

## BRANDON TOWN COUNCIL

Minutes of the Annual Brandon Town Council Cemetery Meeting  
held on Monday 8th August 2022 at Brandon Cemetery,  
Church Road, Brandon at 7.00pm

**Present:** Cllr S Skinner (Chair), Cllr S Annear, Cllr B Brabbs, Cllr P Etherington,  
Cllr J Hughes, Cllr V Lukaniuk, Cllr D Moore, Cllr P Ridgwell, Cllr N Vant

- 1 **APOLOGIES FOR ABSENCE** and approval of reason tendered.  
Cllr L Atkins, Cllr J Lloyd-Blackwell, Cllr D Palmer, Cllr C Whiteman,  
Cllr P Wittam – apologies accepted.
  
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interests.  
Cllr P Ridgwell – Non-Pecuniary interest - has exclusive rights, Cllr S Skinner –  
Non-pecuniary interest – Funeral Director.
  
- 3 **ACCOUNTS** to approve the payments for July 2022.  
Cllr Ridgwell queried payments being made to Richard Jackson Ltd and Evolution  
Town Planning.  
**Proposer:** Cllr S Skinner  
**Seconded:** Cllr P Etherington  
Resolution Record No: **BTC/59/08/Aug/22**  
**CARRIED:** Unanimous

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR JULY 2022.

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
28/06/2022	2022/1340	Church Institute	Hire of Hall for Council Meet.	£45.00	£0.00	£45.00	BACS
27/05/2022	IN370379	Aurora Ltd	Photocopier - Copies	£216.25	£43.25	£259.50	Direct Debit
21/06/2022	959861387	British Gas	Gas OSH	£61.43	£3.07	£64.50	Direct Debit
21/06/2022	M055 JC	BT	Phone OSH	£39.72	£7.94	£47.66	Direct Debit
22/06/2022	M031 5P	BT	Phone OSH	£33.70	£6.74	£40.44	Direct Debit
22/06/2022	6C32-0008	E.ON	Electric OSH	£149.73	£7.49	£157.22	Direct Debit
27/06/2022	755A-0002	E.ON	Electric Cemetery Yard	£220.78	£11.05	£231.83	Direct Debit
04/07/2022	A292-0010	E.ON	Electric Pillar 8 Market Hill	£63.83	£3.19	£67.02	Direct Debit
04/07/2022	755A-0003	E.ON	Electric Cemetery Yard	£0.78	£0.04	£0.82	Direct Debit
05/07/2022	6C32-0009	E.ON	Electric OSH	£145.55	£7.28	£152.83	Direct Debit
06/07/2022	5A54-0010	E.ON	Electric Pillar 9 Market Hill	£32.42	£1.62	£34.04	Direct Debit
06/07/2022	3E73-0011	E.ON	Electric New Yard	£116.50	£5.82	£122.32	Direct Debit
06/07/2022	1C56-0009	E.ON	Electric Christmas Tree Pillar	£21.76	£1.09	£22.85	Direct Debit
02/07/2022	10723874	Wave - Anglian Water	Water Cemetery Yard	£48.58	£0.00	£48.58	Direct Debit
06/07/2022	116709	Cranberry Comms.	Microsoft 365 Subscription	£106.09	£21.22	£127.31	Direct Debit
18/07/2022	1660917	Everflow Water	Water OSH	£38.04	£0.00	£38.04	Direct Debit
25/07/2022		Creative Pension Trust	Pensions - July	£546.11	£0.00	£546.11	Direct Debit
28/07/2022	1178310	West Suffolk Council	Trade Waste	£69.32	£0.00	£69.32	Direct Debit

Signed.....

05/07/2022	2104	Blazetech Fire	Annual Fire Ext. Service	£218.75	£43.75	£262.50	BACS
06/07/2022	K48990	Ernest Doe & Sons Ltd	Blades & Cons. Mowing Equip.	£201.21	£40.24	£241.45	BACS
07/07/2022	SINV01858648	Ian Smith Group Ltd	Toilet Paper	£12.90	£2.58	£15.48	BACS
21/07/2022	SINV01860213	Ian Smith Group Ltd	A4 Paper - Events	£35.20	£7.04	£42.24	BACS
07/07/2022	349	Brandon Electrical Sers.	Annual PAT Testing - OSH	£97.56	£19.51	£117.07	BACS
07/07/2022	350	Brandon Electrical Sers.	Annual PAT Testing - Yard	£54.99	£11.00	£65.99	BACS
12/07/2022	3754 AHT457	Travis Perkins Ltd	Paint - Bollards on Market Hill	£18.40	£3.68	£22.08	BACS
13/07/2022	3754 AHT569	Travis Perkins Ltd	Paint - Bollards on Market Hill	£22.00	£4.40	£26.40	BACS
18/07/2022	3754 AHT880	Travis Perkins Ltd	Toilet Transport - QJ Event	£40.00	£8.00	£48.00	BACS
13/07/2022	SM25792	Rialtas Business Sols.	Annual Software Support	£270.00	£54.00	£324.00	BACS
18/07/2022	871267	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
25/07/2022	536881	Richard Jackson Ltd	New Cemetery Fees	£5,910.00	£1,182.00	£7,092.00	BACS
26/07/2022	3074	Evolution Town Plan.	New Cem. Fees 5/5 to 26/7	£886.75	£177.35	£1,064.10	BACS
29/07/2022		Mr G Cock	Reim. Urn, Postage, Water	£90.33	£17.67	£108.00	BACS
29/07/2022	57156	Chase Timber Products	Stain for Planters	£7.89	£1.58	£9.47	BACS
29/07/2022	242076	Fengate Fasteners Ltd	Paint, Brushes & Consumables	£275.24	£55.05	£330.29	BACS
31/07/2022		Finevale Service Station	Fuel	£187.67	£37.53	£225.20	BACS
05/08/2022		HMRC	NICS	£2,293.19	£0.00	£2,293.19	BACS

#### 4 ISSUES RAISED DURING THE TOUR OF THE BRANDON CEMETERY

The assembled Councillors viewed the new cremation plots which have now matured. They then proceeded to the churchyard where the Clerk explained that the holly tree adjacent to the southeast transept was planned to be removed by the appointed contractors. The assembly then discussed the issue of the lime trees adjacent to the nearby cottage where the Clerk again explained that he had been in contact with the occupier regarding the growth impinging on his roof.

This concluded the tour of the cemetery/churchyard but Councillors wished to look at the cemetery boundary wall which had been damaged by a motor vehicle at some point. The majority of the damaged wall was primarily the responsibility of the householder but Councillors suggested that a contribution be made to the repair of the wall as part of it was the cemetery boundary wall.

- 5 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman – None.

The meeting closed at 7.28pm

Signed.....