



# Marsham Parish Council

## DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 9<sup>th</sup> JANUARY 2023 AT 7:00PM IN MARSHAM PARISH CHURCH

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### PRESENT

Mr C Hensby (Chairman), Mrs B Warman, Dr J Bailey, Mr P Gladden, Mr B Parke, Cllr S Catchpole, PC Lucas Ward.

### APOLOGIES Mr D Grapes

Public Participation: 1

### Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Minutes of the meeting held on the 14<sup>th</sup> November 2022 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – Resident advice on the creation of committee to implement a Neighbourhood Plan proposal to be adopted by the Parish Council and submit to Broadland District Council. Early stages but hope to create this to engage the community, protecting the village assets of natural and historic importance, ensuring places of leisure and countryside remain an asset to the village for the future.
5. **REPORTS FROM POLICE** – The Council were updated on the low crime occurrences within the village by the local beat manager. The Council were also updated about engagement surgeries taking place in Aylsham on 12<sup>th</sup> January 2023. The Council were advised that Electric Scooters are illegal to use on public highway and if caught by Police will be confiscated.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council were advised that the Neighbour Hood Plan proposals were also supported by the District Councillor. The Council were advised of a large development progressing in Aylsham of 255 houses and a 90-bed care home. The Council were also advised that the Food Innovation Centre is complete and invites anyone who is looking for a food specific business premises to get in touch with BDC. Delays on the move to the Horizon Building for all SN&BDC staff continue.
7. **MATTERS ARISING** – a) The Vice Chairman position remains unfilled c/f until next meeting. b) The Council discussed the proposed Budget for 2023/24 and agreed it with no increase in Precept this year.
8. **PLANNING** – Planning Tracker on our website is live and residents can track all applications received. Council commentary on current applications were agreed to be submitted to BDC.
9. **SAM2 SPEEDSIGN** – The next location will be High Street whilst measures are put in place for a trial at Fengate following from petition from residents. Full report of data to be presented next meeting.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 22<sup>nd</sup> December 2022 £27,596.34, Business Saving Account £2,018.66. The following expenditure was **approved** for payment: -

0096	Clerk Wages November 2022	£280.78
0097	TT Jones Electrical Ltd Qtrly Maintenance	£197.16
0098	Westcotec Limited 2022 LED Upgrade bill	£3,604.80
0099	Clerk Wages December 2022	£231.84
0100	HMRC PAYE Month 7/8	£115.85
0101	Garden Guardians Limited 2022 bill	£5,116.80
11. **CORRESPONDENCE**- a) The Council discussed the 2023 Quote for Grounds Maintenance and agreed to accept it again for another year with the proviso relating to removal of Weedkiller use at the Church. b) The Council were advised of a new app for bin collections notifications. c) The Council discussed concerns around trees obstructing light at Wathen Way and agreed to pass to Clarion to resolve. d) School safety signs c/f to next meeting whilst awaiting from response from school office.
12. **VILLAGE HALL** – No reports read out at meeting.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground)- Peewit Fields** The Clerk to contact a potential tenant of the Peewit fields. **Allotments** - The Council were advised that all Allotment rents were received for 2022. **Trees** -The Jubilee Tree, an Irish Yew, location to be agreed mid-month and planted. Awaiting permission for saplings to be added to some BDC owned land on Wathen Way to add to the existing plantings. **Village Sign** – Further to professional consultation it was agreed the wood was beyond repair. Alternative Metal options to be sought and a replica of the design put on this instead, to ensure many years use in the future with less risk of deterioration.

14. **HIGHWAYS** – The Council were advised that grit bins to be refilled this week.
15. **ANY OTHER BUSINESS** – Tennancy of the Peewit field was discussed and the Clerk to obtain agreement.
16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 13<sup>th</sup> February 2023, 7pm at the Church, in lieu of utilising the Village Hall.

The Chairman closed the meeting at 20.33

Signed .....

Date .....