

Grewelthorpe Parish Council

You are hereby invited to attend the Annual General Meeting followed by the Ordinary meeting of Grewelthorpe Parish Council to be held on **Wednesday 24th May 2023** at **7:30 pm** in the cafe, Grewelthorpe Village Hall

The right to record, film and broadcast meetings of the Council is established under The Openness of Local Government Bodies Regulations 2014. Anyone intending to record, film and broadcast meetings must adhere to the Council's Rules for the Effective Management of Recordings at Meetings and give due notice of intent.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

Agenda

2324/001 To elect the Chairman for the forthcoming year 2023/2024.

2324/002 To elect the Vice- Chairman for the forthcoming year 2023/2024

2324/003 To note the signing of the Chairman's Declaration of Office

2324/004 To elect two representatives to the Yorkshire Local Council Association

2324/005 To accept Apologies for Absence

2324/006 Declarations of interest

- a) To receive any declarations of interest not already declared under council's code of conduct or members Register of Disclosable Pecuniary Interests
- b) To receive, consider and decide upon any applications of dispensation

2324/007 To confirm the minutes of the Parish Council Meeting held on Wednesday 29th March 2023 as a true and correct record and to confirm the minutes of the Planning Meeting held on Wednesday 12^h April 2023 as a true and correct record.

2324/009 To receive a report from our Ward Councillor

2324/010 Public Participation

Members of the public who wish to speak regarding items within the remit of the Parish Council may do so, although this is at the discretion of the Chairman. Time will be restricted to 10 minutes maximum unless the council decides otherwise.

2324/011 Financial Matters

- a) To approve the bank reconciliation and budget comparison for May 2023
- b) To approve the Schedule of Payments as below

28.4.23	K Pettitt (April Salary)	Salary and related costs	£	199.47
28.4.23	R Bareham (April Salary)	Salary and related costs	£	184.55
28.4.23	HMRC (Both)	Salary and related costs	£	82.60
28.4.23	YLCA	Membership/Subscriptions	£	219.00
28.4.23	YLCA	Training	£	50.00
28.4.23	Grewelthorpe Village Hall	Room Hire	£	62.50
28.4.23	Yorkshire Accounts	Office expenses	£	36.00
10.5.23	Ellie Bean	Misc.	£	660.00
25.5.23	K Pettitt (May Salary)	Salary and related costs	£	199.27
25.5.23	HMRC (Both)	Salary and related costs	£	83.00
25.5.23	R Bareham (May Salary)	Salary and related costs	£	184.35
25.5.23	K Pettitt (Expenses April, May)	Office expenses	£	59.00
11.5.23	Grewelthorpe Village Hall	Room Hire	£	12.00

- c) To certify Grewelthorpe Parish Council as exempt from external audit for fiscal year 2022-23
- d) To receive and note the Annual Internal Audit Report for 2021-22 included at page 4 on the Annual Governance and Accountability Return 2022-23
- e) To approve Section 1 - Annual Governance Statement 2022-23 for Grewelthorpe Parish Council on page 5 of the Annual Governance and Accountability Return 2022-23

- f) To approve Section 2 - Accounting Statements 2022-23 for Grewelthorpe Parish Council on page 6 of the Annual Governance and Accountability Return 2020-21
- g) To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.

2324/012 Governance

- a) To re-adopt the Risk Assessment for 2023/2024
- b) To re-adopt the Standing Orders for 2023/2024
- c) To discuss the appointment of an Internal Auditor for 2023/2024
- d) To arrange for a village walk-about to review the Asset Register
- e) To update the meeting on the latest commuted sums report.

2324/013 Insurance

- a) To agree the process for selecting the Insurers for the Parish Council for 2023/2024

2324/014 NYCC Highways

- a) To review the outcome of the onsite meeting with NYCC Highways on 28th February as per schedule 3 and to decide next actions.
- b) To discuss the situation with traffic on Foulgate Lane and to agree the approach to be taken with Area 6 Highways.

2324/015 Planning Matters

- a) To discuss planning application 6.18.139.L.FUL 23/01157/FUL Conversion of Agricultural Barn to create a dwelling at Oak Stile Farm, Grewelthorpe.

Any planning applications received before the date of the meeting will be discussed at the meeting.

2324/016 To receive information on the following ongoing issues and decide further action where necessary:

- a) To report on progress regarding the renovation of benches in the village.
- b) To update the meeting regarding the quotes received for the tidying up of shrubbery and saplings by the pond area and the quote received for the repair of the pond pump control mechanism.
- c) To update the meeting on the response from Admiral Taverns regarding The Crown ACV status and subsequent developments.
- d) To update the meeting on the outcome of the Quarry Fields Rental process and to sign the agreement.
- e) To update the meeting on the Pinfold Rental for 2023/2024
- f) To update the meeting on digital mapping.
- g) To update the meeting on the areas of grass cut by NYC.
- h) To update the meeting on discussions regarding car parking at the Village Hall
- i) To update the meeting on suppliers to repair the Children's Play Area
- j) To update the meeting on the status of the electronic Community Resilience Plan
- k) To update the meeting on the dog fouling signage in the pond area.
- l) To Update the meeting on the provision of flowers for the bus stop.

2324/017 To discuss items raised by Councillors.

- a) To discuss the pruning of the trees on the Green (CH)
- b) To discuss the state of the roads in the centre of the village (AH)
- c) To discuss the distribution of the excess mugs left over from the King's Coronation (SD).
- d) To discuss the street lighting at Wapping (AH).
- e) To discuss the position of the litter bin by the bus stop (AH).

2224/018 To confirm the dates of the next meetings.