

MELKRIDGE PARISH COUNCIL

Minutes of Annual Parish Council Meeting held on 17 May 2021 at 7.00pm

PRESENT: Cllr T Lewis (Chairman), Cllr M Oliver, Cllr K Stronach

In attendance: Mrs K Little – Clerk

299/21 Election of Chair

Proposal for Cllr T Lewis to be elected as Chairman
Prop: Cllr Stronach Sec: Cllr Oliver Agreed

300/21 Election of Vice Chair

Proposal for Cllr Oliver to be elected as Vice Chairman
Prop: Cllr Lewis Sec: Cllr Stronach Agreed
Acceptance of Office Documentation – All paperwork completed

301/21 Apologies were accepted from Cllr S Hingston

302/21 Minutes of meeting held 23 February 2021 to agree

Proposal for minutes of meeting held 23 February 2021 to be agreed
Prop: Cllr Stronach Sec: Cllr Oliver

303/21 Declarations of Interest in accordance with Section 31 of the Localism Act 2011, members to declare any interests in items on this agenda

None declared

304/21 Nomination for Parish Member for Northumberland National Park Authority

Proposed for clerk to contact Cllr Hingston regarding nomination
Prop: Cllr Stronach Sec: Cllr Lewis Agreed

305/21 H&DJBC

305/21.1 Review of consultation with residents to withdraw from H&DJBC & update to leave the Joint Arrangement – Consultation letter had been sent to residents, no objections had been received, one resident sought further clarification.

306/21.2 Consider Budget Request 2021 – letter sent on 3 February 2021 to H&DJBC and all participating parishes giving notice of MPC leaving the Joint Arrangement at the end of the financial year 31 March 2021, no response had been received. Paul Foote acting on behalf of Northumberland County Council is preparing a report including issues raised regarding disagreement of proposed budget for 2018/19, which are still not resolved, criteria of discounts given to Parish Councils and the Constitution. Proposal to write to Mr Foote to communicate with the Burial Committee by way of a letter that MPC have left the Burial Committee and ask Mr Foote to broker an agreement

Prop: Cllr Stronach Sec: Cllr Lewis

306/21.3 Representative for H&DJBC - Defer

306/21 Finance

- 306/21. Annual Governance and Accountability Return 2020/21
306/21.01 Annual Governance Statement to approve
306/21.02 Accounting Statement to approve
306/21.03 Explanation of Variances to approve
306/21.04 Certificate of Exemption to approve
Proposal to approve Annual Governance and Accountability Return 2020/21
Prop: Cllr Lewis Sec: Cllr Oliver Agreed
- 306/21.05 MPC – Financial Risk Assessment Schedule to agree and sign
Prop: Cllr Lewis Sec: Cllr Oliver Agreed
- 306/21.06 ICO – Request for payment £40 or £35 DD
Proposal to set up DD
Prop: Cllr Lewis Sec: Cllr Stronach Agreed
- 306/21.07 Accounts for approval and payment:
Prop: Cllr Oliver Sec: Cllr Lewis Agreed

17.05.21	100463	K Little - Wages	£234.65
17.05.21	100464	HMRC - Wages	£50.00
17.05.21	100465	Came & Co - Insurance	£218.00
17.05.21	100466	NALC – Subscription & website	£144.66

- 307/21 Clerk Vacancy** – current clerk to remain in position
- 308/21 Village BBQ** – Due to Covid the Annual BBQ is not expected to go ahead this year, alternative suggestions were discussed but due to current restrictions unlikely to happen
- 309/21 Date and Time of next meeting** - TBC

Meeting closed at 8.45pm

**SIGNED AND ACCEPTED AS A TRUE AND ACCURATE ACCOUNT OF THE
MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 17 MAY 2021**

Chairperson.....

Date.....