

NORTHBOURNE PARISH COUNCIL

MINUTES

Meeting held on Thursday 18th June 2026 at 7pm
At Parish Hall, Northbourne

1. PRESENT AND APOLOGIES

In attendance: Cllrs Steve Morgan (Chair), Eileen Rowbotham, Mark Pays, Brian Butcher, Tracey Doodney and Cllr Porter (KCC)
Clerk: Steph Woods

Apologies: Cllrs Michaela Hubble and Steve Manion (DCC)

7 members of the public

2. DECLARATIONS OF INTEREST

None.

3. PRESENTATION – PLANNING APPLICATION 26/00438 - HARE AND HOUNDS

Statement from developer was read to the meeting with apologies for his absence due to ill health.

4. CO-OPTION OF PARISH COUNCILLORS

Tracey Doodney was coopted onto the Council which was proposed by Cllr Morgan and seconded by Cllr Rowbotham. The other candidate to be cooped was unable to attend tonight so will be formally coopted at the next meeting.

5. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meetings held on 9th April 2026 and 14th May 2026
It was agreed that the minutes were an accurate representation of the meeting, proposed by Cllr Morgan, seconded by Cllr Rowbotham. AGREED BY ALL.

6. PUBLIC CONTRIBUTION TIME – limited to items on the agenda, maximum of 15 minutes in total

The RSPB group leader completed a bat walk recently and they have been found to be roosting in church. Cllr Rowbotham proposed a donation of £200 to install bat boxes on The Meadow which was approved by Cllr Butcher. ALL AGREED.

7. DISTRICT & COUNTY COUNCILLOR REPORTS

KCC plans new partnership with water companies to build more resilience of supply following a supply failure enquiry which identified need for resilience and accountability. KCC new

library facility in Folkestone is now at 14 Sandgate Road. Kent travel saver bus passes to increase by £35 per annum for all bus pass holders.

6. PLANNING

a. To consider any applications received by the date of this meeting

PLANNING APPLICATION 26/00438 - HARE AND HOUNDS

Cllr Pays informed the group that under Section 73 a change of conditions should only be a minor adjustment. It was deemed by the PC that the submission was not a minor adjustment. It was proposed by Cllr Pays that the PC should object to the application which was seconded by Cllr Rowbotham – ALL AGREED. Cllr Pays to write the response to planning and circulate for agreement. Clerk will then submit to DDC Planning.

7. FINANCE

a. To approve payments

The balance as of 18th June 2026 is £42,304.37 (with £ 41,156.27 in savings account and £1,148.10 in current account).

Payments:

Hugo Fox – Monthly Website Costs (May 2026) - £11.99

Stephanie Woods – Salary (May 2026)

Unity Trust – Monthly Service Fee (May 2026) - £7.00

Christopher Watson – Material Invoice (Pavilion) - £2,400.00

EDF – Pavilion Electricity Costs - £68.36

Northbourne PCC – June Magazine Costs - £199.39

Northbourne Parish Hall – June Meeting Cost Inv 1063 - £12.00

Stephanie Woods – Reimbursement Printer Drum (33%) - £23.25

Stephanie Woods – Reimbursement Stationary (33%) - £8.82

The above payments and a transfer of £1,000 from the current account was proposed by Cllr Rowbotham, seconded by Cllr Pays. AGREED BY ALL.

8. PARISH COUNCIL/COMMUNITY MATTERS

a. Bus Shelter Repairs – One quote received of £1500 for repairs or £1800 for a completely new roof which will be black. It was proposed by Cllr Rowbotham to go ahead with a new roof which was seconded by Cllr Morgan. AGREED BY ALL. Cllr Morgan to advise the contractor to go ahead.

b. Pavilion – Clerk to obtain lease quotes and need to discuss what is included in the lease. They are planning to clear brambles and the play area to be excluded as they can't afford to insure it. Dave Beaney still needs to rectify previous works undertaken and Cllr Morgan has spoken to him and he is going to look into it.

c. Community Wildlife Garden – the plans were discussed but the area proposed are within the area owned by the Parish Hall so RSPB volunteer will liaise with the hall instead.

9. ITEMS FOR FUTURE DISCUSSION

None.

10. CLOSE

There being no further business, the meeting closed at 20:07

Date of Next Meeting – Thursday 9th July 2026 at 7pm