



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Thursday 1st November 2018

Place: Chadwick End Village Hall

Present: Cllrs Rob Horsfield (Chair), Jeff Davies, Marjorie Walsh and Pat Burrows
In attendance: Kerry Finlayson (Parish Clerk)
Members of the public: 4

- 18/69 **Apologies**
Cllrs **received** apologies from Dame Caroline Spellman, Cllr Diane Holl-Allen and Heather & Tony Albutt
- 18/70 **Declarations of Interest**
There were none.
- 18/71 **Appointment of a new Parish Clerk**
The Chair introduced the new Clerk who had joined the CEPC team on 29th October 2018.
Cllrs discussed and **agreed** the following budgets (3-way split with the 2 other parishes that the Clerk works for) to enable her to work effectively from home:
 - Cross cut shredder - £50
 - Printer - £30
 - Stationery - as required**Proposed** Cllr Horsfield **Seconded** Cllr Davies All in favour
- 18/72 **Chairman to close meeting for public session**
Jo Mortlock **reported** that following a recent burglary she was in the process of setting up a Neighbourhood Watch Scheme for her road, to which she had had 5 responses so far. She had been trying to get posters and stickers to display but had found out from the local PCSO that the police force had none available due to budget constraints. Jo was advised by the Chair to apply to the Parish Council for a grant under the scheme that had been set up the previous year.
Cllr Davies reported that he had also started a scheme in his lane also and perhaps this was something that now needed to be looked at for the Village as a whole, although this would need each road to take responsibility for their own area initially.

AP1	To arrange for a Neighbourhood Watch clinic with the local PCSO's and to try and get someone from each road in the village to attend. Cllr Walsh would raise this at the next coffee morning.
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Cllr Horsfield advised that he was still trying to set up a meeting with the new local police sergeant and would continue to press to have police in the area more often. It was **noted** that the last time the police had attended for a drop-in session was June.

- 18/73 **Minutes of the Parish Council Meeting held on Monday 1st October and matters arising**
The minutes of the ordinary meeting of the Parish Council on 1st October 2018 were **approved** and **signed**.

18/54

- Bus route circular – information had been distributed by Cllr Horsfield
- Dog waste follow up – Cllr Walsh had been in touch with SMBC, now had an incident number and was awaiting a call back. In the meantime, there was a form for people to make notes of any incidents and these would be used by environmental health to look at the time of the majority of offences to allow for future patrols.

18/55 - Second quote for painting the interior of the hall

Further quotes were needed due to a lack of availability from initial contacts. This would be deferred now until the New Year and it was also **agreed** that the ceiling tiles would be replaced before any painting took place.

AP2

Clerk to check spending limits

18/47 - Meeting with Phil Farrington-Lloyd

Cllr Horsfield had met with Phil who was new to the SMBC neighbourhood team and whose role was to help to deal with items in the community. They had spent a few hours together and Cllr Horsfield had updated him on the area. He had taken a few things away and had already come back on a few items:

- Average speed cameras – the village would not be getting these, however Cllr Horsfield would continue to pursue this. There was a need for residents to keep lobbying and this would be added to the newsletter
- Bus service
- Static caravan placed on a drive – had spoken to planning and this was being dealt with
- Property with render falling off/falling masonry opposite the pub

18/58 - Quote to repair guttering at the village hall

Cllr Davies would arrange for this to be done

18/74

Planning Applications

PL/2018/02655/PPFL Stable Cottage, Warwick Road

Support with **no objection**

PL/2018/02784/MINFHO Manor Park Farm, Warwick Road

No objection

PL/2018/02816/PPFL Land adjacent to Pear Tree Cottage, Netherwood Lane

- **No objection** with regards to the house
- **Objection** to removal of trees and hedgerows
- Request for a tree officer to investigate

PL/2018/02993/MINFHO Kitchen extension to Pear Tree Cottage, Netherwood Lane

No objection subject to:

- No trees to be felled
- No hedgerows to be removed or undermined

Update on previous applications

PL/2018/01829/PPFL Park Corner, Chadwick Lane

This had been **approved**.

Cllrs also **noted** that a previous application for Dog Day Care provision, which the PC had objected to and SMBC had refused had now gone to appeal.

18/75

Social Activities

Update on events for Christmas 2018

- Carols and Christmas Music by Candlelight at the Village Hall on 20th December
 - Start - from 6.30 -7pm
 - Possible craft stalls from 5.30pm
 - Mulled wine and mince pies - with a charitable donation
 - Cllr Walsh to work out a ticket cost (choir would need payment) - possibly £5
 - Approx. 60 -70 tickets
 - Information to be published in the newsletter and on the website once available

Cllrs **approved** a budget of up to £500

Proposed Cllr Davies **Seconded** Cllr Horsfield All in favour

Cllrs discussed a budget for Christmas lights and **agreed** £200. It was also agreed that Cllr Burrows, as the longest serving resident of the village, should turn the lights on.

Proposed Cllr Davies **Seconded** Cllr Walsh All in favour

Possible events for 2019:

- Quiz night - May
- Walking club - from spring
- Cinema night - September
- Litter pick run by Duncan Matheson

18/76

Village Hall and Playing Fields

To provide an update on Village Hall bookings

- There had been several enquiries and there had been a healthy amount of children's parties booked
- Three regular bookings continued
- Cllrs thanked Shirley Davies for her work looking after the hall bookings

AP3

Clerk to update the website re: hall bookings

Update on the tree work to remove overhanging branches to 5 Wheelers Close

- Tree surgeon has been commissioned on 30th October to cut it back

Update on various types of bulbs to plant in the village/village hall

- Cllr Horsfield **reported** that the PC had received 3000 bulbs through the Neighbourhood Team
- The bulbs would be offered to residents to plant in their front gardens
- Cllr would look at where the remainder of the bulbs should be planted. This would need to be done shortly before any heavy frosts occurred

To report on the recent problems with the electrics at the hall

- Electrics had been tested recently on a 5-year inspection. Came back out and had confirmed there were no problems
- Someone hiring the hall had turned on the cooker and it had tripped the electrics - it was possible that the element in the oven was on the way out

18/77

Update on the proposed bus route changes

Cllr Horsfield had been emailing with Transport for West Midlands and reported:

- They were looking at alternatives to avoid stopping the 88 bus
- Proposals would be confirmed on 14th November
- The village would retain a bus route of some type - he had this in writing
- The necessity to ensure that those less abled were still able to access the service

- 18/78 **Chadwick End Parish Council website**
Cllrs **agreed** that the website needed upgrading. There was a need to encourage people to register to receive information on local news and events as there were only 10 residents signed up so far.

AP4	Clerk to look at grants for the website and get quotes for the work to be done
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- 18/79 **Proposal by SMBC to provide a gritting machine**
Ashley Prior from the Highways department at SMBC had discussed with the Chair the option of providing the village with a hand pushed gritting machine which could be used where the PC required on public roads and pathways and they would supply the grit and grit bins etc. Cllrs were concerned about accountability and their responsibilities. If an area was cleared and someone fell, would the PC be liable? This would need to be looked into before the PC accepted this.
- 18/80 **Meeting dates for the rest of 2018/2019**
Discuss and agree dates for the rest of this year
 Thursday 10th January 2018 6.30pm
 Thursday 14th February 2019 6.30pm
 Thursday 14th March 2019 6.30pm Annual Parish Meeting and Ordinary Meeting
 Thursday 11th April 2019 6.30pm
 Thursday 9th May 2019 6.30pm Annual Council Meeting and Ordinary Meeting
- 18/81 **Update on the investigation into the ASB by some youths**
Cllr Horsfield reported that he had not received an update from police, despite chasing twice. He would continue to chase this up and hoped to have an update for the next meeting.
Cllrs agreed that there was a need for CCTV to be installed and quotes would be sought.
- 18/82 **Consider precept for 2019/2020**
Summary
Cllr Davies **reported** that the precept for last year was £12,087. The PC could manage with the same amount as last year but given that supply costs etc. were expected to be raised by 2-3% his **proposal** was to increase the precept for 2018/19 by 3%
A budget would be prepared based on this and Cllr Davies would work with the Parish Clerk on this, in readiness to sign it off in January.
Proposed Cllr Davies **Seconded** Cllr Horsfield All in favour
- 18/83 **Finance and Governance Report**
To note the most recent financial reports and statement of account for the Parish Council.
As of 1st October (is that the right date Jeff) the bank balance was £27,006. This did not represent money that had been saved but reflected social income and grants and income from the village hall. For future reports, the figures would be split.

18/84

Finance

To approve the following cheques and payments:

Pay	Details	Chq No	VAT	TOTAL £
Shirley Davies	Admin Work - Hall Bookings Sept and Oct 2018	213	-	50
Water Plus	Water Supply/Drainage to 15 October	DD	Nil	133.54
Fortress	Waste Mgt 1/10/2018 - 31/10/2018	DD	9.36	56.16
Jeff Davies	Refund postage	214	-	8.04
Fairways	Ground maintenance & empty dog bins 1/10/18	215	50.92	305.5
Eon	Electricity to 6 August	DD	0.91	19.07
Eon	Electricity to 6 September	DD	1.03	21.68
Eon	Electricity to 6 October	DD	2.42	50.86
TNT Tree Care	Tree work, 5 Wheelers Close	216	Nil	400
Kerry Finlayson	Laptop	217	-	350
ICO	Registration	DD	Nil	35

Proposed

Cllr Davies

Seconded

Cllr Horsfield

All in favour

18/85

Correspondence

The Chair had written to Ashley Prior, Head of Highways SMBC regarding road works that had taken place, with the residents of the affected road but not the PC having been informed which had caused unexpected chaos within the village. Mr Prior had written back and confirmed that he would notify the PC of any future work within the village.

The meeting closed at 19.46pm

Signed**Date** **11th December 2019**