

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 26th MAY 2015**

Present:

Cllr Gardener (Chair)
Cllr Mrs Helmer

Cllr Mrs Day
Cllr Johnson

		To be actioned by
1.	Election of Officers	
	<p>Cllr Gardener vacated the chair, Cllr Mrs Helmer proposed Cllr Mrs Day to be the Chairman, Cllr Johnson seconded this. Cllr Mrs Day took the chair.</p> <p>Cllr Mrs Day proposed Cllr Mrs Helmer to be the Vice-Chairman, Cllr Johnson seconded this.</p> <p>Cllr Gardener agreed to continue as the Village Hall Representative.</p> <p>Cllr Johnson agreed to continue as the KALC Representative.</p> <p>Cllr Mrs Boxall is to continue as the ECP Representative.</p> <p>It was agreed that Mrs MacCormack should be appointed as the Internal Auditor for the Financial year 2015-16.</p> <p>Cllr Gardener was thanked for his efforts as Chairman.</p>	
2.	Signing of the Declarations of Pecuniary Interest Forms and the Acceptance of Office Forms	
	The Councillors completed the Declarations of Pecuniary Interest and Acceptance of Office forms, those that did not have the forms with them at the meeting agreed to get them to the Clerk for delivering in to the Council Offices in Ashford on Thursday 28 th May.	TB
3	Apologies	
	Apologies had been received from Cllr Mrs Boxall.	
4	Declaration of Interest	
	There were no declarations of interest on items on the agenda.	
5	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
6	Matters Arising	
	<p>Cllr Gardener agreed to source and purchase a Union Flag for the War Memorial, it should be about 36" in length.</p> <p>An update had been received from the Footpath Warden, this was circulated to all Councillors prior to the meeting.</p>	WG
7	Acceptance of the Annual Accounting Statement	
	The Annual Accounting Statement was approved and signed.	
8	Acceptance of the Annual Governance Statement	
	The Annual Governance Statement was approved and signed.	
9	War Memorials Workshop	
	Cllr Mrs Day reported that she had attended the War Memorials Workshop run by the Civic Trust. It is hoped that all war memorials can be documents in England, Cllr Mrs Day will put an article in the magazine regarding this. If War Memorials are assessed as inadequate there are funds available to rectify the war memorials.	KD
10	Suggestion received from a Parishioner	
	The Clerk had received a suggestion from a Parishioner that a Plinth be erected in the War Memorial fence with an electronic candle that lit from dusk to midnight on the anniversary of the death of each of the fallen. Hastingleigh Parish Council has concerns regarding theft, vandalism and maintenance and they do not wish to proceed with this matter at this time.	

11	Financial Statement	
	A copy of the financial report and a budget v expenditure was distributed to all Councillors. Cheques were written to Audrey MacCormack for the internal audit, Aon UK Ltd for insurance and to Lawncare.	
12	Risk Assessment	
	There are no changes to the Risk Assessment.	
13	Correspondence	
	The Clerk had circulated all correspondence.	
14	Any Other Business	
	Cllr Johnson reported that he will be unable to attend the Code of Conduct training on 27 th May. A resident had mentioned the hedge cutting in Wye on Scotton Street and also the car parking on the road near the Station Car Parking. The Clerk is to email the Clerk of Wye regarding this matter.	TB
	Date of the Next Meeting The next meeting will be held on Tuesday July 21 st 2015.	
	The meeting closed at 9pm	

Signed:

Date: