

# Reighton and Speeton Parish Council

Minutes of the Meeting held at Reighton Village Hall Meeting room on Monday 29<sup>th</sup> April 2024, 7.00pm

PRESENT:

Councillors: Cllr Grimshaw (Chairman), Cllr Hamilton-Smith and Cllr Smith.

Clerk: C Boston, present: 4 members of the public, Ward Cllr M Donohue-Moncrieff,

**To receive and note any apologies for absence.** 037/24  
Duane Harrison, Police volunteer Liz Dawson.

**Declarations of Interest by Members in Items on the Agenda.** 038/24  
None were declared.

**Agreeing the Minutes of the Last Meetings.** 039/24  
The minutes of the 25th March meetings were agreed to be a true record and duly signed by the Chairman. Proposed by Cllr Hamilton-Smith and seconded by Smith, all in favour.

**Public Forum** 040/24  
Two street lights were reported as not working.  
Concerns were raised regarding the increase of traffic using St Helens Lane.  
It was reported that the minutes of the previous meetings are not showing on the website.  
The cllrs were asked why the notice board at the bottom of Church Hill is not being used for agendas. It was explained that the parish council did not have a key.

**Co-option - To co-opt members onto the council** 041/24  
A resolution was passed to co-opt Mr Matthew Browning, proposed by Cllr Hamilton-Smith and seconded by Cllr Smith, all in favour.

**Police Report** 042/24  
There was no police presence or report.

**To receive the Ward Cllrs Report** 043/24  
• Locality budget will open in May for applications  
• Local Plan  
Questions were asked regarding the planning enforcement process.  
Resolved: the report was duly noted.

**North Yorkshire Council Local Plan - Call for sites, to receive correspondence** 044/24  
Correspondence was noted.

**Planning** 045/24  
ZF24/00440/HS - Proposed conversion of outbuilding to form annexe for family accommodation.  
Moor Farm Reighton Gap Filey North Yorkshire YO14 9SQ  
Applicant: Mr & Mrs Davey.  
No objections, proposed by Cllr Hamilton-Smith and seconded by Cllr Smith, all in favour.

NAME: ..... DATE: ..... NUMBER: .....

**Finance** - To approve payments of invoices received, per payment schedule. **046/24**  
It was proposed by Cllr Hamilton-Smith and seconded by Cllr Smith, all in favour, that the following accounts were paid: Zurich Insurance £264.00, TLCA £146.00, H Carter £35.80, Stamps £5.10, Safety Signs £37.68.  
Payments received:- None  
BACs payments were authorised by two councillors online

**Bank Signatories** - To agree the bank signatories following resignation of councillors. **047/24**  
A resolution was passed to remove the councillors names that have resigned and to add as signatories Cllr Grimshaw, Cllr Hamilton-Smith and Claire Boston. Cllr Harrison remains as a signatory. Proposed by Cllr Grimshaw and seconded by Cllr Smith, all in favour.

**Budget Review** - To review the years budget. **048/24**  
A review was carried out and agreed.

**Internal Auditor** - To appoint a new internal auditor following resignation of previous auditor. **049/24**  
A resolution was passed to appoint Asquiths as the internal auditor, proposed by Cllr Smith and seconded by Cllr Hamilton-Smith, all in favour.

**Highways** - To raise any issues **050/24**  
The missing chevrons on Sands Road have been reported to NYC.  
The drains are blocked on Church Lane.  
The hidden dip signs are missing on the B1229, before Speeton.

**Defibrillator** - To receive an update **051/24**  
Paul Riley has agreed to remain the defibrillator guardian.

**Email Account** - To receive an update **052/24**  
The new email address is reightonspeetonp.c@gmail.com

**Website** - To discussed changing the website provider and decide thereon **053/24**  
The website provider is retiring, a resolution was passed to bring the website in house to save money, proposed by Cllr Smith and seconded by Cllr Grimshaw, all in favour.

**Wage Administration** - To discuss and decide thereon **054/24**  
A resolution was passed for the wages to be processed by an independant provider for internal auditing purposes, proposed by Cllr Grimshaw and seconded by Cllr Hamilton-Smith, all in favour.

**Correspondence** **055/24**  
A complaint has been received regarding the recruitment process of the clerk.

**Clerk Report** **056/24**  
Posters have been placed into the notice board regarding dog fouling and signs purposed for the verges.

**Councillors Reports** **057/24**  
Cllr Hamilton-Smith - The village hall association have agreed to donate towards an extra cut in the village.

The date of the next Parish Council meeting will be on Monday 20th May 2024 at 7pm.  
There being no further business to discuss the Chairman closed the meeting at 8.00pm.