

Harby Parish Council Minutes

Ordinary Meeting

Thursday 23 July 2015 at Harby Village Hall

Start: 19:30	Finish: 21:30	Reference: 089/15
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<p><u>Councillors Present:</u> Richard Croft (RC), John Howard (JH), Caroline Nolan (CN), Stuart Parkin (SP), Jayne Rose (JR). Cllr Dobson (NSDC and NCC). <u>Clerk:</u> Lydia Smithson.</p>

Item	Title and Decision	Action Required
089/15/1	Apologies for absence. Cllr Quibell and Cllr Thursby. Cllr Clarke (NSDC).	-
089/15/2	Declarations of Interest (<i>in accordance with Localism Act 2011</i>) RC item 089/15/13 (Jowett's Wood) RC RT item 089/15/12 (allotment rent review). JH church land.	-
089/15/3	10 Minute Public Time a. Grass cutting still being missed in front of Millfield Close request to be cut up to Wigsley drain. b. Grass cutting opposite the school needed. c. Two local hedges need cutting back. d. Fly Tipping on Wigsley Rd. e. Thanks to Ann Taylor for the flowers in front of the village signs. f. Update from Cllr Dobson on the Wigsley Road (aerodrome) flooding - the drains are nearly cleared. Please check the roads when next raining to see if the problem is resolved.	LS contact contractor. LS contact NCC. LS contact owners. SP to report. RC. -
089/15/4	Approve draft minutes It was resolved to approve the following minutes: Extra-Ordinary (ref 082/15), Planning (ref 083/15), and Extra-Ordinary (ref 084/15), Annual Parish Council (ref 085/15), Ordinary (ref 086/15), Planning (ref 087/15 and ref 088/15).	LS upload.
089/15/5	Update on matters arising from the above minutes a. Repair of village notice-board completed. Thanks to Ken. b. Installation of benches on cycle track: The County Council have agreed to provide both benches and will install them later in the year, after the grass cutting season ends. c. Community resuscitation/defibrillator training event. LIVES training quote was too expensive. Training provider and date to be set. Cllr Dobson Suggested Newark Community First Aid. d. Painting of village sign located at Village Hall.	- LS. LS contact Newark Community First Aid. JR.

089/15/6	<p>Financial</p> <p>a. Budget update given.</p> <p>b. It was resolved to approve the bank reconciliation.</p> <p>c. It was resolved to approve the invoices (see page 3).</p> <p>d. Feedback from internal financial audit (CN) of 2014/15 accounts – Ok, no comments and 2015/16 to date - second signature required on bank reconciliation for 05/06/15.</p> <p>e. Update of banking signatories form was signed by JR.</p> <p>f. Sign change of bank account form from Business Reserve to a 90 Day Account (Medleys Will Account)</p>	<p>-</p> <p>-</p> <p>LS.</p> <p>RC sign reconciliation.</p> <p>LS.</p> <p>LS post form.</p>
089/15/7	The Risk Management Document was approved.	LS.
089/15/8	The Council's progress against current priorities was reviewed (see page 3). Setting new aims and objectives for the Council was deferred.	LS arrange separate meeting.
089/15/9	It was resolved to bind the last five years of printed minutes into a book.	LS.
089/15/10	It was resolved to ask the County Council to look at the Wigsley Road 'bus stop' to see if any remedial work is needed.	Cllr Dobson.
089/15/11	It was resolved to keep the meeting day on Thursdays.	-
089/15/12	Allotment rent review. It was resolved to increase the rent charges to £6 for plots under 115sqm and £12 for the plots over 115sqm. It was resolved to increase Jowett's Wood rental to £12. The rental increase will take effect from 2017.	LS notify tenants.
089/15/13	Update on Jowett's Wood boundary dispute A site meeting took place with JH and CN and the other party and the dialogue is ongoing to seek to resolve the dispute.	CN JH.
089/15/14	Discussion regarding maintenance of the grassed area outside the village hall (Wigsley Road side) Cllr Dobson to liaise with the County Council and LS to obtain a costing from the County Council as to how much the Parish Council would be paid to cut all grass verges in the parish.	LS and Cllr Dobson.
086/15/15	Consider notice of land to be registered on Church Rd between Glebe House and Church Farm. It was resolved to object to the registration.	LS.
086/15/16	<p>Correspondence (for information)</p> <p>a. Electoral Review of Nottinghamshire County Council boundaries.</p> <p>b. NSDC Statement of Gambling Policy Consultation</p> <p>c. Request for funding from the Citizens Advice Bureau. Declined.</p> <p>d. CVS briefing invite 12th Nov - 'fulfilling our commitment to the Armed Services Community'</p>	<p>-</p> <p>-</p> <p>-</p> <p>-</p>
	Summary of minutes for newsletter	LS.
089/15/17	Closed Session: Appraisal - Review, conditions and performance of Clerk.	LS.

Documents for payment

Payment to whom

NALC	New cllr training	£25.00
Continental Landscapes	May invoice 2 cuts	£108.00
Continental Landscapes	June invoice 2 cuts	£108.00
Clerk Quarterly payment	Payment 1 of 4	£225.00
SLCC	Annual Subscription	£48.00
Ken Hodder	Fixing the noticeboard	£110.00
		Total £624.00

Petty Cash

Post Office	Annual Audit Return	£6.45
Post Office	Book 2nd class Stamps	£3.24
Post Office	A4 paper	£4.55
		Total £14.24

Receipts

Natwest	Interest	£0.13
Natwest	Interest	£0.14
Natwest	Interest	£0.14
Natwest	Interest	£0.16
		Total £0.57

Current Objectives	Priorities of the Council 2011 – 2015	Progress since 2013
Reduce rural isolation	Increased broadband speed and reliability. Increase content on Council website. Develop village welcome pack.	National rural broadband being rolled out. New website to go live in 2015. Completed, maintained and available online.
Develop village facilities	Improve provision for young people. Improve the children's play area. Collaborate with and support local organisations.	New junior play equipment installed (£30,000). New toddler play equipment installed (£10,000). Over £5,500 awarded in community grants and financial support given to 7 community organisations and community projects, including a defibrillator.
Better local environment	Develop environmental and conservation projects. Reduce dog fouling. Set-up steering group for best kept village.	Unsuccessful in securing volunteers to progress this. Letters sent to residents when reported to the PC. Best kept village competition entered, two village tidies a year completed, bedding plants supplied for the village entrance signs and village hall.
Community safety	Work with police, NSDC, NCC to reduce parking and speeding problems. Initiate Neighbourhood Watch Scheme.	Speed indicator signs installed on Wigsley Road and Station Road. Advisory speed limit implemented by the school. Advertised in village newsletter but no residents came forward.