



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Thursday 9th May 2019 at 6.45pm

Place: Chadwick End Village Hall

Present: Cllrs Rob Horsfield (Chair), Jeff Davies, Pat Burrows and Mike Playdon
In attendance: Kerry Finlayson (Parish Clerk),
Members of the public: 4

62/19 WELCOME and APOLOGIES

Councillors **received** and **accepted** apologies from Cllr Walsh who was unable to attend due to work commitments.

63/19 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda.

64/19 CONFIRMATION OF MINUTES

- The minutes of the Ordinary Parish Council meeting held on 4 April 2019 were **confirmed** and **signed**.
- It was noted that the signed minutes of 5th February 2019 had been numbered for the wrong year: 14/18 to 27/18 instead of 14/19 to 27/19

65/19 INFORMAL PUBLIC PARTICIPATION SESSION

Residents of Chadwick End gave a presentation at the request of the Chair on the work they had done to reduce speeding within the village. Appendix A

66/19 FINANCIAL MATTERS

- i. Payments & Receipts - Appendix B **received** and **noted**
- ii. Bank reconciliation
 - This was postponed as no bank statement received
 - The Clerk had started arrangements to move to Unity Bank Online Banking and an opening transfer of £500 was agreed.
Proposed Cllr Davis Seconded Cllr Playdon All in favour
- iii. Approve regular payments
 - Fortress Waste Management
 - Fairways Grounds Maintenance
 - Opus Energy
 - Waterplus
Proposed Cllr Davis Seconded Cllr Horsfield All in favour

- ❖ It was **noted** that there had been a full internal audit that week. The Clerk was awaiting the full report but there were no major concerns or issues expected.
- ❖ **Approval** given for Cllr Horsfield to purchase batteries in readiness for when required for the fire alarms
- ❖ Work for the playground see-saw had been approved by the Clerk and Cllr Davis under emergency approval as it was a matter of Health & Safety - invoice to follow

- ❖ The bank balance was healthy so it was incumbent on the Parish to look at ways to earn some money in an interest bearing account - this would be discussed in full at the next time.

AP1 May RFO - to look at various account options

67/19 PREVIOUS ACTION POINTS

- i. Clerk to send contracts to all key holders - ONGOING

68/19 PLANNING

- i. Update on Woodside, Warwick Road, Knowle PL/2018/00527/PPFL
A retrospective application had been made with fairly straightforward slight changes. No comment to be made.

69/19 VILLAGE HALL

- i. Current status
- ii. Short term improvements (Next 5 years)
- iii. Long term strategy (5-10 years)
There was a need to look into the future of the hall as it was a community asset. The PC had improved the facilities as much as possible within its' limited resources but may now need to look into different options. There would be a lot of work to do should the PC decide to register it as a charity. As Cllr Davies had spoken with a solicitor previously it was agreed that he would look into this further and look to get a report from an external party that would provide some recommendations.
There had been feedback from regular hirer that the hall was too cold in the winter. There was a need to look at what could be done at a reasonable price to improve the comfort of the hall and at what cost over the next couple of years.

AP2 May Cllrs Davies and Playdon to come up with proposals for the future of the hall to make it more comfortable

70/19 GENERAL

- i. Velo Cycle Race
This would be coming through the village on 12th May - lots of publicity had been done to make people aware of parking restrictions/road closures
- ii. Community Speed Watch
Cllrs Walsh and Horsfield had been out earlier in the week. They had recorded 32 vehicles with the highest recorded at 53mph
- iii. Neighbourhood Watch
This now needed to be taken to the next stage with co-ordinators from each road in the village for this and Streetwatch
- iv. Street Watch
This was up and running with a patrol having taken place a few days earlier by Cllrs Playdon and Horsfield
- v. Parking
A resident had written to the PC on two occasions about dangerous parking and parking on pavements. The Chair had responded and advised that there were leaflets available from SMBC and West Midlands police that could be put on the cars but with absolute care to ensure nothing was scratched.

The Chair had spoken to the builders on the nearby site and they were now parking within the site rather than on the road.

vi. **Playground Issues**

Cllr Davies reported that following the inspection there was a lot to be looked at but nothing that was high risk. Over the next few months/years there would need to be a significant spend to upgrade and maintain it.

Quote from the equipment manufacturer received to replace the two cradle seats and two flat rubber swing seats and associated chains at a cost of £728 which was approved.

Proposed Cllr Davies Seconded Cllr Horsfield All in favour

Work had already been done to replace posts, sort out any sharp edges, rub down the picnic tables, secure the litter bin to the ground and remove moss from the larger stones.

vii. **Updates from Councillor's**

There were none

71/19 NEIGHBOURHOOD DEVELOPMENT PLAN

i. **Ballot process**

This would be a huge undertaking if a plan was to go ahead therefore this would be put to a ballot within the community, with a straight yes or no response required

A leaflet would need to be designed and the aim was for this to distribute this by the end of June.

AP3 MAY	Cllr Horsfield to design a leaflet to be presented at the next meeting
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72/18 SOCIAL

i. **Quiz Night**

This was confirmed for June 7th.

The Chair had ordered tickets to be printed

Out of the 10 teams (x8 members), there were 6.5 booked on already

73/19 ITEMS FOR FUTURE AGENDAS

- o **GDPR**

74/19 DATES OF FUTURE MEETING'S

- o **Ordinary Small - Tuesday 11th June at 2.30pm**
- o **Ordinary Full - Tuesday 9th July at 6.30pm**

75/19 CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

The meeting closed at 20.07pm

Proposed Cllr Horsfield Seconded Cllr Playdon All in favour

76/19 PERSONNEL and CONFIDENTIAL MATTERS

- i. **Key Code - A new code was agreed. The clerk would notify relevant parties.**
- ii. **Clerk's Probationary Period - The Chair would visit the Clerk at home shortly to undertake the Working at Home Check plus Probationary review.**

Dated: 11 June 2019

Signed: