

**MARSHAM PARISH COUNCIL**

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON  
MONDAY 8 MAY 2017 on the rise of the Annual Parish Meeting at MARSHAM VILLAGE  
HALL**

**PRESENT**

Mr C Hensby - Chairman

Mrs V Allen  
Mrs L Willcocks  
Mr B Parke

Mr D Grapes  
Dr John Bailey  
Mrs B Warman

**Also present:**

POLICE                None  
PUBLIC/PRESS      4 members of public  
CLERK:                Nicola LeDain  
DISTRICT / COUNTY REPRESENTATIVES: None present

The clerk took the Chair.

**1. WELCOME AND APOLOGIES FOR ABSENCE**

1.1 Everyone was present.

**2. DECLARATIONS OF INTERESTS**

2.1 There were no interests declared.

**3. ELECTION OF CHAIRMAN**

3.1 Mr Colin Hensby was duly elected as Chairman for the ensuing year.

Mr Hensby took the chair.

**4. ELECTION OF VICE-CHAIRMAN**

4.1 Mrs Brenda Warman was duly elected as vice-Chairman for the ensuing year.

**5. MINUTES**

5.1 The minutes of the meeting held on 10 April 2017 were regarded as an accurate record and signed by the Chair.

**6. POLICE MATTERS**

6.1 The annual report had been received from PC Grieg Shepherd. He would be attending the next meeting of the Parish Council to answer any questions.  
6.2 Mr Hensby reported that the police had been informed of a recent vandalism to the newly thatched shelter on the green. He was still awaiting information from the police regarding this. The Council AGREED that the vandals should be pursued by the Police for the cost of the repairs.

**7. REPORTS FROM DISTRICT / COUNTY COUNCILLORS**

7.1 No councillors were present but the clerk reported that Cllr David Harrison had been successful in retaining his seat on County Council in the recent elections.

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### 8. ADJOURNMENT FOR PUBLIC TO SPEAK

- 8.1 A resident commented that a few years ago there were grants available which would have paid for the re-thatching of the shelter.
- 8.2 More discussion was held on the vandalism of the shelter and it was suggested that the police and crime commissioner was contacted. It was deeply concerning and upsetting that this had happened so soon after the shelter being re-thatched. Luckily Kelly Thatching was able to rectify this quickly at a cost of £250, but they would need reimbursing soon.

### 9. COMPOST SITE – WOOD FARM & ENVIRONMENT AGENCY

- 9.1 There had been one report made on 10<sup>th</sup> April 2017 which was unsubstantiated because the wind direction did not correlate with the location of the report and other potential sources of odour were identified.

### 10. VILLAGE HALL

- 10.1 Mrs Lesley Willcocks reported that spring gardening had taken place as well as a new lick of paint for the kitchen. The fire extinguishers have all been checked and tested with a need to purchase two foam extinguishers. Quotes are also being sought for the car parking area. There would be several fundraising events taking place such as a garage sale, fish and chip night and a games night which would include camel racing! The next meeting would be held on 10<sup>th</sup> May 2017.

### 11. PLANNING MATTERS

- 11.1 There had been a planning application received since the publication of the agenda which related to;
- 20170699:** Top Farm, Kittles Lane: Part agricultural change of use (AG to D2) for six log cabins, siting of a canopy and fire-pit for café use, use of a tractor shed for entertainment events, and use of the site for hosting up to 20 weddings per annum (retrospective).
- 20170670:** Top Farm, Kittles Lane: Increase from 45 to 48 designated pitches, stationing three shepherd huts (Emilia, Eliza and Florence) and replacing one caravan with stationing of a new shepherd hut (Neptune) in accordance with conditions for planning permission 20061256 (retrospective).
- 20170671:** Top Farm, Kittles Lane: Part agricultural change of use to 3 pitches for siting shepherd huts (Goldilocks, The Three Bears, and Aquarius) as holiday accommodation (retrospective).
- The Council were concerned about the noise that the weddings could create as well as the disturbance to livestock. It was thought that there were restrictions about noise (times, licences etc.) as there had been a previous firework party which had caused considerable distress. It was also unknown if neighbours had been consulted through any means as the access was via a small lane past other properties. The Council asked the clerk to contact Broadland District Council with the queries.
- 11.2 The Council considered a proposal made by Broadland District Council to view planning applications online only rather than the clerk receiving a hard copy. Although this would be something that may be considered in the future, the Council **AGREED** to remain with the hard copy for the time being.

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### 12. FINANCE

- 12.1 The balances of the accounts were noted as 30<sup>th</sup> April 2017 as follows;  
Community account: £15798.21  
Business Money account: £2007.74
- 12.2 Payments agreed as follows;  
Nicola Ledain: salary £127.72 (paid by standing order), expenses of £15.00 (Chq No 159)  
HMRC: £31.80 (Chq No 160)  
Kelly Thatching (shelter): Richard Kelly - £3000, Alex Kelly - £2000 - Both paid by bank transfer  
TT Jones: £370.64 (Chq 161)  
S&M Supplies: £31.15 (Chq 162)

### 13. AMENITIES MATTERS

- 13.1 There were no matters discussed.

### 14. ALLOTMENTS

- 14.1 The clerk was asked to chase for any allotment payments that were outstanding.

### 15. HIGHWAYS MATTERS

- 15.1 The cost for the electricity for the month of May was £98.10.  
15.2 A pot hole had appeared in Allison Street near White House Farm.  
15.3 The turning bay in Old Norwich Road should be kept clear however there had been cars parked there and the clerk was asked to contact Chris Meyes.  
15.4 Signs on A140 needed cleaning and it was suggested to contact Highways.

### 16. PUBLIC RIGHTS OF WAY

- 16.1 There were no matters raised.

### 17. CORRESPONDENCE

- 17.1 There was no correspondence to consider.

### 18. ANY OTHER BUSINESS

- 18.1 The clerk reported that she would be on holiday from Saturday 20<sup>st</sup> until Sunday 28<sup>th</sup> May.

### 19. ITEMS FOR NEXT AGENDA

- 19.1 To approve the accounts and sign the annual return.  
19.2 To update on the speed signs.

### 20. DATE OF NEXT MEETING

- 20.1 12<sup>th</sup> June 2017

**Meeting ended at 9.05pm**