

Dalton Parish Council

Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 18th April 2024 held at Dalton Parish Hall

The meeting commenced at 7:15 due to over-run of the Charity Sole Trustee Meeting

Members: Cllrs K Oxley, D Pickering, S Pickering, IC Barron, J Carrington, C Malia, R Fox, J Workman

In Attendance: R Chico (Clerk)

6405 To receive apologies for absence given in advance of the meeting

Cllrs R Gleadhall, M Gleadhall

6406 To consider the approval of reasons given for absence

Resolved: Reasons given for absence were approved

6407 To note any declarations of interest on items to be discussed at this meeting

None

6408 To approve the minutes of the Council meeting held on 21st March 2024

Resolved: The minutes were accepted as a true record

6409 To note the approved minutes of the Finance and Employment Committee of 4th Jan 24

Resolved: The minutes were noted

6410 To note the approved minutes of the Sunnyside Community Centre Committee Dec 23

Resolved: The minutes were noted

6411 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved : Item 6417 with regard to staffing

6412 To note any issues from members of the public in attendance

None in attendance

6413 To consider any community matters from Councillors

None

6414 To receive a verbal Clerk update regarding matters from previous meetings

6395 – Flooding – RMBC drainage had attended site and believed to be sewage over land, this has been reported to Yorkshire Water. Council requested for the item to also be reported to Environment agency.

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6415 To consider financial matters including: -

6415.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

Resolved : The below payments of accounts were approved: -

DD	Unity Bank	28/03/2024	£1.00	Bank Charges
DD	Mobile Phone	07/04/2024	£13.22	EE Limited
DD	Pension Fee	07/04/2024	£26.40	Smart Pension
DD	Pension	11/04/2024	£819.23	Smart Pension
DD	Pension	19/04/2024	£2,173.62	SYPA
DD	Mobile Phone	19/04/2024	£70.20	O2
DD	Bank Charges	22/04/2024	£8.00	HSBC
DD	Photocopying	28/04/2024	£19.46	CPS Daisy (XLN Telecom)
DD	Phone & Broadband	28/04/2024	£147.66	
DD	Website Fee	14/04/2024	£11.99	Hugo Fox
DD	Electricity 20/2-25/3	08/04/2024	£324.79	Scottish Power
BACS	Cleaning products	26/04/2024	£159.91	Ace Jantorial
BACS	Membership Fee	26/04/2024	£348.00	SLCC
BACS	Making Tax Digital Annual	26/04/2024	£132.00	Rialtas
BACS	Maintenance/Support	26/04/2024	£666.00	Rialtas
BACS	Annual Membership Fee Grounds Maintenance	26/04/2024	£1,210.00	YLCA
BACS	Con	26/04/2024	£17,723.39	RMBC
BACS	Paint for Parish Hall	26/04/2024	£105.02	A.D Fergusons Ltd
BACS	Seated Exercise Easter Holiday	26/04/2024	£40.00	Activ Regen
BACS	Programme	26/04/2024	£690.00	Activ Regen P Day Countryside Serv
BACS	Tree Pruning Work	26/04/2024	£3,822.00	
BACS	Deposit Refund Boundary Fencing	26/04/2024	£50.00	N Nyamayedenga
BACS	Repair	26/04/2024	£480.00	AMK Ltd
BACS	Deposit Refund	26/04/2024	£50.00	T Cassin
BACS	Deposit Refund	26/04/2024	£50.00	M Dowlatyari
BACS	Deposit Refund	26/04/2024	£50.00	F Othman
BACS	Deposit Refund	26/04/2024	£50.00	L Guest
BACS	Deposit Refund	26/04/2024	£50.00	S Musazai
BACS	Expenses	26/04/2024	£75.24	J Holsey
BACS	Expenses	26/04/2024	£88.04	J Holsey
BACS	Business Waste to 19/4	26/04/2024	£54.61	RMBC
BACS	Deposit for Gala	26/04/2024	£1,980.40	DB Entertainment
BACS	Salaries	26/04/2024	£4,142.38	Various
BACS	Expenses	26/04/2024	£1.50	R Chico
BACS	Expenses	26/04/2024	£29.00	R Chico
BACS	HMRC	26/04/2024	£1,118.56	Tax & Ni
BACS	Payroll Fee	26/04/2024	£57.60	R Ogle

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BACS P60's/Realtime Info 26/04/2024 £45.60 R Ogle

6415.2 To receive and agree bank reconciliation to February 2024

Resolved : The bank reconciliation was received and approved February 2024, to look at options for an additional instant access bank account to reduce the risk of monies over £85000

6415.3 To review signatories on all bank accounts

Discussions were held re council internal controls and how to strengthen the present signing arrangements

Resolved: That all account are 2 to sign and that councillors from the same family would not sign on the same bank account and the bank signatories be amended as follows:-

Unity Trust Bank: Cllrs R Fox, R Gleadhall, C Malia, K Oxley and D Pickering. All the aforementioned councillors to be able to authorise online payments

HSBC: Cllrs M Gleadhall, C Malia, R Fox, D Pickering and R Chico

Hampshire Trust Bank:- Cllrs R Gleadhall, C Malia, K Oxley and D Pickering

United Trust Bank:- Cllrs R Fox, R Gleadhall, C Malia and S Pickering

Loughborough B/Society:- R Gleadhall, R Chico, D Pickering and K Oxley

Accounts to be opened, Redwood Bank:- K Oxley, D Pickering, C Malia and J Workman
Co-op Bank to be same signatories as Unity Trust Bank

6416 To consider any general correspondence and publications including:-

6416.1 To receive a summary and agree any actions for play inspections reports

Inspections not received

6416.2 To consider the request for street name suggestions for development off the Crescent West Sunnyside

A discussion took place and the Council decided to not put forward any suggestions on this occasion.

6417 To receive an update with regards to staffing changes

An update was given to councillors with regards to caretaking staff.

6418 To review and agree items regarding allotments: -

Cllr J Carrington declared an interest in this item and left the meeting, not in attendance for items after and including 6418

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6418.1 To agree allotment fees for 2025/26

Resolved : To implement a 2.5% increase for 2025/26

6419 To consider request for The Silverwood Miners Heritage Group to attend the Dalton Café and record / film.

Resolved : Item to be deferred to the next meeting to gain clarity on requirements.

6420 To consider planning matters including new planning applications in Dalton
6420.1 Planning: - 12– 15 (List 15 items to be emailed to councillors prior to the meeting)

The following planning items were noted: -

RB2024/0486 - Footpath Doncaster Road Dalton – Display of illuminated signs

6421 To notify the Parish Clerk for any matters for inclusion on a future agenda

None

6422 To note dates of future committee meetings, events, and the next Parish Council

Parish Council – 6:30pm

16th May 2024

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 9.00am –
1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

4th July 2024

Sunnyside Charity Meeting – 6pm

18th July 2024

Sunnyside Meeting – 6:30pm

13th June 2024

The meeting was closed at 20:30pm

Chairperson *Ellen K Oxley* Date 16th May 2024