

LENHAM PARISH COUNCIL

REPORT OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD IN THE COMMUNITY CENTRE
ON WEDNESDAY 17th JANUARY 2018 AT 9.05pm

PRESENT Cllr. R Greenwood, Chairman presiding.
Cllrs. M Ballard, M Cockett & A Walmsley.
Mrs. M McFarlane. (Clerk & RFO)

1. TO ACCEPT APOLOGIES FOR ABSENCE

Cllr. N Osborne (holiday) Cllr. C Huggens (family commitment)

2. DISCLOSURES AND CONFIDENTIAL ITEMS ON THE AGENDA

No disclosures or confidential items on the agenda.

3. ENVIRONMENT WORKS & PROJECT UPDATES

Cllrs. Scrivens, Walmsley, Greenwood and the Clerk will meet Lanes Group at Maidstone Road car park to discuss drainage works on Tuesday 23rd January. Dog and Bear management will be invited to attend as the car park has shared access.

Cllrs. Greenwood and Walmsley will meet with Thorneloe & Co to finalise the Ham Lane Allotment contract and long-term lease agreement. The contract will be signed at the February 7th meeting.

Cllrs. Ballard, Huggens, Greenwood and the Clerk will meet with KCC representatives at the library on Monday 22nd January to discuss the use of the office space above the library.

Cllr. Walmsley reported positive responses from the speed indicator device (SID) leaflet delivery.

The order for the device and five posts will be submitted. The Clerk will inform the insurance company to ensure cover for the equipment.

The Clerk will continue to correspond with the PCSO regarding incidences of anti-social behaviour.

4. ACCOUNTS

A pledge of £500 donation for the cemetery has been offered from a parishioner in memory of her husband.

Cllrs. will recommend to full council the expenditure of £700 (estimate) for the tree planting project at the cemetery. The cutting back of the trees along the boundary at no cost to the parish will proceed.

Replacement pads for the defibrillator in the Square will be purchased as a one-off donation.

The Clerk will research the HMRC guidelines for awarding Cllrs. expenses.

The Clerk left the room whilst a salary review was undertaken. Cllrs. recommend 36 hours per week at an hourly rate of £15.50. The amount takes into consideration the provision of the parish office situated at the Clerk's home.

5. CORRESPONDENCE

A request for a grant from the Summer Fun Club will be considered in the next financial year.

The meeting closed at 10.10pm