



Hoo Saint Werburgh and Chattenden Parish Council

**Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
Chatham, Kent, ME5 7QD
Telephone: 01634 868855
Email: clerk@hoopc.org**

To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 3rd July 2025 at 7.00pm at Hoo Village Hall.

Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

No matters arising.

5. Public Participation.

To discuss any questions received by members of the public.

6. Police and PACT Report.

To receive a report regarding police matters and the PACT.

7. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

8. Financial Matters.

a. To consider the monthly financial statement.

Financial Statement will be circulated in paperwork at PC meeting.

9. Clerks Report.

To receive the Clerks Report.

10. Chairman's Report.

To receive the Chairman's Report.

11. The Alliance of Hoo Peninsula Parishes.

Members are asked to consider the circulated report from the Chairman regarding the creation of the Alliance of Hoo Peninsula Parishes.

12. Ward Councillor Reports.

To receive a report from the Ward Councillors Sands, Pearce and Crozer.

13. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive a report from the Events Committee.

b. Environment Committee.

To receive a report from the Environment Committee.

c. Finance, Audit and General Purposes Committee.

The AGAR and supporting papers have now been submitted to the External Auditor.

14. Planning Matters.

a. Planning Applications Received.

MC/25/1109 - Oak Lea House , Lodge Hill Lane, Chattenden, Rochester, Medway

Construction of an oak mansard extension to replace the existing conservatory and a single storey extension to garage to replace the existing structure.

MC/25/1178 - 20 Gamelan Crescent, Hoo St Werburgh, Rochester

Construction of a replacement outbuilding to the side of the garden (revised roof design).

MC/25/0966 - 22A Walters Road, Hoo St Werburgh, Rochester, Medway, ME3 9JR

Extension to outbuilding to rear for conversion to independent supported living accommodation.

MC/24/2403 - Land to The South of Stoke Road Adjacent Yew Tree Lodge, Hoo St Werburgh, Rochester, Medway, ME3 9BH

Approval of the Reserved Matters of appearance, landscaping, layout and scale for the erection of 100 dwellings alongside associated landscape, works and infrastructure.

MC/25/1264 - 9 Gordon Road, Hoo St Werburgh, Rochester, Medway, ME3 9ET

Construction of a two-storey side and single storey rear extension - demolition of existing garage and conservatory.

MC/25/1255 - 10 Linton Dann Close, Hoo St Werburgh, Rochester, Medway

Construction of a single storey rear extension and new fishponds - demolition of existing timber patio area and fishpond.

MC/25/1190 - 58 Kingshill Drive, Hoo St Werburgh, Rochester, Medway, ME3 9JW

Conversion of garage to habitable room.

b. Planning Applications Decisions by Medway Council.

MC/25/1172

Net Tex Industries Hoo Marina Industrial Estate Vicarage Lane Hoo St Werburgh Rochester Medway ME3 9LB

Details pursuant to conditions 5 (SUDs) and 6 (Construction surface water management plan) on planning permission MC/22/0475 for construction of two replacement industrial units B2/E with associated landscaping and using existing access

Decision - Discharge of Conditions

MC/25/0986

6 Paddock Drive Hoo St Werburgh Rochester Medway ME3 9GQ

Application for a Lawful Development Certificate (Proposed) for the conversion of the loft into habitable living space, construction of a dormer to rear and roof lights to the front

Decision - Approval

MC/25/0923

Hoo Marina Industrial Estate Net Tex Industries Vicarage Lane Hoo St Werburgh Rochester Medway ME3 9LB

Variation of condition 9 on planning permission MC/22/0475 to allow industrial operations outside the hours of 08:00 to 18:00

Decision - Approval with Conditions

MC/25/0922

Tex Industries Hoo Marina Industrial Estate Vicarage Lane Hoo St Werburgh Rochester Medway ME3 9LB

Details pursuant to condition 4 (noise) on planning permission MC/22/0475 for Construction of two replacement industrial units B2/E with associated landscaping and using existing access.

Decision - Discharge of Conditions

MC/25/0444

Plot 1C And 1D London Medway Commercial Park James Swallow Way Hoo St Werburgh Rochester Medway ME3 9GX

Variation of conditions 1 (Ecology measures), 2 (Landscaping), 4 (Drainage), 5 (Cycles stands), 6 (Showers/changing) and 7 (Drawings) to allow for a minor material amendment to planning permission MC/18/1979 to reconfigure plot 1C into two separate plots comprising of plot 1C and plot 1D) with associated design and layout changes.

Decision - Approval with Conditions

c. Appeals.

No matters to consider.

d. Medway Council Local Plan.

To discuss and agree matters in relation to Medway Councils Local Plan.

e. Other Planning Matters.

To consider other planning matters.

15. Memorial Garden.

To receive a report on the Memorial Garden.

16. New Community Centre.

To receive an update for the new Community Centre.

17. Village Hall

To receive an update on the Village Hall from the Oversight Committee.

18. Date of the next meeting – Thursday 4th September 2025 – Chattenden Community Centre.