is concerned that the contractor is not repairing the problem properly.

ACTION: Cllr Burgess to contact KCC regarding the problem.

16. QUEEN’S 90TH BIRTHDAY CELEBRATIONS

Cllr Burgess suggested that the area behind the wall on the corner of Cranbrook Drive could be planted as a memorial for the occasion and that it would be paid for from his KCC Member’s Grant.

AGREED UNANIMOUSLY.

16. ANY OTHER MATTERS ARISING

There were no other matters arising.

There being no further business, the meeting closed at 7.50pm.

DATE OF NEXT MEETING

Wednesday 4 May 2016 at 6.45 p.m. in the Midwinter Room, St. John the Baptist Church, Tunstall

Signed as a true record of the proceedings:

.....Chair
Date: 4 May 2016