

# **Doddington and District Parish Council**

**17<sup>th</sup> November 2025**

**Commenced: 7.30 pm**

**Terminated: 9.15 pm**

**Present: Councillors Councillor Taylor (Chair)  
Councillors Cartwright, Clowes, Frodsham and Wilson**

## **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Moore.

## **2. DECLARATIONS OF INTEREST**

There were no declarations of interest from Members of the Parish Council.

## **3. MINUTES**

The Minutes of the proceedings of the Meeting of the Parish Council held on 15<sup>th</sup> September 2025 were approved as a correct record and signed by the Chair.

## **4. PUBLIC FORUM**

There were no Members of the Public in attendance.

## **5. REPORT FROM WARD COUNCILLOR**

Councillor Clowes reported on the following matters affecting the Parish:-

- (i) Whittakers Green Recyclables Ltd - ongoing burning of waste.
- (ii) Bridgemere School : Traffic Speed Issues
- (iii) Bridgemere Lane Trees – two trees had snapped in the first storm.
- (iv) The Bus Shelter (Hunsterson Road) – the bus shelter belonged to the Parish Council and was a registered pick up point for the GoTo bus service. The Chair had inspected the Notice Boards which were generally in good condition.
- (v) Airmens Memorial.

## **RESOLVED**

- (a) That the Clerk sends thanks to Bridgemere Garden Centre for their hospitality in providing hot drinks for all the attendees of the Memorial Service and the Cadets.
- (b) That Councillor Frodsham be authorised to commence the refurbishment of the Notice Boards.

## **6. TREE INSPECTION**

### **RESOLVED**

That consideration be given to the suitable replacement of the two trees on Bridgemere Lane, that have snapped in the storm.

## **7. GOVERNANCE**

### **RESOLVED**

That the IT Policy, as circulated with the Agenda, be approved.

## **8. FINANCE AND BUDGET 2025-2026**

The Parish Council considered a report of the Clerk and Responsible Financial Officer, on the following matters:

(i) Transactions

**RESOLVED**

That the following transactions, be approved:-

PAYEE/PAYER	DETAILS	RECEIPTS	PAYMENTS
Cheshire East Council	Precept - 2nd Instalment	£2,500.00	
Information Commissioner	Annual Subscription		£47.00
Diana Pinnell	Wreath	£30.00	
M Clough	Salary August 2025 and September 2025		£258.00
HMRC	PAYE August 2025 and September 2025		£64.40
Unity Trust	Monthly Service Charge		£6.00
Colin Bannister	Wreath	£33.20	
HMRC	VAT Refund	£452.51	
HugoFox	Email subscription		£2.99
HugoFox	Website subscription		£143.86
M Clough	Microsoft 365 Reimbursement		£84.99
Unity Trust	Monthly Service Charge		£6.00

(ii) Approval of Payments

**RESOLVED**

(a) That the following payments, be approved:-

(b) That a recent invoice from Scottish Power in the sum of £78.75, be queried via email, into which the Chair and Deputy Chair shall be copied.

PAYEE	DETAILS	£
Blakenhall Village Hall	Room Hire for November	£30.00
M Clough	*Salary October 2025 and November 2025	£242.84
HMRC	PAYE October 2025 and November 2025	£60.80

(iii) Budget Expenditure to 10<sup>th</sup> November 2025

**RESOLVED**

(a) That the following Budget Head expenditure to 10<sup>th</sup> November 2025, be approved:-

(b) That a new Budget Head for a Chair's Allowance, in the sum of £60.00, be approved, with delegated authority given to the Clerk to vire the funds.

Budget Head	Total	Budget Allocated	£ Difference
Clerk Salary and PAYE	£910.92	£1,850.00	£939.08
Office Expenses	£95.43	£101.00	£5.57
Information Commissioner	£0.00	£40.00	£40.00
Insurance	£214.00	£214.00	£0.00
Subscriptions	£253.96	£225.00	-£28.96
Internal Audit Fee	£100.00	£150.00	£50.00
Website/Emails	£290.85	£400.00	£109.15
Room Hire	£60.00	£210.00	£150.00
Street Lighting	£178.25	£225.00	£46.75
Projects (Grit Bin Investment/Bridgemere Lane Improvements)	£0.00	£660.00	£660.00
Remembrance	£0.00	£150.00	£150.00
Defibrillator Maintenance	£198.00	£250.00	£52.00

Payroll Provider	£42.26	£150.00	£107.74
Election Recharges	£0.00	£175.00	£175.00
Neighbourhood Plan	£0.00	£200.00	£200.00
RINGFENCED CIL	£660.00	£5,982.14	£5,322.14
	<b>£3,003.67</b>	<b>£10,982.14</b>	<b>£2,173.59</b>

**(iv) Explanation of Variances**

**RESOLVED**

That the sum of £50.00 from the Internal Audit Budget be transferred to the Subscriptions Budget.

**(v) Bank Reconciliation – 10<sup>th</sup> November 2025**

**RESOLVED**

That the following Bank Reconciliation as at 10<sup>th</sup> November 2025, be approved:-

<b>Bank Reconciliation 10th November 2025</b>	
<b>DODINGTON AND DISTRICT PARISH COUNCIL</b>	
<b>Financial year ending 31 March 2026</b>	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at 31st October 2025	£
Current Account (11290091)	£12,268.92
Less: any unpresented cheques	
Add: any unbanked cash	
<b>Net bank balances as at 10th November 2025</b>	<b>£12,268.92</b>
<b>The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows</b>	
<b><u>CASH BOOK</u></b>	
Opening Balance Current at 1st April 2025	£9,756.88
Add: Receipts in the year	£5,515.71
Less: Payments in the year	£3,003.67
<b>Closing balance per cash book [receipts and payments book] must equal net bank balances above</b>	<b>£12,268.92</b>

**(vi) Bank Statements**

**RESOLVED**

That the following Bank Statements, be received:-

- 30<sup>th</sup> September 2025

- **31<sup>st</sup> October 2025**

#### **11. NEIGHBOURHOOD PLANNING**

Councillor Clowes sought approval of recommendations made by the Neighbourhood Planning Steering Group in relation to approving the planning consultancy fees and precept budgeting.

#### **RESOLVED**

**That the quote from Urban Imprint, in the sum of £2,980.00 for the first 5 stages of work to review the existing Neighbourhood Plan, as detailed in their comprehensive quotation, be approved, the cost of which would be shared between the Wybunbury Combined Parish Councils in accordance with each Taxbase.**

#### **9. FORWARD PLANNING – BUDGET AND PRECEPT 2026-2027**

The Clerk presented a Budget and Precept Report for 2026-2027.

Members thoroughly deliberated the additional costs associated with the Neighbourhood Plan Review, and agreed that this was a necessary new Budget Head to ensure statutory protections were available against opportunistic, unplanned and/or unsustainable planning development.

#### **RESOLVED**

- (i) That the 2026-2027 Budget, as Appended to these Minutes, be approved;**
- (ii) That a Precept for 2026-2027, based on the Appended Budget, in the sum of £6,135.00 be approved;**
- (iii) That the Clerk be authorised to appoint an Internal Auditor for 2025-2026;**
- (iv) That the appointment of TP Jones Accountants, as the Parish Council's payroll provider for 2026-2027, be approved.**

#### **10. NOTICE BOARD ASSESSMENT**

This matter was discussed under Minute 5(iv).

#### **RESOLVED**

**That the report be noted.**

#### **12. PLANNING APPLICATIONS**

The Parish Council considered an update from Councillor Clowes on the following planning matters:-

- **New Planning Applications**

- (i) Application Reference Number: 25/3468/RES**  
**Location:** Land Off Hunsterson Road, Hunsterson, Cheshire East, CW5 7PT  
**Proposal:** Approval of Reserved Matters for Site 15 following Outline Approval 18/2153N - APP/R0660/W/19/3221564 - Outline application for development of 12 sites for residential development for 112 dwellings with means of access and layout included, but with all other matters reserved, for a 10 year phased release and delivery period and associated community betterment (parking overspill next to school, enhanced parking next to church permissive pedestrian paths, play space, public access, community orchard, educational contribution and affordable housing). [Re-submission of 16/5719N : addition of extra 2.81 ha of land and 10 no. dwellings]

#### **RESOLVED**

**That the Parish Council's objection and comments to this application, be submitted to Borough Planning Department.**

- (ii) Application Reference Number: 25/4349/PRIOR-6**  
**Location:** Lower Den Farm Den Lane, Wrinehill, Crewe, Cheshire East, CW3 9BX  
**Proposal:** Agricultural determination for the creation of a new road.

**RESOLVED**

**That Councillor Clowes to look into this application and advise the Parish Council further.**

- (iii) **Application Reference Number:** 25/4334/PRIOR-1A  
**Location:** 1, Boltons Cottage Checkley Lane, Checkley, Nantwich, Cheshire East, CW5 7QA

**Proposal:** Prior approval for proposed single storey rear extension extending 6m from original rear wall with a maximum height of 3.98m and an eaves height of 2.1m.

**RESOLVED**

**That Councillor Clowes to look into this application and advise the Parish Council further.**

- (iv) **Application Reference Number:** 25/3974/HOUS  
**Location:** 2, Lea Hall Barns Wrinehill Road, Wybunbury, Nantwich, Cheshire East, CW5 7NS  
**Proposal:** Rear extension to property

**RESOLVED**

**That the Parish Council raises no objections to this application.**

**• Comments submitted under the provisions of the Standing Orders**

**RESOLVED**

**That the comments submitted by the Parish Council under the provisions of the Standing Orders, for Minute numbers 12(v), (vi) and (vii), detailed below, be approved.**

- (v) **Application:** 25/2323/DSC  
**Location:** Fletcher's Pool Land To The South Of Bridgemere Lane, Hunsterson, Nantwich, CW5 7PN  
**Proposal:** Discharge of Conditions 3, 7, 8, 9, 10, 11, 12, 13, 16, 17, 18, 19, 21 and 22 on approval 21/6417N for change of use of land for the siting of 5 holiday lodges and ancillary works  
**The Parish Council submitted comments as detailed in the Report submitted with the Agenda**
- (vi) **Application Reference Number:** 25/3447/HOUS  
**Location:** Checkley Lodge Checkley Lane, Checkley, Nantwich, Cheshire East, CW5 7QA  
**Proposal:** Erection of extension to dwelling, alterations to outbuildings and associated alterations to landscaping.  
**The Parish Council did not submit any comments for this application.**
- (vii) **Application Reference Number:** 25/3719/CLPUD  
**Location:** The Small Holding Mill Lane, Blakenhall, Nantwich, Cheshire East, CW5 7NP  
**Proposal:** Lawful Development Certificate for proposed Side extension to existing dwelling-house  
**The Parish Council did not submit any comments for this application.**

**13. HIGHWAYS MATTERS**

Councillor Clowes updated the Parish Council on a number of highways matters including a request for bollards for Bridgemere Lane, and reports of potholes.

**RESOLVED**

**That the report be noted.**

**14. DATE OF NEXT MEETING**

Members noted that the date of the next meeting was 19<sup>th</sup> January 2026 at 7.30 pm at Blakenhall Village Hall.

**15. URGENT ITEMS**

There were no items which the Chair was of the opinion required consideras a matter of urgency.

**Doddington and District Parish Council  
Budget  
2026-2027**

<b>Budget Head</b>	<b>2026-2027 Budget</b>
Clerk Salary and PAYE	£1,950.00
Office Expenses	£50.00
Information Commissioner	£50.00
Insurance	£275.00
Subscriptions	£275.00
Internal Audit Fee	£150.00
Website/Emails	£300.00
Room Hire	£210.00
Street Lighting	£375.00
Projects	£500.00
Remembrance	£100.00
Defibrillator Maintenance	£250.00
Payroll Provider	£150.00
Election Recharges	£200.00
Neighbourhood Plan	£1,300.00
<b>TOTAL</b>	<b>£6,135.00</b>