

Burford Parish Council

DRAFT Minutes of Burford Parish Council meeting held at Burford Village Hall on 12th January 2023 at 7.00pm

1. **Apologies for absence** Cllr's
Present Cllrs Sheila Kitchen (Chair) Hayley Griffin, Ashlee Yarnold, Bridget Thomas, Jane Yardley, Ashley Morris. Shropshire Councillor Richard Huffer.
Absent: Elaine Beaumont,
2. **Declarations of Interest and Dispensations:** The Council will receive disclosures of pecuniary and personal interests from Councillors on matters to be considered at the meeting. **None**

The meeting was suspended for Public Session. Members of the public are able to ask a question or make a statement or raise issues for future consideration at the discretion of the Chairman. If it is not possible to respond at the meeting, a written response will be provided at later a date. Members of the public may not take part in the Parish Council meeting itself.

The Alley way between Castle Close and Boraston Drive, trees are overhanging and blocking light from the streetlight.

3. **Accept and approve the minutes** of meeting 24th November 2022 Cllr.Thomas Proposed and Seconded by Cllr. Morris that the Minutes of 24th November 2022 be approved. All in favour.
4. **Finance:**
 - a. **To consider the Formal Bank Reconciliation to 13th December 2022.** Noted
 - b. **To consider the Budget Monitoring Report to 13th December 2022.** Noted.
 - c. **To Consider list of due payments to 12 January 2023.** Cllr. Ashlea Yarnold Proposed and Cllr. Hayley Griffin Seconded that all payments be approved.

| | Payments List | 12th Jan 23 | |
|-------------------|------------------------------------|--|-----------------|
| Cheque No. | Recipient | Details | Amount |
| 764 | HMRC | Clerk Tax December including 2 weeks locum | £ 168.60 |
| 765 | C Hirst | Clerk Pay December including 2 weeks locum | £ 674.49 |
| 766 | Burford Village Hall | Hall hire | £ 16.00 |
| 767 | C Hirst | Clerk Expenses to meeting | £ 82.06 |
| 768 | M J Morgan | Mowing, strimming and Hedge cutting | £ 375.00 |
| | TOTAL Payments for approval | | £1316.15 |

- d. **To approve “Creative Play” upgrading of play area £13,750 plus VAT following urgent decision in December.** Cllr. Griffin Proposed and Cllr. Thomas Seconded that “Creative Play” quote be approved. All in favour.
- e. **To approve the “Creative Play” expenditure for Play Area repairs at £1,544.00 plus VAT.** Cllr. Griffin Proposed and Cllr. Kitchen Seconded that expenditure be approved following an urgent decision taken on 16th December via email. All in favour.

- f. **To consider the streetlight replacements £1600.00 plus vat x 2 streetlights as per quote from Prysmian.** Cllr. Kitchen Proposed and Cllr. Yarnold Seconded that this be approved. All in favour.
- g. **To approve new contract with YU ARE LIVE for unmetered electricity supply approved via urgent decision over Christmas.** Cllr. Kitchen Proposed and Cllr. Morris Seconded that this be approved. All in favour.

5. Planning:

22/03646/FUL- Proposed Residential Development Land To The South Of A456 Burford Shropshire- Erection of 40 dwellings, vehicular, pedestrian and cycle access from the A456, landscaping, open space, sustainable urban drainage system and associated infrastructure.

Cllr. Thomas agreed to draft a response to object for circulation with comments and input from other councillors. The final response to be sent to the Clerk for uploading to the Planning Portal.

6. Reports from Representatives:

a. Shropshire Unitary Councillor (Cllr. Huffer)

- Decision made by Shropshire Council that all elections going forward ID will have to be provided by voters.
- The 2023/24 budget for Shropshire is being set at this moment to be reported back at the next meeting.
- The Clerk agreed to ask Councillors before each meeting for any specific questions or concerns for Cllr. Huffer and forward them to Cllr. Huffer to provide a written report prior to the meeting.
- Shropshire Council are considering grants for On-Street Vehicle Charging Points.
- Cllr. Thomas asked Cllr. Huffer whether Shropshire Council could provide litter picking tools and hi-vis vests for community use as MHDC does. Cllr. Huffer agreed to investigate.

b. Village Hall update – (Cllr. Morris)

A quiet month for bookings in December with groups stopping for Christmas. The Christmas market was a success again also raising funds to support the running costs.

Next year's aims are to focus on the continuous increase in running costs as well as a focus on areas that have previously been neglected and require attention.

c. Police Report –Progress Reports

The Police update report for Burford is that they are continuing doing speed surveys on a monthly basis.

Before Christmas they had a couple of house Burglaries and one attempt in the Boraston area.

7. Responsible Areas.

- a. Playground working party report (Cllr. Griffin) See report item 9a.
- b. Jubilee Bench report – Deferred to the next meeting where it will be discussed with thought for the forthcoming Coronation.

8. Responsible areas

- a. Playground – (Report below from Cllr. Griffin)

I have just met the guy from Creative play who is surveying the area.

- Work will start **16th January 2023** and the park will be closed for 2 weeks. Signs need to be put up on the fence, to say "keep out work in progress"
- Creative play will supply and secure the area with Harris Fencing, the Parish council are to lock the gates to the park and supply the team with a key on the morning of the 16th.
- water needs to be provided/accessible from 8am to 4pm for a week while they mix concrete.
- Portaloo to be provided on the morning of the 16th or day before.
- x2 skips will be in the car park for a week while they dispose of the rubbish. I have said to put them just up from the entrance of the village hall so as not to block x4 disabled spaces. They will take up x4 car park spaces instead.
- I will let the school know so that they can put in the school bulletin about the park being closed for 2 weeks and limited car parking spaces.
- Regular playground checks are required which Cllr. Griffin has agreed to progress.
- Dog mess is an on-going problem that needs to be considered.

- b. Lighting – (Cllr. Kitchen report)

Short report- Most of the lights that were reported have been fixed but there appear to be more that are out 4 more along the main road and 1 on Boraston Road that I am aware of. I have not got the "What 3 Words" for these that are out as I have damaged my phone, I have spoken to the resident where the company can't access due to a fence being put up, they are happy to take a panel down as long as they know when the company is coming due to fence keeping dog in. I have also spoken to the resident in swan close where the conifer hedge is almost covering the light and stopping it shining on the road. Resident is disabled but it looks as if it is a shared tree, so he was going to discuss with his neighbour.

- c. Bins & Dog Fouling – (Cllr. Kitchen report)

Dog bins do get emptied regularly but dog fouling has increased due to the dark nights the play area is dreadful and the pavements have increased.

Although we have discussed this at length before we are never going to be able to stop this. Some dog owners are not responsible and clear it up. Having dogs on leads may help to a degree but dogs need to run around, and owners need to clean up and take a torch to see where their dog has done its business.

A new litterbin was identified for outside the back entrance to the village hall/rear entrance to the school.

- 9. **Facebook Page** – The Clerk has set up a Facebook page and uploaded the Parish Council meeting and agenda.

- 10. Correspondence for information** – All correspondence circulated on receipt by the clerk and where appropriate has been added to the agenda. All other correspondence was for information and noting.
- 11. Report on urgent decisions since last meeting** – All urgent items have been added to the Finance agenda under items 4 d, e and f. Please refer to the Minute Records for this.
- 12. Confirm next meeting date** 23/02/2023 meeting closed 20.05 pm