

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

A meeting of Exbourne with Jacobstowe Parish Council was held on:
Wednesday 26th April 2017 at 8:00pm in the Village Hall, Exbourne

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Rose Williams, Elizabeth Batson, Brian Cobb and Borough Councillor Lois Samuel

Parish Clerk: Zena Tett

Also in attendance: 0 members of the public

Business to be Transacted

120. **Apologies for Absence:** Cllr Lawson

121. **Minutes of the Last Meeting:** Cllr Blakeman proposed item 113.2 of the minutes of the meeting held on 29th March 2017 should be changed to read “flashing sign near the Playing Field” rather than “sign near the School”. These minutes were agreed and signed as a true record. Proposed by Cllr Williams, seconded by Cllr Hedley, all in favour.

122. **Public Speaking Time:** None

123. **Declarations of Interest:** Cllr Hedley, item 129.1 Burrow Invoices

124. **Matters Arising**

124.1 Neighbourhood Plan

A reminder of the Consultation Day to be held in the Village Hall on Saturday 6th May from 10am until 4pm. Cllrs Blakeman, Williams and Batson volunteered to attend in support.

124.2 Lengthsman Works

Cllr Williams explained the Lengthsman had carried out 3 days’ work to date at a cost of £450. He proposes carrying out further works on 1 day in May, and 2 days in June. Cllr Williams asked if it was worthwhile putting in a bid for further funding this Autumn for Lengthsman works during the winter months. Other options would be using the funding for a night landing site for the Devon Air Ambulance. Cllr Williams to meet with Toby Russell on site to determine if the playing fields would be a suitable location. Cllr Williams to liaise with the Playing Field Committee.

Action Cllr Williams

124.3 Village Flyer

Deferred to the next meeting.

124.4 Village Hall

Scaffolding has been erected and work commenced earlier today. A suggestion was made by the Village Hall Committee that the end wall should be re-pointed rather than rendered. Some Councillors felt the wall should be re-rendered to protect it from the weather as it remains a potential risk while exposed and maybe permission

would need to be sought from a planning perspective. Cllr Williams to investigate.

Action Cllr Williams

125. **New Items**

125.1 Queen's Commemoration

At a recent PCC meeting the local Church was informed from London that when the Queen was so very ill over the Christmas period it was decided a plan be put in place for her eventual death. The Church of England would like all Parishes across Britain to have a Commemoration Book placed in the local Church for this eventuality so that people can come and pay their respects and write in the book. A Service is already planned and will be sent to the Church immediately after her death and all flags should fly at half-mast. There is a suggestion that the funeral could be live screened in all Parishes if there is a venue suitable.

Cllr Williams mentioned an email from Bush Broadband asking to place a small radio on the gable end of the Village Hall and point it to some remote properties to the east of Exbourne to enable them to receive broadband at home. Cllr Blakeman explained he had asked Lorraine Agard for more information such as costs involved but is still awaiting a reply. The Clerk will write a further email to Lorraine to determine the cost of the Commemoration Book and put Village Hall wifi on the next Agenda. **Action Clerk**

125.2 Parish Councillor Vacancy

The Clerk explained the results of the notice would be in on 2nd May and the Council would be able to co-opt after this date if a by election had not been requested by parishioners. Any parishioner wishing to make an expression of interest should do so before the next meeting of the Council. **Action Clerk**

126. **Planning**

126.1 1119/17/HHO: Kingfishers, Woodhall, Exbourne EX20 3QZ

Householder application for change of doors for window unit in existing opening

Decision: Neutral

Comments: No comment

Proposed by Cllr Cobb, seconded by Cllr Batson, all in favour. **Action Clerk**

126.2 0474/17/LBC: Rosemary Cottage, Fore Street, Exbourne EX20 3RU

Listed building consent for replacement conservatory roof plastering and insulation

Decision: Support

Comments: The Parish Council has considered the application and would support the replacement of the conservatory roof to a zinc material.

Proposed by Cllr Cobb, seconded by Cllr Williams, all in favour. **Action Clerk**

126.3 APP/Q1153/W/16/3159610: Appeal – Meadow View Farm, Exbourne

Proposed rural workers live/work unit of accommodation

Comments: The Borough Council will be required to forward a copy of comments made at the planning application stage to the planning inspectorate. There is, therefore, no requirement to comment again at this time.

126.4 APP/Q1153/W/16/3159609: Appeal – Meadow View Farm, Exbourne

Proposed livestock barn

Comments: The Borough Council will be required to forward a copy of comments made at the planning application stage to the planning inspectorate. There is, therefore, no requirement to comment again at this time.

- 126.5 APP/Q1153/W/16/3165187: Appeal – Garden & Orchard opposite Downes Tenements, North Road, Exbourne
Proposed hybrid application comprising full application for a replacement garage, new vehicular access and driveway to garden and orchard with ancillary works to improve sightlines including moving retaining wall; outline application with some matters reserved for up to 3no. dwellings
Comments: The Borough Council will be required to forward a copy of comments made at the planning application stage to the planning inspectorate. There is, therefore, no requirement to comment again at this time.

127. Clerks Report

127.1 Correspondence

The following items of correspondence were discussed/reviewed.

- 127.1.1 Email: WDBC – notification that consent has been granted on application number 0149/17/TCA
- 127.1.2 Email: Parishioner – expressing dissatisfaction with the WDBC Planning website. Clerk asked to reply thanking them for contacting the Council on this matter and explaining that WDBC have been carrying out further works on their website and they may find it operating in a more user-friendly manner. The local ward member has also been made aware of their complaint. **Action Clerk**
- 127.1.3 Email: WDBC – Invitation to Community Safety Forum on 15th May 2017
- 127.1.4 Magazine: Healthwatch Voices
- 127.1.5 Posters/Leaflets: Learn Devon
- 127.1.6 Temporary prohibition of through traffic and parking from Terris Cross to Farthingland Cross, Exbourne from 4th May to 8th May 2017
- 127.1.7 Road Closure at Riverstone Farm, Exbourne from 7th August to 11th August 2017

127.2 Village Clock

The invoice for the Village Clock was discussed and it was decided the agreement with Smith of Derby would still be acceptable in light of the additional £100.60 VAT. As we can reclaim VAT, agreed. Proposed by Cllr Williams, seconded by Cllr Batson, all in favour. **Action Clerk**

128. Councillors' Reports and Items for Future Agenda

- 128.1 Cllr Williams said the quality of the maps sent by Highways regarding road closures were unacceptable. The Clerk was asked to write to DCC explaining parishioners are concerned they can't follow maps as they are not clear. **Action Clerk**

Cllr Williams questioned enforcement cases dating back several years and asked why action hadn't been taken before now. Cllr Blakeman explained reasons could be that the Local Authority will often only take enforcement action if the works are such that they would not approve the works or activities if a planning application were to be received, or if they are still working with the land owner to resolve issues. In addition, if the authority is convinced that immunity from enforcement has occurred due to the breach in planning control being ongoing for an extended period there would be no benefit in the authority taking action.

Cllr Williams is concerned about the content listed on the Hatherleigh.net website. She explained it is confusing for parishioners to see out of date information and the website editor must be asked to archive the information rather than leave it on

display. The Clerk was asked to send an email explaining the concerns of the Parish Council and that parishioners who visit the Hatherleigh.net website and view the information regarding old Parish Council documents, they may think it's the latest information available. The Parish Council requests that all historic information be removed from the website and placed in an archive folder clearly marked as such.

Action Clerk

Cllr Williams also asked if the new lighting on main road could be put on the next Agenda. **Action Clerk**

Cllr Williams said when the Parish Council meeting dates are decided for 2017/18 at the AGM she would notify Mark Sloman and let him know dates.

- 128.2 Cllr Hedley had received a complaint from a parishioner about the rubble and waste visible up on the road that goes to Broadwoodkelly. Cllr Hedley proposed the Clerk write to the owners of the land explaining the Parish Council had received a complaint regarding the tipping of hardcore and could they please let us know their intentions and whether the tidiness of the site generally could be looked at. This was seconded by Cllr Batson and all in favour. **Action Clerk**

129. **Finance**

129.1 Payments

The following payments were proposed by Cllr Cobb, seconded by Cllr Williams, all in favour. **Action Clerk**

129.1.1	Smith of Derby 3 year Service Agreement VAT	£100.60
129.1.2	The Burrow – Photocopying NP	
129.1.3	The Burrow – Photocopying NP	
129.1.4	The Burrow – Photocopying NP x 3 invoices totalling	£118.63
129.1.5	Village Hall – Parish Council Meetings	£75.00
129.1.6	Clerks Expenses	£38.55

129.2 Receipts

The following receipts were noted.

129.2.1	P3 Payment	£100.00
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129.3 Review of the bank balance

The bank balance as of 12th April 2017 statement was £11,237.55. Three cheques have cleared since the last statement amounting to £685.02 and one receipt of £100.00. There are four new cheques totalling £332.78 and two cheques outstanding giving the parish an actual balance of £10,904.77.

130. **Date of Next Meeting:** Councillors confirmed the date of the next meeting which will be the Annual General Meeting, scheduled for 8pm on 31st May 2017 in the Village Hall, Exbourne, followed by the Parish Council Meeting. Apologies Rose.

With no further business, the meeting closed at 9pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: **DATE:**