

WIGHILL PARISH COUNCIL

PARISH RISK ASSESSMENT FORM

SHEET ...1.... Of ...3.....

Asset Item. Ex BT Kiosk	Description. A former BT Telephone kiosk in original livery, currently used as a Village store for the exchange of books etc
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HAZARDS (1)	PERSONS AFFECTED (2)	RISK (3)			CONTROL MEASURES (4) (list control measures that are provided and required)	RISK (5)		
		L	S	R		L	S	R
Cuts by damaged glazing and falling door	Parishioners and visitors	L	M	M	Periodic visual checks to ensure continuing stability of structure and absence of visible defects, such as damaged glazed panels and hinges to door. Annual check to ensure that structure is aligned. Regular internal inspections required to check that wasps, bees etc have not invaded the space.	L	M	M

Person Completing Assessment:	L T I Grant	Date: 31 March 2016		
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WIGHILL PARISH COUNCIL

PARISH RISK ASSESSMENT FORM

SHEET ...2.... Of ...3.....

Asset Item No. 2.– PC Notice Board	Description: Timber Notice Board with single glazed doors mounted on the timber fence to a local property.
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HAZARDS (1)	PERSONS AFFECTED (2)	RISK (3)			CONTROL MEASURES (4) (list control measures that are provided and required)	RISK (5)		
		L	S	R		L	S	R
Post & Notice board falling onto persons	Parishioners and visitors	L	M	M	Periodic visual checks to ensure stability of structure and absence of visible defects such as wood rot and general deterioration as well as alignment (leaning). In addition to periodic checks (minimum annually) structure should be checked following adverse weather conditions. The stability of the local resident's fence should be checked after gales	L	M	M
Cuts by damaged glazing and falling door	Parishioners and visitors	P	M	M	Periodic visual checks to ensure stability of door structure and absence of visible defects such as wood rot and general deterioration as well as lose hinges & cracked glazing. Visual checks whenever notices being displayed	P	S	L

Person Reviewing Assessment:	L T I Grant	Review Date: March 2016		
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Asset Item No. 3 & 4 Village Signs	Description: 2 No Wighill Village signs located on verges both East & West of the Village. Signs are mounted on a random stone structures, with grit stone wheel set into the top of each plinth a minimum of two metres back from carriageway. Signs were subject to planning approval prior to erection
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HAZARDS (1)	PERSONS AFFECTED (2)	RISK (3)			CONTROL MEASURES (4) (list control measures that are provided and required)	RISK (5)		
		L	S	R		L	S	R
Impact with signs	Motorists and other road users.	P	H	M	Signs are set back from carriageway traffic flow by at least 2 metres and are normally visible well in advance of the village. However, vegetation growth at certain times of the year combined with poor visibility may disguise their presence to persons leaving the carriageway in an emergency. Ensuring that signs do not become overgrown is an essential control. The Councillors should remain vigilant to control the risk	P	S	L

Person Reviewing Assessment:	L T I Grant	Review Date: March 2016 ¹		
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