

STALISFIELD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on 30 May 2018 in Stalisfield Village Hall.

Present: Cllr Cat Horn (Chair), Cllr Holly Alexander, Cllr Tracy Dove and Cllr Nina Williams; and Mrs Wendy Licence (Clerk)

1. Election of Chairman

Cllr Dove **PROPOSED** Cllr Horn for the office; **SECONDED** by Cllr Williams: **AGREED UNANIMOUSLY**. Cllr Horn signed the Declaration of Acceptance of Office in the presence of the Clerk.

2. Apologies

Apologies had been received from County Councillor Andrew Bowles and Ward member Colin Prescott.

3. Councillor Vacancy

Horn said that Ian McKay had resigned from the Parish Council after many years of service to the village and thanked him for all he has done for the Council and for the village. There is now a vacancy on the Council and the Council can co-opt a member, it is a good way to serve the community and to be involved.

4. Declarations of interest

None were declared.

5. Minutes of the Parish Council Meeting Held on 11 April 2018

Councillors **AGREED UNANIMOUSLY** to accept the minutes of the meeting held on 11 April 2018 and Cllr Horn duly signed the minutes as a true record.

6. Matters Arising from the Minutes

There were no matters arising from the minutes.

7. Public Time

No members of the public were present.

8. Planning Matters

i. Ref: 18/502108/FULL

Address: Cherry Tree Farm Stalisfield Road Stalisfield ME13 0HW

Proposal: Proposed 2 storey & single storey rear extension replacing existing rear extension

Councillors considered the application and had no objections to the proposal.

ii. "Looking Ahead"- review of Swale Local Plan

Cllr Horn said the Council needs to consider the review and respond.

ACTION: Clerk to resend the details of the consultation.

9. Finance

i. Annual Governance Statement

Councillors approved the Annual Governance Statement which was duly signed by Cllr Horn and the Clerk.

ii. Annual Return for the Year Ended 31 March 2018

Councillors approved the Accounting Statement which was duly signed by Cllr Horn and the Clerk.

iii. Councillor expenses

Cllr Dove said she will advise Members of the expenses occurred for the Annual Parish Meeting.

iv. Invoices

KALC Subscription £147.17

It was **AGREED UNANIMOUSLY** to pay the KALC subscription of £147.17.

v. To consider request from Kent Surrey Sussex Air Ambulance for a grant of £150

Cllr Horn said the Council had budgeted for a grant of £100.

It was **AGREED UNANIMOUSLY** to give a grant of £100 to the Kent Surrey Sussex Air Ambulance.

10. Policies and Procedures

NALC have published revised model Standing Orders and this will be considered on the next agenda.

11. Any Other Business

No other matters were raised.

12. Date of next meeting – 25 July 2018

There being no further business, the meeting finished at 9.25pm