



Marsham Parish Council

DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 13th OCTOBER 2025 AT 7:00PM IN MARSHAM CHURCH

Email: marsham_pc@outlook.com

PRESENT

Mr C Rouse (Chairman), Mr C Hensby (Vice Chairman), Mr P Gladden, Mrs P Baker, Mr M Childerhouse, Cllr S Catchpole, Mr P Winter

APOLOGIES: None

Public Participation: 0

Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Minutes of the meeting held on the 13th September 2025 agreed a true account of record and signed by the Chairman.
4. **MATTERS ARISING – A) Casual Vacancies** The Council Co-opted Mr Paul Winter as their newest member of the Council and relevant papers were signed. **B) Clerk Recruitment** – Advertising continues with one promising application already received. Working group agreed and interviews to be arranged by the Chair. **C) The Council** were advised on the requirements for a laptop upgrade – Broadland enquiries for donation.
5. **PUBLIC PARTICIPATION** – None
6. **REPORTS FROM POLICE** – [Aylsham](#) | [Your area](#) | [Norfolk Police](#) | [Norfolk Constabulary](#) The Council were advised there was a SNAP meeting due soon in Aylsham and dates to be shared
7. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council were advised that the Community Grant from Broadland for the old school site had been approved and will be used for essential upgrades to the windows and electrical fittings a total of £15,000 was awarded. The Council were advised that that County Council Elections for Councillors and new Mayor will take place in May 2026.
8. **PLANNING** – No applications were received for the Council.
9. **SAM2 SPEEDSIGN** – The Council discussed ongoing technical challenges with the new batteries and Clerk to contact the supplier. The until is to be used in shorter stints and the next location to work is Le Neve Road. Highest speed captured on previous site of Cranes Lane was 55mph.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 25th September 2025 £23,548.47 Business Saving Account £2,089.67. The following expenditure was **approved** for payment: -

0219	R Scarff Clerk Wages July & August 2025	£224.08
0220	HMRC PAYE (M5 & M6)	£55.80
11. **CORRESPONDENCE** – The Council received a new tenancy proposal for Allotment and the plot was agreed. The Council were advised that Npower were reviewing the streetlighting bill for the village.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** –The Clerk to follow up with Anglian Water on the **Allotment** water connection works. **Streetlight** The final improvements to assets in the village are awaiting quotes for upgrades and once received a revised UKPN unmetered supply confirmation will be received reducing the bills further Clerk to chase completion. **Play Park** requires one more tonne of bark, Clerk to arrange.
14. **HIGHWAYS** – The Council discussed the previously mentioned Highways concerns being taken up by NCC Cllr Steve Riely and look forward to receiving confirmation of the support of a reduction in speed. It was agreed as no response received the Clerk to chase and copy in Cllr Catchpole.
15. **ANY OTHER BUSINESS** – The Council were advised that an original Plough, made by Marsham Foundry has become available for a donation and the Council are considering option to stand this artefact on a brick plinth for the village heritage as an asset. Clerk to review Planning restraints and to write to the owner to discuss remuneration and investigate heritage grants. A proposal to tender for the grass cutting was

accepted and the Council await the full proposal paperwork. Clerk to follow up tree cutting from last meeting with Zack Branch.

- 16. DATE OF NEXT MEETING** – The next meeting will be held Monday 10th November 2025 at 7pm in the Church.

The Chairman closed the meeting at 19.50pm

Signed Date