

Harby Parish Council Minutes

Ordinary Meeting

Thursday 24th November 2016 at Harby Village Hall

Start: 19:30	Finish: 21:45	Reference: 115/16
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Councillors Present: Howard, Medley, Nolan, Parkin, Quibell and Rose (JR). Dobson (District and County Council).

Clerk: Lydia Smithson.

Members of the public present: PCSO Hyde.

Item	Title and Decision	Action Required
115/16/1	Apologies for absence. Cllr Thursby (RT) – Personal.	-
115/16/2	Declarations of Interest (<i>in accordance with Localism Act 2011</i>) -	-
115/16/3	10 Minute Public Time It was noted there has been flooding near Swinethorpe in two places. Standing water and mud on road on Wigsley airfield. Station Rd Bridge is dipping - it is being monitored by the County Council. High fibre speed broadband is now operational in the village. Households will soon be able to sign up by contacting their broadband provider. <i>Cllr Dobson left at 7.50pm before item 115/16/4</i>	Clerk report to County Council Cllr Dobson to report. - Clerk add news item to website and Trio.
115/16/4	Police: Update from PCSO Katherine Hyde including latest crime figures There was one report of crime since the last meeting in Harby, for hare coursing behind the school. The police are running a joint operation with other forces targeting hare coursing. 23 stops have been carried out in the last two months. Parishioners are requested to report any incidents so hot spots can be targeted. Works van and tools are being targeted in the area. The PCSO will come out and mark any tools and machinery for residents. Contact PCSO Hyde to arrange. Property marking is taking place at the school on the 25 th November. The PCSO will also monitor parking/speeding problems outside the school at morning drop-off. Letters have been sent out by PCSO Hyde to people parking irresponsibly at the bottom of the bridge.	- - Clerk add information in Trio and online. - -

Signed/Initials:

Chairman

Date:

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	Elderly people are being targeted by a phone scam where they are told they owe money for income tax and are instructed to buy i-tunes vouchers to pay off the debt and give the scammers the codes.	Add warning on noticeboard and online
115/16/5	Approve draft minutes It was resolved to approve the following minutes: Ordinary (Ref 114/16)	LS add online.
115/16/6	Set ordinary meeting dates for 2017 12 th Jan, 23 rd Mar, 18 th May, 27 th Jul, 5 th Oct, 30 th Nov Date for the annual village walk-round (inc. asset check) 9 th December 9.30am	LS confirm availability. -
115/16/7	Update on matters arising from the above minutes a. Restoration of the ‘Doddington and Harby’ sign on the cycle track An application has been submitted to Cllr Dobson’s Cllr Initiative Fund for £250 to fund the restoration which is to be carried out by the Men in Sheds group in Collingham in the New Year. b. Community Safety Objective - speed watch scheme Risk assessments have been carried out. A date is to be set for initial Cllr training and then community training will be carried out, followed by going operational. c. Children’s activity provision by Hurricane Sports The charity is planning to deliver an activities afternoon at the school before the February half-term and then a multi-sports day in the half-term. d. Condition of the road down to the former Windmill off Wigsley Road NS Homes have accepted responsibility to maintain the road and are due to complete the repairs/resurfacing before Christmas.	Clerk to co-ordinate. Clerk organise date. - -
115/16/8	Review options for an online back-up service for the councils electronic files and select provider It was resolved to use a cloud provider for back-up.	Clerk.
115/16/9	Consider requests for grass cutting donations to the All Saints Church It was resolved to donate £50 towards the grass cutting fuel costs.	Clerk.
115/16/10	Consider what to spend the £50 Best Kept Village prize money on It was resolved to speak to Wilkinsons who sponsor the	Clerk.

	event and see if they will contribute to the purchase of new village planters for in front of the village signs.	
115/16/11	<p>Consider whether the Council would like to recognise Sophie Well's MBE success at the 2016 Paralympics and how best to do this</p> <p>Write letter of congratulations from the Parish Council and add an additional commemorative plaque below the existing photo of Sophie Wells MBE in the village hall.</p>	Clerk.
115/16/12	<p>Review and approve Council documents</p> <p>a. Updates to the Risk Management Policy. Deferred.</p> <p>b. Disciplinary and Grievance policy It was resolved to approve the policy.</p>	Clerk add to January agenda. -
115/16/13	<p>Review progress against aims and objectives, and consider adding an additional objective relating to increasing activity provision for children and young people, as per the Community Led Plan.</p> <p>It was resolved to add an additional priority see 3c below.</p> <p>Progress is being made against a number of the aims and objectives:</p> <p>1. Better communication</p> <p>a. <i>Increase broadband speed and reliability</i> Residents will be able to sign up for high speed broadband shortly. The new infrastructure has been installed in the Parish.</p> <p>b. <i>Improve mobile phone signal</i> To be focused on in the future.</p> <p>c. <i>Increase content on the Council website</i> Ongoing with regular news and event items being added.</p> <p>2. Safer community</p> <p>a. <i>Improve road and footpath conditions</i> Regular county Council inspections occurring and any faults are reported in a timely manner.</p> <p>b. <i>Reduce speeding traffic and inconsiderate parking</i> A Community Speed Watch scheme is being set-up with training due in December and to be operational in the New Year.</p> <p>Notices are being left on cars which are parking inconsiderately by the bridge and PSCO Hyde is writing to the car owners.</p> <p>c. <i>More local gritting</i> Grit bins have grit and salt. Information has been placed online and in the Trio to invite residents to make use of</p>	<p>Clerk add to website.</p> <p>Clerk send update to Monitoring Group contact.</p>

	<p>the resource.</p> <p><i>d. Reduce robbery/theft in the parish</i> The council is working closely with the PCSO to help prevent incidences for example through property marking events and education sessions at the school.</p> <p>3. Community Led Development</p> <p><i>a. Support the CLP Steering group to help deliver the CLP</i> Cllr Rose sits on the Monitoring Group, and progress is being made towards the key actions which have been adopted as priorities.</p> <p><i>b. Use the results of the CLP to help inform planning consultation responses, including those for renewable energy.</i> Ongoing.</p> <p><i>c. Facilitate the provision of additional groups/activities for residents including children and young people</i> The Council is working with Hurricane Sports and the school to increase activity provision, with the first additional activities planned for January 2017.</p>	
115/16/14	<p>Community Led Plan update</p> <p>A Monitoring Group meeting was held recently, with progress being made with the superfast broadband aim.</p> <p>Formal access to the cycle path at Wigsley is being explored however there are highways and access challenges.</p>	-
115/16/15	<p>Financial</p> <p>a. Budget update A update was provided.</p> <p>b. Update on changes to interest rates on the Council's savings account The reduction in rates was noted.</p> <p>c. Approve latest bank reconciliation It was <u>resolved</u> to approve the reconciliation.</p> <p>d. Approve invoices for payment It was <u>resolved</u> to approve the invoices for payment.</p> <p>e. Select the Council's pension provider It was <u>resolved</u> to select NEST</p> <p>f. Review and appoint an new internal auditor It was <u>resolved</u> to approve Belina Boyer for 2016/17.</p> <p>g. Review and accept a quote for tree work required around the parish It was <u>resolved</u> to ask Phil Thomas to carry out the work. <i>PCSO Hyde left the meeting at 21:30.</i></p>	Clerk to write to resident thanking them for installing the gate.

115/16/16	Correspondence a. NALC survey on dependent carers allowance b. Cinema in the village	Clerk respond. Clerk obtain prices.
115/16/17	<p><i>Due to the confidential nature of the business to be transacted, the Council resolved to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960</i></p> <p>Consider the Jowett's Wood matter closed following no response being received from the other party since the evidence was submitted at the start of August 2016 In the absence of any response from the other party, or any supply of evidence, the Council resolved the matter closed.</p> <p>Consider a request for information relating to the Jowett's Wood dispute After seeking further guidance it was resolved that information could not be shared in relation to the matter.</p>	Clerk notify solicitor. Clerk.

Payment to	Particulars of payment	Amount
Clerk	Oct monthly salary	£76.66
Clerk	Nov monthly salary	£76.66
Land Registry	First registration of Church Road Land - application	£30.00
HM Court & Tribunal Service	Application to claim Consuls money following government a/c closure	£50.00
NALC	New Cllr Training (T Medley) unattended	£25.00
Harby Village Hall	Annual hire 01 Sep 2015 - 31 Aug 2016	£176.00
Continental Landscapes	Rotary cut 14th Oct (double cut rate) and cylinder cut 19 Oct	£226.37
Mr Croft	Reimbursement cement allotment gate installation	£20.60
		£681.29
Receipts		
Natwest	Oct interest (£0.68 and £0.14)	£0.82
		£0.82