



WEST DEAN  
Parish Council

**Minutes of the Parish Council meeting held on  
Monday 16<sup>th</sup> February 2026 at 19:00 at King George’s Hall, West Dean.**

**COUNCIL MEMBERS**

	In Attendance	Apologies	Absent
<b>Councillor Higgins</b>	✓		
<b>Councillor J Camilleri</b>	✓		
<b>Councillor Seabrooke</b>	✓		
<b>Councillor M Camilleri</b>		✓	
<b>Councillor M Lee</b>	✓		
<b>Councillor B Livesey</b>		✓	
<b>Vacancy</b>	-	-	-

Also, in attendance:

Wiltshire Councillor Gregory Cooper & two members of the public.

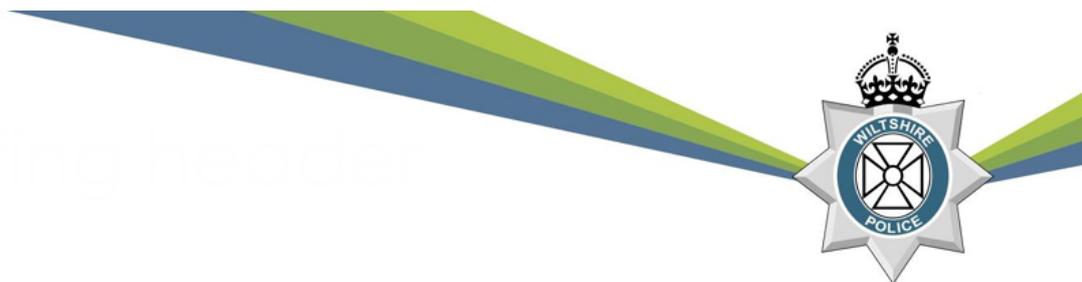
<b>13/26</b>	<p><b>To receive Chair’s opening remarks.</b> Councillor Higgins welcomed everyone to the meeting.</p> <ul style="list-style-type: none"> <li>- Following meeting with Tom Ince (Wiltshire Council) and associated discussions, the plan for the 2026 Fete parking shall include               <ul style="list-style-type: none"> <li>o Vehicles arriving from the East into Dean Club Field (new parking location)</li> <li>o Vehicles arriving from the South into Red Lion rear field (new parking location)</li> <li>o Vehicles arriving from the North into Church farm paddock off Rectory Hill- (current (historical) parking location).</li> </ul> </li> <li>- There have been offers from the Parishioners of East Grimstead to support the additional human resource needed for the 2026 Fete.</li> <li>- The village lighting shall need further investigation by the contracted maintenance vendor as the illumination times do not meet the intended requirement (day/night on/off times).</li> </ul>
<b>14/26</b>	<p><b>To receive and accept apologies for absence.</b> Apologies were <b>RECEIVED</b> and <b>ACCEPTED</b> from Councillor Livesey and Councillor M Camilleri.</p>
<b>15/26</b>	<p><b>To receive declarations of interest relating to items on this agenda.</b> Councillor Lee advised that he shall abstain from item 25/26.</p>
<b>16/26</b>	<p><b>To approve the minutes of the full council meeting held on Monday 19<sup>th</sup> January.</b> The minutes of the meeting held on Monday 19<sup>th</sup> January were signed as a correct record of the meeting.</p>
<b>17/26</b>	<p><b>Public Forum.</b></p> <ul style="list-style-type: none"> <li>- Question raised: Was the parish development within the parish near Farley (former Sawmill, Livery Road) a pre-application? The Chair (Councillor Higgins) confirmed this.</li> <li>- It was noted that the footbridge (Path WDEA6, Asset code 211058) crossing the river Dun (Church Farm, behind Village Hall), was in a poor state following the recent flooding.               <ul style="list-style-type: none"> <li>o Action: Councillor M Lee to review</li> </ul> </li> </ul>
<b>18/26</b>	<p><b>To receive reports from Wiltshire Council &amp; Wiltshire Police.</b> Wiltshire Police report can be found at <b>APPENDIX A</b>. Wiltshire Council, Councillor G Cooper’s report.</p> <ul style="list-style-type: none"> <li>- 2026-27 budget:               <ul style="list-style-type: none"> <li>o Has been prepared with a second budget also being prepared should the first require amending to meeting financial constraints.</li> <li>o Village stewards are being heavily utilised on road repairs.</li> <li>o The potential changes to county household recycling centres, and parking charges remain important budgetary issues.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ It is possible that some funding routes such as the link scheme for vulnerable people may disappear, which is of concern.</li> <li>○ There is more work to be undertaken before the budget is finalised.</li> <li>- January Flooding <ul style="list-style-type: none"> <li>○ The river Dun at Dean was less problematic than elsewhere.</li> <li>○ A bridge (East Grimstead) prior to the sewerage works blocked flow and diverted flood water down the road to the railway bridge (causing flood obstruction). <ul style="list-style-type: none"> <li>▪ Councillor G Cooper shall attend operational working group (floods).</li> </ul> </li> <li>○ As the West Dean Parish has a comprehensive flood management plan and local expertise it is empowered to close the roads in the village in the event of flooding. Cllr Higgins to confirm with Danny Everett of Wiltshire Drainage team.</li> </ul> </li> <li>- Crime <ul style="list-style-type: none"> <li>○ Police report reported several attempted burglaries.</li> </ul> </li> </ul>
<b>19/26</b>	<p><b>To receive updates with regards to: Glebe Farm   River Group   Footpaths   Dean Road Flooding</b></p> <ul style="list-style-type: none"> <li>- Glebe Farm <ul style="list-style-type: none"> <li>○ A detailed narrative was provided by Councillor J Camilleri, to a submitted summary document (S106 Glebe Farm - Summary for WDPC).</li> <li>○ The document which may be disseminated on the website (TBD) later.</li> <li>○ The Chair thanks Councillor J Camilleri for the detailed summary document and addressing questions from the floor. S106 draft agreed with the proviso of a clear process of the land transaction to WD and modification to the land referred to as ‘common land ‘– which should be ‘land in common’.</li> </ul> </li> <li>- River Group <ul style="list-style-type: none"> <li>○ A meeting with Neil Swift (and Councillor Higgins) from the river group shall occur this Wednesday (18FEB26).</li> <li>○ The timeline for reconstruction remains as this spring.</li> <li>○ Neil Swift requests knowledge on services under the green. <ul style="list-style-type: none"> <li>▪ Councillor Gregory Cooper notes that there is a Wiltshire map of services (GC), and that Graham Axtell at Wiltshire services can assist. <ul style="list-style-type: none"> <li>• Action: Councillor J Camilleri to review Wiltshire Map. <ul style="list-style-type: none"> <li>• Clerk to contact Graham Axtell</li> </ul> </li> <li>• Action: Councillor J Camilleri to provide details on Wayleave payments for services on WDPC land, as a possible revenue source for WDPC.</li> </ul> </li> </ul> </li> </ul> </li> <li>- Footpaths <ul style="list-style-type: none"> <li>○ Summary document provided for updates on historical issues. <ul style="list-style-type: none"> <li>▪ Report closures since January relate mostly highway signage.</li> <li>▪ Some more heavy clearance work may not be possible due to the recent inclement weather.</li> <li>▪ Some new reports have been raised relating to fallen trees.</li> </ul> </li> </ul> </li> <li>- Dean Road Flooding <ul style="list-style-type: none"> <li>▪ WDPC needs to write to Danny Everett at Wiltshire Council (Action: Councillor Higgins) to confirm permission to close the road as necessary.</li> </ul> </li> </ul>
<b>20/26</b>	<p><b>To agree the draft S106 from Test Valley Borough Council.</b></p> <ul style="list-style-type: none"> <li>- See 19/26 Glebe farm</li> </ul>
<b>21/26</b>	<p><b>To review and approve the updated emergency plan.</b></p> <ul style="list-style-type: none"> <li>- Storage of Flood Equipment <ul style="list-style-type: none"> <li>○ Storage of signs closer to site of flooding (rather than in hall which floods). Possible sites discussed (possible village centre building owned by Christine Warry). <ul style="list-style-type: none"> <li>▪ Action: Councillor Higgins.</li> </ul> </li> </ul> </li> <li>- Update PC on plan completed by Councillor Higgins. (confidential information held by village hall committee and PC)</li> <li>- Updated posters for the Wiltshire emergency contact hub have been prepared (Councillor J Camilleri).</li> <li>- Councillor J Camilleri &amp; Councillor Seabrooke proposed and seconded the approval of the Emergency Plan. All in favour</li> </ul>

22/26	<p><b>To note the appointment of the internal auditor as Do The Numbers for financial year 2025 / 2026.</b> The appointment of Do The Numbers as internal auditor for financial year 2025 / 2026 was <b>NOTED</b>.</p>																				
23/26	<p><b>To note the financial situation.</b> The current financial situation and the reconciliation of the bank balance were <b>NOTED</b> with the bank balance at 31<sup>st</sup> January 2026 being £30,878.91 The bank reconciliation can be found at <b>APPENDIX B</b>.</p>																				
24/26	<p><b>To approve the requests for payments for February.</b> The payments as listed in the table below were <b>APPROVED</b> for payment. Proposed by Councillor M Lee, seconded by Councillor Higgins. All members voted unanimously to accept this resolution.</p> <table border="1" data-bbox="225 456 1394 689"> <thead> <tr> <th colspan="4">February Payment Requests</th> </tr> <tr> <th>From</th> <th>Item</th> <th>Invoice Number</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salary</td> <td>February</td> <td>£920.98</td> </tr> <tr> <td>Lloyds</td> <td>Bank Charges</td> <td></td> <td>£4.25</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£925.23</td> </tr> </tbody> </table>	February Payment Requests				From	Item	Invoice Number	Amount	Staff	Salary	February	£920.98	Lloyds	Bank Charges		£4.25			Total	£925.23
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<p><b>To consider the following planning application(s):</b></p>																					
25/26	<p><b>PL/2026/00886</b>  <b>T1 Beech tree - Raise crown up to 6m. T2 Laurels - Reduce back lateral growth from roadside by up to 1m. T3 2 Yew trees - Trim to shape and raise crowns up to 1m. T4 Hawthorn - Dismantle and remove. T5 Hazel - Reduce by up to 2m. T6 5 Fruit trees - Crown reduce by up to 1.5m</b>  <b>Shardeloes, Rectory Hill, West Dean, Salisbury SP5 1JL</b>  West Dean Parish Council have <b>NO OBJECTION</b> to this application.  Proposed by Councillor J Camilleri &amp; Councillor Seabrooke.  All members voted unanimously to accept this resolution.</p>																				
26/26	<p><b>To agree the date of the next meeting.</b> The date of the next meeting was agreed as Monday 16<sup>th</sup> March 2026.</p>																				

There being no other business, the meeting closed at 20:35.

APPENDIX A



# WILTSHIRE POLICE PARISH COUNCIL REPORT

## West Dean

January 2026

### On the team

PC Kelvin RAMSEY 70855

PCSO John TAYLOR 9465

Sgt Susan MALKINSON 2775

### Crimes and incidents

Wiltshire Police record crimes and incidents by the National Crime and incident recording standards. Not all incidents that one would consider a crime are necessarily classified as a crime for recording purposes.

NB- The statistics do not account for incidents that police respond to but do not need any follow up (Road traffic incidents, minor incidents of Anti-social behaviour)

### Report for past 30 days:

There have been several visits by suspicious persons to a property which had vehicles advertised for sale on social media. The group have attended in the hours of darkness to steal the vehicle but have been unsuccessful. The vehicle has since been removed from the site and the group have been deterred. Please review your home security and be careful advertising online.

APPENDIX B

WEST DEAN PARISH COUNCIL				
Bank Reconciliation for the Year 2025 / 26				
<b>Opening Balance Community Account at 01/04/2025</b>	<b>£963.60</b>		<b>Opening Balance Instant Access Account at 01/04/2025</b>	<b>£25,394.00</b>
Receipts 2024/25	16,831.50		Receipts 2024/25	21,098.70
Payments 2024/25	15,929.99		Payments 2024/25	16,500.00
Unpresented Cheques 2024/25				
<b>Closing Balance Community Account 31/01/2026</b>	<b>£554.61</b>		<b>Closing Balance Business Bank Instant 31/01/2026</b>	<b>£30,324.30</b>
<b>TOTAL BANK BALANCES</b>	<b>£30,878.91</b>			