

CULWORTH PARISH COUNCIL

To: All Members of the Culworth Parish Council and West Northamptonshire Councillors

Agenda for the Meeting of Culworth Parish Council **To be held at 7pm on Thursday 5th February 2026 in the Culworth Village Hall**

Welcome to members and public.

1. **Apologies** received
2. **Councillor declarations of interest & dispensations** in the following agenda items
3. **Receive minutes** of the meeting held on **8th January 2026** as an accurate record of the Parish Council official acts and decisions.
4. Receive reports and minutes from the **Annual Parish Meeting** held on 3rd April 2025 **(GD)**.
5. **Matters Arising** from previous Parish Council minutes (action items)
 - 5.1 Banbury Lane / HS2 / roads – Councillor Richard Butler (WNC Highways) – if available
 - 5.2 Report on progress of Tree Survey works **RS**
 - 5.3 Re-siting and ongoing financial support for defibrillator **AF / JR**
 - 5.4 Agree future meeting dates **All**
 - 5.5 Village signs – update on previous quotes and one additional quote (circulated) **All**
6. **Standing Agenda Items**
 - 6.1 Thanks
 - 6.2 Public Concerns (prior notice to the Chair or the Parish Clerk is recommended)
 - 6.3 Burial Ground update (if any)
 - 6.4 CHFT update
7. **New matters arising**
 - 7.1 Kier road repair survey (circulated) **All**
 - 7.2 Feedback on WNC 2026-27 budget proposals **All**
 - 7.3 Procurement procedures updates for CHFT Phase 2 **PCov / AW**
 - 7.4 Events programme for 2026-27 – use of council funds **All / CR**
 - 7.5 Quote for weed control for 2026 (circulated) **PCov**
 - 7.6 Request from Schools PTA re use of PC land for Easter hunt **All**
 - 7.7 Discussion around costs for putting an electricity supply on the Green **JR**
8. **Finance and governance**
 - 8.1 Update of the Unity Trust Mandate additions **PCov**
 - 8.2 Precept submission **PCov**
 - 8.3 Finance committee meeting and budget update **PCov**
 - 8.4 Clerk's hours and HMRC PAYE scheme **PCov**
 - 8.5 Payments review and approval (**Appendix A**)
 - 8.6 Authorisation to set up a Direct Debit for Wave water **PCov**
 - 8.7 New Assertion 10 on Digital Governance – AGAR **PCov**
 - 8.8 Hugo Fox Direct Debit setup **PCov**
9. Correspondence received by Councillors – see **Appendix B**

10. **Planning (items available at wnc.planning-register.co.uk + Advanced Planning + Parish)**

10.1 TPO: COMMON ASH DIRECTLY ADJACENT TO ROAD. FELL TREE IN THE CRICKET FIELD. POTENTIAL TO REPLANT WITH SIMILAR NATIVE SPECIES GIVEN THE OPEN LOCATION. (application submitted by PC)

10.2 TPO 03/1992 TREE T005/TAG NUMBER 0572 PENDUNCULATE OAK (QUERCUS ROBUR) 21M HIGH. PROPOSE TO CUT THE HAZARDOUS LIMB(S) AND DEADWOOD FROM OVER THE FOOTPATH. (application submitted by PC)

10.2 2025/5037/TCA: Mountfield TPO tree works – being heard by full planning committee on 5 February 2026. Extension to previous application term.

11. **Future meeting dates**

12. **Items for the next Parish Council agenda**

13. Date of next meeting: **Thu 5th March 2026, 7pm** in the village hall

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND

Copies of all council papers are available for download at culworthparishcouncil.gov.uk

Peter Coville, Clerk to Culworth Parish Council

Peter Coville 1 February 2026

Appendix A – Payments for approval / noting

15Jan2026 Andrew Field Village Christmas Tree General - S137 (3) LG Act 1972	(192.97)
15Jan2026 Jose Rowling Councillor expenses General - S137 (3) LG Act 1972	(34.50)
15Jan2026 Keenan Project Design 9247 Professional fees Cricket field support – S164 Public Health Act 1875	(2,450.00)
15Jan2026 Keenan Project Design 9248 Professional fees Cricket field support – S164 Public Health Act 1875	(3,500.00)
15Jan2026 Peter Coville PC event subsidy General - S137 (3) LG Act 1972	(70.00)
19Jan2026 Valda 1667492 Electricity bill – cfwd Lighting – S301 Highways 80	(18.39)
19Jan2026 Valda 1667493 Electricity bill – in advance Lighting – S301 Highways 80	(268.80)
20Jan2026 New Farm trees 11454 Village Christmas Tree General - S137 (3) LG Act 1972	(195.00)
20Jan2026 Wave Water 15832278 Water supply pavillion Cricket field support – S164 Public Health Act 1875	(24.48)
29Jan2026 Keenan Project Design 9248 Professional fees Cricket field support – S164 Public Health Act 1875	(700.00)

Appendix B – Communications received by Councillors

5 Jan	WNC: Fresh draft of West Northamptonshire Local Plan published
5 Jan	Cllr eastwood: Rural South Northamptonshire Ward - End of Year Report
6 Jan	WNC: Nominate an inspirational woman for the 2026 awards
9 Jan	NCALC: Friday mini eUpdate – 09/01/26
10 Jan	Resident: Defibrillator questions
16 Jan	NCALC: Friday mini eUpdate – 16/01/26
20 Jan	NCALC: Northants CALC Training Newsletter - January 2026
22 Jan	WNC: Community groups invited to apply for new Community Investment Fund
23 Jan	WNC: Town & Parish Briefing - edition 42
25 Jan	WNC: Have your say in the future of planning in West Northamptonshire
26 Jan	WNC: West Northamptonshire Council Draft Budget 2026 to 2027 Consultation
26 Jan	HS2 Liaison Group (WNC area): 16th January 2026 - Draft Minutes of Meeting
28 Jan	CQC publishes first assessment of adult social care in West Northamptonshire
28 Jan	Northants CALC eUpdate - Jan/Feb 2026