

Tunstall Parish Council

To Parish Councillors, members of the public and press.

Members are hereby summoned and notice is given that a **Meeting of the Parish Council** for Tunstall will be held on **Monday 6 January 2020** at **7.30pm** in the Committee Room, Tunstall Village Hall, Tunstall Road when it is proposed to transact the following business:

1. COUNCILLOR VACANCY

2. APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

3. DECLARATIONS OF INTEREST

Members are required to declare any items of interest or lobbying on this agenda

4. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 2 DECEMBER 2019

To consider the minutes of the meetings and if in order sign as a true record

5. MATTERS ARISING FROM THE MINUTES

6. PUBLIC QUESTION TIME

This is a concessionary short session and will be limited to 15 minutes. Three minutes per person will be allowed and only if time permits will further comments be heard. This is an information session only and no action can be taken upon those items raised.

7. VISITORS

- i. Borough Councillors
- ii. County Councillors

8. SPEED WATCH

To receive an update

9. PLANNING

- i. Ref: 19/506083/FULL

Address: 27 Roseleigh Road Sittingbourne Kent ME10 1RR

Proposal: Demolition of existing garage. Erection of part two storey, part single storey rear extension with roof alterations (Resubmission of 19/504308/FULL)

- ii. Ref: 19/506218/FULL

Address: 72 Roseleigh Road Sittingbourne Kent ME10 1RR

Proposal: Conversion of part of existing garage to kitchen/diner, including part demolition and erection of a single storey rear extension.

- iii. Swale Heritage Strategy

- iv. Any other planning matter received by 6 January 2020.

10. FINANCE

- i. Cheques raised and accounts
- ii. Budget 2020-21
- iii. Internet banking

11. ADMINISTRATION

- i. GDPR- Data Audit.
- ii. Record Management Policy
- iii. Data Protection Policy
- iv. To consider website provision

12. REVIEW OF MEETING VENUE

13. PARISH COUNCIL NEWSLETTER

14. REPORTS FROM MEMBERS

To receive reports from Councillors serving on outside bodies

15. HIGHWAYS

To receive an update

16. ENVIRONMENT

- i. To receive an update
- ii. Sterling Road soft landscaping
- iii. Coffin Pond
- iv. To consider request to maintain memorial bench in Hearts Delight Road

17. CORRESPONDENCE

18. ANY OTHER MATTERS ARISING

This is for information only and no decision can be made on matters raised.

19. KALC COMMUNITY AWARD 2019

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

KALC Community Award

DATE OF NEXT MEETING: Monday 3 February 2020 7.30pm.

Wendy Licence

Clerk to Tunstall Parish Council

30 December 2019

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.