

## BURTON LEONARD PARISH COUNCIL

Clerk: David Taylor,  
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### Minutes of the Ordinary of the Parish Council held on 27<sup>th</sup> November 2023 at 7.00pm Held at St. Leonards Hall, Burton Leonard.

**(2023-2024 – 063) Present** were, Cllr. Keith Townson, Cllr. Paul Bappoo, Cllr. Arthur Larry and Cllr. Cathy Kitchingham.

**(2023-2024 – 064)** Also present were David Taylor, Clerk. There were no members of the public.

**(2023-2024 – 065) Apologies** were received from Cllr. Fiona Barwick.

**(2023-2024 – 066)** It was **resolved** that the minutes of the meeting held on 12<sup>th</sup> October 2023 having been circulated for consideration beforehand were true and correct records. The Chair was authorised to sign them accordingly.

#### **Reports:**

**(2023-2024 – 067)** There was no report from Cllr Robert Windass from North Yorkshire Council.

**(2023-2024 – 068)** The Clerk **reported** that:-

1. Concerning the Parish Magazine: he had tried to communicate with the Editor of the PM but had not managed to speak with her yet. He was unsure what to put in the magazine. He was told by members that if there was no news then there was no need to draft copy. They suggested that he look at past copies of the PM.
2. He enquired if the members are receiving the emails he sends out. All members except Cllr Kitchingman said that they did. The Clerk will recheck the spelling of Cllr Kitchingman's email address on his system and send a test email.
3. He explained that North Yorkshire Council have requested that the Parish Precept demand is submitted by the end of August.
4. He asked what the bill from Scottish Water was in respect of.
5. He reported that he still has no access to Barclays Bank information as he is not on the mandate. He stressed that in order for him to be a Responsible Financial Officer he had to have control over the banking facilities of the Parish Council.

**(2023-2024 – 069)** The meeting considered the idea of a creating a community library in the village telephone box. The fundamental problem with this proposal is that the kiosk is still owned by BT and not the village, therefore it is not in the Parish Council's power to do this. It may be worth the person concerned looking at the possibility of suggesting that this scheme is run in the church.

**(2023-2024 – 070)** It was **resolved** that the Clerk can transfer the Website to another platform provider in order to make it easier to administer.

**(2023-2024 – 071)** The meeting **heard** that the drainage ditch on Limekilns Lane requires clearing.

**(2023-2024 – 072)** There was concern about the leaves on footways in the village not being cleared by NYC. Farm and Land should be asked to install the speed gates in the village

**Correspondence:**

**(2023-2024 – 073)** A letter to the Parish Council from local Citizens Advice was considered. It was **resolved** to defer this matter until Cllr Barwick is able to consider the letter as well.

**(2023-2024 – 074)** A letter to the Parish Council from Kate Dawson – NYC – containing feedback from the Commuted Sums and CILs session was considered. It was noted that this situation is still far from resolved as there are many inconsistencies in the way the system is managed and decided. The contents were noted. The Parish Council considered applying for funding in respect of benches on the village green – Cllr. Bapoo said that he would report back.

**(2023-2024 – 075)** A letter regarding a Campaign to Clean Up the River Nidd was received. The contents were noted.

**(2023-2024 – 076)** A letter regarding NYC Draft Housing Strategy Consultation The contents were noted.

**(2023-2024 – 077)** A letter regarding Self-build and Custom Housebuilding Register - consultation (PCs)

**(2023-2024 – 078)** A letter regarding a new local plan for North Yorkshire. The contents were noted.

**(2023-2024 – 079)** A letter regarding plans to develop household waste recycling centres. The contents were noted.

**Financial Matters:**

**(2023-2024 – 080)** The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

**(2023-2024 – 081)** A Bank Reconciliation / Income & expenditure report to the period 27<sup>th</sup> November 2023,(including all payments up to and over £100.00) was not available due to a lack of information held by the Clerk.

**(2023-2024 – 082)** A Spending v Budget report to the period 27<sup>th</sup> November 2023, was not available due to a lack of information held by the Clerk.

**Planning Decision Notices:**

**(2023-2024 – 083) Planning Enforcement Letter. 23-00230-BRPC15.** Flats House Scarah Lane Burton Leonard. HG3 3RS Non-compliance of re-planting condition - 22/03138/TPO. (Planning Ref: 22/03138/TPO). This matter was noted and the meeting heard that Cllr Bapoo is involved with this intervention.

**(2023-2024 – 084) Planning Decision Notification ZC23-02938-FUL.** Erection of 2no. glass roofed open sided canopies to the rear and side elevation. 1 Hymas Court Burton Leonard. Mr Martin Jackson. Application approved subject to conditions.

***NB- Planning applications.*** All Comments and returns from the Parish Council can be seen on the NYC planning portal. Please see the note below for the meaning of Return Options.

## BURTON LEONARD PARISH COUNCIL

Minutes – 27<sup>th</sup> November 2023

### Planning Applications:

**(2023-2024 – 085) Planning Application ZC23/03643/FUL** Demolition of existing garage, side extensions to be replaced with 2 no. side extensions. Installation of 16 solar panels to the southeast elevation main roof and air source heat pump to the south west elevation. Replacement doors and windows. 2 Pinfold, High Peter Lane, Burton Leonard. HG3 3RZ.

**(2023-2024 – 086) Planning Application ZC2-03808-TPO.** Beech tree (T1) within A1 of Tree Preservation Order 59/2015. Reduce canopy tending toward the east by 2m leaving a canopy spread to the east of 5m. etc. 4 Beck View Burton Leonard. HG3 3FF. Mrs S Hart.

**(2023-2024 – 087) It was confirmed** that the next Ordinary meeting of the Parish Council would be an ordinary meeting on Monday 8<sup>th</sup> January 2024 at 7.00pm.

**(2023-2024 – 088)** It was **resolved** to approve the schedule of meetings which appears at "**Appendix D**", below.

**(2023-2024 – 089)** The meeting closed at 9.15pm.

These minutes were recorded and prepared by the Clerk to the Burton Leonard Parish Council, David Taylor.

Signed as a true record by Cllr. Fiona Barwick, Chair.

Date:

These minutes are in draft form only and will not be classed as officially recorded minutes until ratified at the next meeting of the Burton Leonard Parish Council.

At the Ordinary Meeting of the Burton Leonard Parish Council held on **8<sup>th</sup> January 2024** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

**The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.**

**Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693**

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-  
**Option A** – The Parish Council has no objections.

**Option B** – The Parish Council objects on the planning grounds set out overleaf.

**Option C** – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

**Option D** - The Parish Council supports the application.

**Appendix "A" – Schedule of accounts approved for payment.**

- a. Clerks Salary
- b. PAYE - Clerk
- c. Standing Office Expenses
- d. Chess ICT

**Appendix “B” – Schedule of Forthcoming Meetings of Burton Leonard Parish Council:**

Monday 8 <sup>th</sup> <b>January</b> 2024	Ordinary Meeting. St Leonard’s Hall, Burton Leonard.
Monday 4 <sup>th</sup> <b>March</b> 2024	Ordinary Meeting. St Leonard’s Hall, Burton Leonard.
Tuesday 7 <sup>th</sup> <b>May</b> 2024	Ordinary Meeting, the Annual Meeting of the Parish Council and the Annual Village Meeting of Burton Leonard. St Leonard’s Hall, Burton Leonard.
Monday 1 <sup>st</sup> <b>July</b> 2024	Ordinary Meeting. St Leonard’s Hall, Burton Leonard.
Monday 2 <sup>nd</sup> <b>September</b> 2024 Leonard.	Ordinary Meeting. St Leonard’s Hall, Burton Leonard.
Monday 4 <sup>th</sup> <b>November</b> 2024	Ordinary Meeting. St Leonard’s Hall, Burton Leonard.
Monday 6 <sup>th</sup> <b>January</b> 2025	Ordinary Meeting. St Leonard’s Hall, Burton Leonard.

- **All** meetings that are held on the 1<sup>st</sup> Monday of the month unless otherwise stated at St Leonard’s Hall, Burton Leonard.
- **All** meetings start at 7.00pm unless otherwise advised. There will be a public participation session lasting 15 minutes prior to the start of each meeting.
- **Ordinary** Meetings will be held every other month. Extra Planning Meetings will be held where necessary.
- **Annual** Village Meetings will be held in succession before the Annual Meeting of the Parish Council.
- **There** will be six meetings per year unless more are required when extraordinary meetings may be called. These will be publicised on the Parish Council Website and the usual local noticeboards.
- **Please** check notice boards and the Parish Council website for changes to dates, times & venue.