

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It is to be completed on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Eastling PC

Kent

Wendy Licence Clerk & RFO

05.06.21

£

Current account	account 1
Business reserve	account 2
	account 3
	account 4
[add more accounts if necessary]	account 5
	account 6
	account 7
	account 8

7,685.1

7,870.2

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- item 1
- item 2
- item 3
- item 4
- item 5
- item 6
- item 7
- item 8

[add more lines if necessary]

7,870.2