

# Donington with Boscobel Parish Council

## Minutes of the Meeting of Donington with Boscobel Parish Council held on Tuesday 21<sup>st</sup> March 2023 at the Methodist Church Hall, Albrighton

In attendance: Cllrs Christine Jones, Robert Parry, Virginia Sankey, Phil Ogle, David Beechey, the Parish Clerk (Vanessa Voysey), and PCSOs Sam Newbrook and Steve Breese.

### **22.142 Welcome by the Chair**

### **22.143 Apologies for absence and reasons:**

The Council is to received and accepted apologies for absence from:.

David Williams – annual leave

Lee Chatburn – annual leave

Adrian Robinson – family commitment

Dawn Harper – personal commitment

### **22.144 Declarations of Interest: a) Pecuniary b) Personal**

There were no declarations of interest at this time.

### **22.145 Safer Neighbourhood Team**

The Safer Neighbourhood Team attended the meeting and gave an update on matters pertaining to the Parish.:

- Crime Statistics - there have been two unoccupied dwelling burglaries over the last month, one in Cosford and one in Albrighton. The Police advise residents to keep an eye out for neighbours, particularly if they are away on holiday or for health and social care reasons. It is helpful to make sure that mail is taken in, for example. Perpetrators will look at ways of getting into properties, so please report anything that looks suspicious.
- Neighbourhood Matters – residents can sign up to alerts from Neighbourhood Matters, there is an option to choose frequency of notifications. The police can't be everywhere and do rely on public intelligence. Neighbourhood Matters, email and mobile phone can all be used as ways of contacting the local Safer Neighbourhood Team.
- Operation Snap – this is an online tool targeting bad driving by using dash cam or mobile phone footage of offences. A decision can be made on whether or not to take action based on uploaded material.
- Anti-social behaviour – the police will keep patrolling the Nature Reserve and keeping an eye on anti-social behaviour.
- Drug dealing – public intelligence has been received about drug dealing in the church car park. This situation is being addressed, and the area is being patrolled.

Cllr Robert Parry asked if the police would keep the Parish Council informed of any action it could take to assist with any of the problems raised, for example, if cutting hedges and tidying up areas would be of help.

It was noted that anti-social driving is the biggest issue in the village at present.

Cllr Robert Parry asked about the division of police time between Albrighton and Shifnal and it was advised that the ideal is a 50/50 split but that it depends what jobs get pulled in.

Cllr Virginia Sankey asked if there were any patrols on Shackerley Lane, as she had picked up a significant number of empty larger cans whilst out litter-picking, and it was likely that the persons responsible drove away after consuming the alcohol. She said there is a regular pattern. It was advised there have been some patrols at White Ladies and the intelligence provided by Cllr Sankey would be looked into.

Cllr Phil Ogle asked if CCTV in the car park would be helpful, and it was advised that it would be useful as a deterrent. It was suggested that this is something that the Parish Council could look at as an option in the near future.

#### **22.146 Public Session:**

There were no questions from the public at this time.

#### **22.147 Minutes:**

It was proposed, seconded, and **resolved** to confirm the minutes of the Council meeting held on Tuesday 21<sup>st</sup> February 2023 as a true record

#### **22.148 Matters Arising**

##### **a) Councillors Surgery and Community Engagement**

Cllr Phil Ogle gave an update from the Surgery and Community Engagement Working Party, noting that an article will be going in the Parish Magazine next edition. Dates agreed for a councillors' surgery were 15<sup>th</sup> April, 15<sup>th</sup> July, and 14<sup>th</sup> October. The suggestion of St Cuthbert's Church porch had been supported by the church clergy who would be making it available for this purpose. Cllr David Williams will be putting a policy and procedure protocol in place.

It was agreed to investigate the option of ID badges for all councillors.

##### **b) Councillors meal out**

Unfortunately, the venue had cancelled the booking for 29<sup>th</sup> March and an alternative date was now needed. It was agreed to defer this until after the Easter holidays.

##### **c) Donington and Albrighton Local Nature Reserve reports**

Cllr Robert Parry noted that a willow tree had fallen in the south channel and that water is pooling on the side of the tree.

It was agreed that the Parish Clerk should ask the Shropshire Council's Country Parks and Heritage Sites Manager (South) if he would be available to meet at the site with members of the Parish Council in late April or early May, preferably on a Saturday morning.

## **22.149                      New Business**

- a) **Asset Register** – it was **agreed** to approve the years updates to the Asset Register

## **22.150                      Correspondence: For Action**

- a) Tong Parish Council had written to suggest that information signs with the triangles at both ends of Neachley and Long Lane be improved. It was noted that reports about signs, both missing and in need of improvement, that had been sent to Shropshire Council had been successful in the Shackerley area. It would be worth approaching Shropshire Council through the same mechanism.

It was agreed that the Parish Clerk should ask for clarification on whether the suggestion was to put in new signs or improve what is already in place.

## **22.151                      Correspondence: For Information.**

The following were noted:

- a) AFLAG will be holding an event on Monday April 17th, 5.30-9.00 pm in conjunction with NFF to which all relevant householders (and others) will be invited
- b) Albrighton Parish Council office has received a complaint from a member of the public about running red lights on the A41 at Cosford

## **22.152                      Planning.**

### **a) Applications:**

23/00875/VAR Midlands Air Ambulance Charity, Airbase Avenue, Neachley. Variation of Condition No.10 (landscaping) attached to planning permission 20/04521/FUL dated 19/01/2021 <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQR6LWTDMSF00>

23/00795/AMP Non-Material Amendment to planning consent 20/00993/FUL  
7 Woodland Close Albrighton

*No comment*

### **b) Permission Granted:**

22/05320/COU Spiders Web Cafe, Sydnal Lane: Application under Section 73A of the Town and Country Planning Act 1990 for change of use from ground floor cafe to residential use

22/05656/FUL 2A Sandy Lane, Albrighton: Demolition of existing detached domestic garage, secondly, erection of replacement single storey dwelling and installation of package treatment plant, thirdly, removal of existing dwelling/mobile home (revised scheme)

- c) **Permission Refusals:** There were none at this time
- d) **Any other planning matters:** Cllr Robert Parry reported that the plans for the Old School had to be re-designed as the extension is over the water septic tank.

## **22.153 Finance.**

### **22.153.1 Payments –**

It was proposed, seconded, and **resolved**, to approve the following payments:

ICO	Annual Fee (direct debit)	£35	LGA 1972 s 111
Clerk	Clerk's salary (March)	£650.90	LGA 1972 s 112 (2) LGA 1972 s 112
HMRC	Tax	£0	LGA 1972 s.112
Clerk	Travel Expenses (March)	£27	LGA 1972 s.111
Balfours	Car Park Rent	£125	RTRA 1984 s.57
Balfours	Pool Rent	£20	Open Spaces Act 1906 ss. 9& 10

### **22.153.2 To note payments made following a decision made at the meeting of 21<sup>st</sup> February:**

The following was noted:

A grant was made to the RAF Cadets - £500

### **22.153.3 Income received**

The following was noted:

Interest – £276.79 to the Public Sector Deposit Fund (February)

### **22.153.4**

- a) **Bank Reconciliation** – it was proposed, seconded, and **resolved**, to receive and approve the bank reconciliation until the end of February 2023
- b) **Spend to Date** – it was proposed, seconded, and **resolved**, to receive and approve the spend to date to the end of February 2023

## **22.154 Reports:**

(a) **SALC** Cllr D. Beechey: there was nothing to note at this time.

(b) **RAF Cosford** Sq. Ldr. C. Wilson: the station is preparing to support the King's Coronation, and is planning the annual reception and Air Show. It's 85 since the station opened, events are being planned to mark this in July.

- (c) **Nature Reserve Report** E.Byrne: a written report was sent prior to the meeting.
- (d) **Clerk's Report:** the Parish Clerk reported on a training session held on procurement, and an update on the Audit procedure for the year
- (e) **Royal British Legion** Cllr D. Williams: none at this time.
- (f) **Footpaths** Cllr V Sankey: it was noted that kissing gates are being stored at Shackerley that could potentially be put to future use.
- (g) **RAF Cosford Cadets** Cllr R.Parry: thanks were offered to the Parish Council for its donation towards the flight simulator. This has been purchased and is being used. It simulates Cosford Air Field.
- (h) **War Memorial Working Party** Cllr D.Williams: there was no update at this time. Cllr Robert Parry noted the work done so far made for an improvement. It was agreed to write to Albrighton Parish Council to thank them for the work done so far.
- (i) **Fayre Committee Reports** Cllr R Parry: there were ten people at the last meeting which Cllr Parry noted is encouraging. The theme this year will be 'not all superheroes wear capes'
- (j) **Nature Reserve fence:** the Country Park Ranger had written to the Parish Clerk concerning the removal of a fallen oak tree on the boundary with the Woodland Car Park. The Parish Council agreed to the Country Park Ranger proceeding with his planned action of removal.
- (k) **Nature Reserve bridge:** it was noted that the Nature Reserve Mangement Committee were considering the need to replace the bridge in St Cuthbert's Meadow. This might involve a request for extra funding from the Parish Council. Preliminary investigation had suggested prices of £3645, £5235, and £8575 (excluding VAT) depending on the materials chosen.

## 22.155            **Training**

Training information is available on: [www.alcshropshire.co.uk/training](http://www.alcshropshire.co.uk/training)

## 22.156            **Date of the Next Meeting 18.04.23**

Items for the agenda to be notified to the clerk by **8.04.23**