

Council Meeting 14th June 2021 Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Present

Members: Cllr Cohen, Cllr Cross, Cllr Dann, Cllr Hand, Cllr Jones, Cllr Lehneis, Cllr Nicholson, Cllr Rolfe, Cllr Ryan, Cllr Thompson and Cllr Underdown

Staff: Clerk, Project Manager and Communications Lead

Minute references will be 13092021+agenda item number

Item number

1. Welcome

Apologies for absence

Cllr Palmer

Expressions of interest

None

Approve the minutes of 14.06.2021

Proposed: Cllr Underdown

Seconded: Cllr Nicholson

and the minutes were agreed.

2. Public participation.

None

Community Issues

3. Grant Applications

Mercury Residents Association – Day of Action for a grant of £157.00 for public liability insurance to support them in their work on the day and throughout the year.

Proposed: Cllr Hand

Seconded: Cllr Underdown

and all agreed that the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure to award a grant of grant for £157.00 to Mercury Area Residents Association for the purchase of Public Liability insurance.

4. Community Safety and Crime Reduction Working Group including representatives.

Agreed to set up a Community Safety and Crime Reduction Group and invite it to submit terms of reference following its first meeting. Agreed the following would join the group: Cllrs Nicholson, Cross and Dann.

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5. Youth Drop In – venue

It was agreed to offer the Roy Underdown Pavilion as an alternative venue to the Mercury Hub in Hamble.

6. Project Prioritisation for 2021

The summary of the spreadsheet using the high priority filter and within six months produced a spreadsheet that was agreed as the basis of the first programme of work. The spreadsheet would come back each meeting and in January the other projects would be considered for inclusion. Until then no further projects were to be added.

Proposed: Cllr Underdown Seconded: Cllr Cohen
and all agreed the priority list attached to the minutes.

7. Feedback on Operation Aquatic and anti- social behaviour in Hamble

PC James Phillipson-Masters unable to attend the next meeting. Clerk due to attend a multi-agency meeting on 15th September to review this year's approach and feedback. Councillors felt that there have been improvements across the village with a more visible Police presence and a reduction in anti-social behaviour including those related to vehicles. Councillors and parishioners welcome it.

Committees, Groups and Administration

8. IT Cloudy proposal

Agree the package of measures around the licensing, consultancy and training elements of the quote with the purchase of further equipment deferred until January.

Proposed: Cllr Underdown Seconded: Cllr Cohen
and all agreed the package set out in quote 1468 in the agenda pack. A project plan to follow and a further discussion on how best to use the meeting equipment when the software for meetings has bedded in.

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9. Recommendations from Committees and Working Groups

Asset Management Committee

To approve the purchase and delivery of 16 heavy-duty cast-iron Baltimore benches from Townscape at a cost of £27,434.40 + £5,486.88 totalling £32,921.28. Further delegation up to the sum of £5,000 is requested for funding the ground works. The cost of the works will be refunded by Eastleigh Borough Council via developer's contributions.

Proposed: Cllr Thompson Seconded: Cllr Underdown
and all agreed the purchase of the seats on the terms set out.

- Allotment Working Group

Confirmation of representatives as Fred Wales, Margaret Tuley and Nicki Winstanley.

Criteria for reviewing the closure of the footpath to include:

Complaints from the public about closure – establish through newsletter plus

snap survey of allotment holders – What has site security been like this summer?

Do they support the long-term closure of the path to the public?

- Waste and Recycling Working Group

A grant for Hampshire County Council Waste Reduction Grant Has been submitted for water refill points at Mount Pleasant, RUP and the Foreshore. Progress has also made with the bin audit and looking at using QR codes on bins to report issues with bins.

- Communications Working Group

Cllr Nicholson

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Social Media Policy

Press and Media Policy

New Policy setting out the requirements for managing media – building on the existing policy

Work started on this at the start of the summer following issues raised in a previous meeting. To support the policy Claire Price has also been undertaking training on social media and how Councillors can best engage with it.

The Press and Media Policy was updated following an approach over the summer from media outlets and provides a clear position on future contacts. The Council welcomed the policies and the training that would sit alongside it

Proposed: Cllr Hand

Seconded: Cllr Ryan

and all agreed the Social Media Policy and Press and Media Policy as circulated

- Foreshore Seats Working Group

No further update

10. Other issues from Asset Management Committee

Toilets at the Foreshore

Agreed to do some pre work on replacement programme for 2022/3

Order for repair works at Roy Underdown Pavilion – Out lined the costs of works summarised in the papers. Following a market testing exercise agreed to appoint Refix to undertake the works. The cost of the work will be met from the general reserves as it is unplanned expenditure.

Propose: Cllr Cohen Seconded Cllr Nicholson and all agreed the contractor and the expenditure

Mount Pleasant for Coffee vendor – Information item only

11. Christmas Closure and Christmas dinner

Agree the half day closure on the 10/12 and from midday 24/12 to 4/01. And to agree an allowance of £40.00 per member of staff for the Xmas lunch.

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Proposed: Cllr Hand
and all agreed

Seconded: Cllr Ryan

The issue of the BP grant programme and the Christmas Briefing was raised and the Clerk agreed to follow up with them.

Financial, Risk and Governance

12. Fees and Charges – Charges for 2022 Foreshore Parking Permits

Proposed: Cllr Leheins Seconded: Cllr Dann and was
agreed an increase of £15.00 for 2022 permits

Propose: Cllr Underdown Seconded: Cllr Cohen and also
agreed to peg our hourly car park charges in line with EBC's
charges in The Square.

13. Payments and Bank reconciliation for June, July and August Receive and approve each of the reconciliations and payment lists

Proposed Cllr Rolfe Seconded Cllr Ryan
and all agreed the payment lists and reconciliation statements.

14. Performance Information

Some work has come together already – thanks to Claire for her contribution that Council welcomed. More to do on other activities. Have people any suggestions?
A further project was identified for the new financial year to appoint a new auditor as previously agreed.

Council was also notified that further information was requested from the Auditor and that the detail figures were to be resubmitted.

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Proposed: Cllr Cross Seconded: Cllr Rolfe and all
agreed to note the requirement of further detailed information on
the AGAR form to be submitted.

- 15. Accidents and incidents
- 16. Delegated decisions from
 Council and Committees
 since 02.07.2021 meeting

Note the report
Note the report.

End of meeting 21.08