

## EAST SUTTON PARISH COUNCIL

<b>Date:</b>	Wednesday 5 <sup>th</sup> December 2018 at 8:00p.m.
<b>Venue:</b>	Filmer Hall, East Sutton
<b>Present:</b>	Cllrs: Tim Turnill (Chair), Malcolm Ireland, Graham Edmed, , Elizabeth May, Jonathan Worsfold. Clerk – Mrs Janet Burnett Cllr Karen Chappell-Tay Two members of the public

Cllr Karen Chappell – Tay reported

1. **Apologies:** None
2. **Declaration of Lobbying - none**
  - I. Declaration of Changes to the Register of Interests - none
  - II. Declaration of Interest in items on the Agenda – Cllr Turnill declared an interest in agenda items 14.1 and 14.2
  - III. Requests for Dispensation - none
3. Minutes of the meetings held on 3<sup>rd</sup> 2018 were agreed and minutes of 29<sup>th</sup> October to be carried forward
4. Training  
Chairmanship training 13/12/18 – 9.30 to 4.30 at East Malling
5. Data Protection – impact assessment to be carried forward.
6. World War 1 celebrations - Cllr Ireland reported
7. KALC – Circulated  
National CSSC Green Message - NCSC Annual Review 2018  
Farmers weekly article
8. Greensand Ridge – Cllr Chappell-Tay reported on this
9. Police Report – 0 crimes September 2018  
Ewatch circulated
10. Consultations  
Lower Thames Crossing
11. Standing Orders to be approved at the next meeting.
12. Highways  
Highways Seminar – Cllr Ireland reported  
Pot holes in Morry Lane
13. **Public transport - Big Conversation update - Bus Summit is scheduled to take place on the 30 October 2018**  
Community transport grant scheme circulated  
08/11-an invitation to join the working group for the Big Conversation Maidstone pilot
14. Planning - Cllr Turnill left the room for the Elm Cottage applications.
  - I. Recommendation made on:
    - i. 18/505770/FULL Elm Cottage East Sutton Road  
Demolition of outbuilding and erection of a two-story rear extension with two dormer windows and internal alterations to form new entrance lobby, kitchen diner, utility and ground floor WC with new bedroom and en-suite at first floor.

<b>The Parish Council resolved that this application be approved but do not wish to go to Committee</b>
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- ii. Reference: 18/505771/LBC Elm Cottage East Sutton Road  
Listed Building Consent for demolition of outbuilding and erection of a two-story rear extension with two dormer windows and internal alterations to form new entrance lobby, kitchen diner, utility and ground floor WC with new bedroom and en-suite at first floor.

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- iii. 18/505917 Luckhurst East Sutton Road ME17 3DT  
Demolition of existing buildings and erection of proposed attached part agricultural and equestrian building.

<b>The Parish Council resolved that this application be approved but do not wish to go to Committee.</b>
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- II. MBC Decisions  
III. Enforcement The Clerk updated the meeting

### 15. Finance

- I. Correspondence  
II. Income  
III. The following expenses were approved
- |                |         |                                       |
|----------------|---------|---------------------------------------|
| J Burnett      | 379.72  | Staff expenses – October and November |
| Came & Co      | 470.34  | Insurance                             |
| D/D            |         |                                       |
| EDF            | 76.26   | Street lighting                       |
| EDF            | 78.81   | Street Lighting                       |
| SVPC           | 78.00   | Room hire                             |
| RBL            | 50.00   | Wreath                                |
| Locum Clerk    | 48.75   |                                       |
| The Stone Shop | 420.00  | War Memorial cleaning                 |
| Satswana       | 180.00  | GDPR                                  |
| HMRC           | 7752.48 | Vat                                   |
| M Harris       | 150.00  | Grass cutting                         |
- IV. Bank Balances  
Unity 9111.28 1/12/18  
Nationwide 8161.70
- V. Bank Reconciliation to be approved  
VI. Budget 2019/2020 Street lights

### 16. Play Areas

- I. Weekly play area report  
II. Monthly play area report – nothing to report.  
III. The memorial bench has been placed in the Play area

### 17. Village Hall

- I. Cllr May reported

### 18. Correspondence

Mayor of Maidstone's Charity Performance of Snow White and the Seven Dwarfs Panto- 6 December

19. **Reports from members of the public.** This is purely an information slot and no action can be taken upon the matters raised during this session. Any action required will need written representation to the council.

### 20. Additional matters to be discussed at next meeting

### 21. Date of next Parish Council Meeting 9/1/19

### 22. Meeting closed 21:31