

# HARTLIP PARISH COUNCIL

## MINUTES of the meeting held at Hartlip Village Hall on Wednesday 19 May 2021 from 7.30pm until 8.20pm

**Present:** Chairman: Cllr Graham Addicott OBE

Cllr Paul White  
Cllr John Davies  
Cllr Klaire Lander  
Cllr Paul Williams  
Cllr John Wright

Parish Clerk: Tracy Still

**Also Present:** Borough Cllr Alan Horton and Borough Cllr Richard Palmer

A communication had been received from Councillor Mike Whiting which the Chair presented to the Parish Council. In it Councillor Whiting thanked the residents of Hartlip for allowing him the privilege of representing them for the past four years on Kent County Council.

The item will be included in the June edition of the Forum.

The Chair informed Councillors that he had written to Cllr Whiting to thank him for all that he had done for the residents of Hartlip and Hartlip Parish Council.

**Action: Chair**

### **21/61 Apologies for Absence**

Absent without apologies: Cllr Peter Boundy.

Apologies had been received from County Councillor Mike Baldock.

### **21/62 Declarations of Interest**

The Chairman reminded Councillors of their duty to declare any interests.  
None were declared.

### **21/63 Confirmation of the Minutes**

The minutes of the monthly Parish Council Meeting of 14 April 2021 were proposed by Cllr Paul White and seconded by Cllr John Wright.

All Councillors in attendance at the April meeting were in agreement that the minutes were a true and accurate record.

The Chairman signed the minutes as required under the Local Government Act 1972 (sch.12).

## **21/64 Matters arising from the Minutes**

21/53

The Chair had provided an item for the May edition of the Forum advising residents that, after discussions and taking advice, the Parish Council had decided that it would not organise an event for The Great British Spring Clean this year in view of the Pandemic.

SBC contact details were provided for those wishing to take part independently in the national campaign.

21/54

The Clerk had contacted SBC regarding the frequency of the emptying of the rubbish bin in the Recreation Ground and was waiting to hear from the Environmental Response Team.

The Clerk will follow up this enquiry.

**Action: Clerk**

21/55 iii

Cllr Davies had obtained quotations for the cost of a salt bin ranging from £150 to £250 dependent upon size.

Cllr Wright advised the Parish Council that the SBC Joint Transportation Board would meet in June after which the Parish Council may be able to apply for assistance in provision of a salt bin.

## **21/65 Public Questions**

No members of the public were in attendance.

## **21/66 Parish Highways Improvement Plan**

The Chair had provided a piece for the May edition of the Forum advising how comments could be submitted regarding the published public consultation.

More than twenty letters of support had been received.

Three letters of objection had been submitted which prompted the need for the implementation of procedures by KCC Highways which has delayed final consideration of the matter by them and so delayed the scheme's implementation.

If approved, the scheme will reduce the speed limit on the Lower Hartlip Road, Munns Lane and Hollow Lane from 60mph to 40mph and in The Street from 30mph to 20mph.

The Parish Council will then reset the Highways Plan to investigate what may/may not be possible elsewhere in the village starting by looking at Mill Lane.

## **21/67 Police and Neighbourhood Watch Matters**

It was reported that boxes had been removed from a private recycling bin. There continued to be various scams. Residents are reminded to remain vigilant.

The Clerk had received a possible scam email via the Parish Council website. The Chair had instructed that KALC and Hugo Fox be consulted. KALC advised that the email had been received by another member council also. Hugo Fox indicated that the communication should be ignored and that they would look into the matter.

## **21/68 HPC Amenities: Councillor Reports**

- i. Recreation Ground  
The Vice-Chairman reported that the safety inspection was scheduled to take place in July.
- ii. The Parkland  
The Matlock Kissing Gate had been installed on 19 April 2021

A current grazier had contacted HPC to request permission to keep a donkey on The Parkland.

All Cllrs agreed to permit this request.

The Clerk will contact the grazier to inform them of the Parish Council's decision and request copies of all relevant documentation.

**Action: Clerk**

Cllr Wright reported that the water leak on the stop cock was still to be repaired and suggested that Peter Rayfield be asked to repair the leak by installing a stop cock and replacing the ball valve. All Cllrs were in agreement and the Clerk was asked to contact Peter Rayfield to request the work be carried out.

**Action: Clerk**

Permission had been received from SBC Tree Officer for removal of the leaning larch tree.

Cllr Williams had obtained a quotation of £900 for the work to be carried out.

Cllrs agreed to accept the quotation.

Work is due to take place on 21 May 2021. Cllr Williams will attend to provide access for the contractor.

Cllr Williams confirmed that the contractor had the necessary equipment and insurance.

The contractor had advised that a road closure and isolation of electricity would not be necessary.

**Action: Cllr Williams**

- iii. The Allotments.  
There had been no further developments regarding negotiations for the purchase of the allotments.

An allotment tenant had recently sold their property and would be leaving the village and vacating their allotment plot.

The Clerk will contact the tenant reminding them of Allotment Tenancy Agreement Para 4(e) and also that any paraphernalia such as wheelie bins, compost bins must be removed from the allotment plot.

**Action: Chair/Clerk**

#### **21/69 Other HPC Responsibilities: Councillor Reports**

- i. KALC  
The next KALC meeting is scheduled for 8 June 2021. James Freeman, Head Planner, SBC will be speaking at the meeting. Any questions should be submitted to KALC.
- ii. Hartlip Village Hall  
HVHMC Representative reported that HVHMC continues to keep abreast of all Covid-19 information and regulations.  
The Roadmap step starting 17<sup>th</sup> May 2021 enabled some Regular Hirers to return under strict regulations to ensure the facility remains Covid-secure. They must manage the car park, hall entry through to participants vacating the site. Environmental Health will be carrying out spot checks with the power to close a premises. Premises are then liable to fines. Not all hirers feel ready to return yet and, of course some may be unable to return if they have lost viability during the pandemic.  
HVHMC Representative site visit to a neighbouring property had put a stop to the excavating onto HVH Charity property. However the agreed drain had not been installed and unauthorised parking had continued. This will be discussed by HVHMC.
- iii. Highways  
Cllr Davies reported that a manhole cover in The Street had been rebuilt.
- iv. Footpaths  
Nothing to report.

#### **21/70 County and Borough Councillor's Reports**

Cllr Alan Horton reported that SBC had launched its Planning Enforcement Strategy and Charter on 19 May 2021 with green issues, e.g. electric car points, bicycle hire and car shares being highlighted.

Cllr Richard Palmer reported that the investigation into nuisance bonfires and toxic smoke in the Upchurch area which was affecting Hartlip residents continued to be postponed due to Covid-19 restrictions but evidence continues to be collected.

#### **21/71 Clerk and Finance Report**

The Chairman had received the draft documents prior to the meeting for checking and correction as per normal practice.

The Bank Reconciliation and Finance Report were presented to the Parish Council.

These were signed and dated by the Chairman.

Cheques were presented for signing.

T Still	Clerk Salary & Expenses April 2021	£ 237.03
L Robbins	Internal Audit Year 2020/21	£ 90.00
P Rayfield	The Parkland – Installation of Kissing Gate	£ 300.00
Came & Company	Insurance 01.06.21-31.05.22	<u>£ 808.51</u>
Total:		<u>£1435.54</u>

The Clerk had circulated the AGAR Bank Reconciliation, Variances and Reserves documents to Cllrs. These documents will be discussed, amended if required and authorised at the June meeting.

## **21/72 Planning Matters**

### **Applications received since the April Meeting.**

Application Ref: 21/501954/TCA

Application for removal and replacement of two dead cherry trees at Hartlip House, The Street, Hartlip.

**(No objection subject to any comments by Tree Officer)**

Application Ref: KCC/SW/0094/2021

SW/20/504848/R3

Details of replacement fascia boarding of a darker colour pursuant to Condition 3 of planning permission SW/20/504848 at Hartlip Endowed C of E Primary School.

**(No objections subject to the comments of the Conservation Officer)**

Application Ref: 21/501846

Removal of existing stables and erection of replacement stables, tack store, and creation of riding arena at Little Place Farm, Hartlip.

**(Objection)**

Application Ref: 21/502419

Erection of outbuilding to be used as a gym at Copper Beeches, The Street, Hartlip.

**(Objection)**

Application Ref: 21/502302

Section 73 – Application for Variation of condition 12 to allow for full-time year-round occupation pursuant to application SW/05/011 for – conversion to one 3 bed holiday home and ancillary parking at former Stables Building, Old House Farm, Old House Lane.

**(No objection)**

Application Ref: 21/502373/LBC

Listed Building Consent for internal alterations to the main house and external alterations to the landscape at Popes Hall, The Street, Hartlip.  
**(Under consideration)**

Application Ref: 20/501475

Revised details for the erection of 20 residential dwellings and associated car parking, hardstanding, landscaping and open spaces etc. on land to the rear of Eden Meadow, Newington.

**(Under consideration)**

- i. Enforcement  
It was reported:

Land adjacent to the M2 motorway, Warren Lane.

The caravan remains on the land. Dry weather conditions during April had presented an ideal opportunity to remove the caravan.

Other enforcement matters: no further developments

- ii. Conservation Area and Listed Buildings.  
Nothing to report.

#### **21/73 Correspondence**

None

#### **21/74 Information Items**

The Chair proposed that the Parish Council's social media engagement be discussed at a future meeting.

Cllr Wright confirmed that he had written to Highways England regarding the noise pollution from the surrounding motorways suggesting that spoil from current local works be used as a sound barrier. No response had been received.

Cllr Palmer confirmed that he would submit the same proposal to the Western Area Committee.

The meeting closed at 8.20pm.

The next Parish Council Meeting is to be held at Hartlip Village Hall on Wednesday 9 June 2021 at 8.00pm.

Signed .....

Date .....