

# Donhead St Andrew

## Parish Council



Minutes of the Council Meeting  
Held at St Andrew's Church, Donhead St Andrew  
**Thursday 1<sup>st</sup> September 2022 @ 7pm**

**Present:**

Cllr Malcolm Cullimore (Chairman)	
Cllr Simon Barkham	
Cllr Clive Burrows	Cllr Shena Kozuba-Kozubska
Cllr Simon Luck	Cllr John Barton
Cllr Alistair Stoker	Cllr Patricia Maxwell-Arnot

**In Attendance:** The Parish Clerk; Simon Pritchard

**Members of the Public:** Two

### **Questions or Statements from Residents:**

Martin Thomas, owner of Swan Pond at Old Wardour Castle, spoke to the council about his project to open up the pond to the public on one side and install an accessible walkway (already fully grant funded) and fishing pegs for wheelchair users use. The Parish border runs down the middle of the pond, the other half being in Tisbury Parish. He is approaching both Parish Councils and is asking for a donation of a bench.

### **Report from Wiltshire Councillor Nick Errington:**

(Not able to attend meeting)

### **Wessex Fibre Broadband to Residential Homes:**

Nick Martin undated Members.

NB: The report will be on the website and noticeboards.

19:24 - Cllr John Barton joined the meeting

Agenda  
Item:

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- |          |   |
|----------|---|
| <b>1</b> | <b><u>Apologies of absence:</u></b><br>Apologies had been received from Councillors; <ul style="list-style-type: none"><li>• Jane Sullivan</li><li>• Wiltshire Councillor; Nick Errington</li></ul> |
| <b>2</b> | <b><u>Declarations of Interest:</u></b><br>None   |

### **3 Adoption of Previous Council Meeting Minutes:**

- **Thursday 7<sup>th</sup> July 2022**

**The minutes of 7<sup>th</sup> July 2022 were proposed for adoption by Cllr Burrows, seconded by Cllr Barkham and resolved unanimously.**

### **4 Grant Applications:**

#### **a) Tisbury Angling Club:**

Noted that the application was not from the angling club, but from Martin Thomas, owner of Swan Pond. The request was for a bench.

**It was proposed by Cllr Luck that the Parish Council fund a bench to be installed in an area open to the public, seconded by Cllr Barkham and resolved unanimously.**

**It was further proposed by Cllr Luck to set a budget of (up to) £500 for the purchase of the bench, seconded by Cllr Barkham and resolved unanimously.**

It was agreed that a site visit would take place before the bench was purchased, to identify / agree the exact location.

#### **b) Wiltshire Citizens Advice:**

**It was agreed to defer this request until the next meeting to allow more time for information gathering.**

#### **c) St John Ambulance:**

**It was agreed to add St John Ambulance to the list of organisations that would be considered for a grant next year.**

### **5 Appointment of Reps:**

#### **a) A Flood Warden:**

It was noted that there is a Flood Action Group that has been formed. But there was no volunteer to take on the Flood Warden role.

**It was agreed to advertise the role in the local magazine, Parish Council website and noticeboards**

#### **b) A Rep to LHFIG:**

The Local Highways & Footways Improvement Group is organised by Wiltshire Council and has a budget to pay for footpaths/ highways improvements.

**It was agreed that Councillors Cullimore or Maxwell-Arnot will attend if available.**

### **6 Planning Applications Submitted to Wiltshire Council:**

No applications had been received by the time of the meeting.

It was noted that works have taken place around Pile Oak Cottage, but permission to demolish the cottage has not been granted by Wiltshire Council. Two new springs

have appeared in the bank of the lane. The Parish Steward has had to divert the flow as it was running down the road.

Members felt it would be a good idea to have a site meeting with the cottage owner or architect to cover the springs / water coming of the site.

It was noted that two recent planning applications that the Parish Council had commented on, objecting to, had subsequently been changed but not reconsulted upon. This has deprived the Parish Council of the opportunity to view and comment on the changes.

The Parish Clerk will contact Cllr Nick Errington and ask if there has been a change to Wilshire Councils procedures?

## **7 PARISH COUNCIL FINANCE:**

### **A. Approval of Payments:**

Members had been circulated with the payments list.

**Cllr Stoker proposed that payments be approved, seconded by Cllr Burrows and resolved unanimously.**

### **B. Budget Vs Spend to Date & Earmarked Balances:**

The information had been circulated ahead of the meeting, this was formally received.

It was noted that there was budget for two kissing gates and agreement from a local landowner as to the two gates that can be upgrade. First next to Yeatmans House at the start of footpath number DSTA6, second on DSTA14 at the bottom of Ten Acre Copse. The Clerk will contact the Footpaths Officer to try and progress the project.

### **C. 2023/24 Council Projects:**

It was suggested that there should be a repeat budget line for more kissing gates.

## **8 Local Matters:**

### **A. Cross-border Communications with Dorset Police:**

Email received from Sedgemoor & Semley Parish Council expressing concern and asking if anyone is aware of any cross-border communication issues.

No problems known about but noted that Members would like to see more police.

### **B. HGV Restrictions in Parish:**

Some residents of Milkwell have expressed concern about HGVs using the road. It was noted that the Parish Council can only request signage and that the cost would fall onto the Parish Council. Noted that none of the lanes are suitable for HGVs, some are worse, and you would forever be moving the problem around.

**It was agreed by the Parish Council not to pursue.**

It was noted that a hedge needed cutting along Milkwell, the Parish Clerk will pursue.

## **9 Verbal Reports:**

For reporting matters only. No decisions can be made under these items.

### **a) Highways / Parish Steward - Cllr Burrows**

- Work along Wardour Lane is now complete. Drain repaired, silt removed.

**b) Rights of Way - Cllr Maxwell-Arnot**

- DSA3 – Raised level works now completed. Noted to send a note of thanks to the Footpaths Officer.
- DSA14 – Electric fencing wire still in place, but not on.
- Green Lane: Large tree / Branch down again blocking, happened in the last week.

**c) Flood Warden - Vacant**

No report

**d) Chairman's Reports**

- Awaiting the Donhead St Mary Village Hall Committee to nominate the exact location for the Jubilee stone and tree
- Jubilee Mugs, still have 12 left for distribution.

**e) Parish Clerk's Reports**

- Japanese knot weed has been identified on the side of the road on Barkers Hill. Reported to Wilshire Council and await to see if they will take a lead in eliminating it. Most of it maybe on private land, rather than highway.

**10 Confidential Session:**

The Parish Clerk reported that this was not required to go into confidential session as agenda item 11 had resolved itself earlier in the day.

**11 Parish Council Pension Provision:**

This item was no longer required as the Parish Clerk had checked his employment contract earlier in the day and this stipulates the pension provision. The Clerk will be pursuing this and will inform the council of the cost implications.

**End of Formal Meeting**