

LONGFRAMLINGTON PARISH COUNCIL

**A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 6th March 2024 at 7.00 p.m.
in the Memorial Hall, Longframlington
A G E N D A**

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
 - 2) **Co-option of new Councillors**
 - 3) **Table Urgent Business to be discussed** in 17 below – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
 - 4) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
 - 5) **Gifts & Hospitality** - Declaration from councillors if any received.
 - 6) **Community Police Report**- To receive a report from the Community Police representative.
 - 7) **County Councillors Report** - To receive a report from the County Councillor.
 - 8) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 7th February 2024.
- Housekeeping Issues** – These issues should take no longer than 60 minutes.
- 9) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) Website:
 - i) Longframlington Welcome Booklet.
 - ii) Community Engagement.
 - b) Ongoing Issues with Northumberland County Council(NCC) departments:
 - i) Response from Cllr Sanderson regarding his and Rob Murfin’s invitation to attend the Parish Council Meeting.
 - ii) Planning & Enforcement.
 - iii) Highways.
 - iv) Ecology.
 - v) School Community Project.
 - c) Longframlington Parish Map.
 - 10) **Finance**
 - a) Notification of receipts in the month of February.
 - b) Approval of Clerk’s salary, expenses, PAYE & NI and approval of Other Payments in the month of February.
 - c) Requests for donations.
 - d) Bank Reconciliation for the month of February
 - e) To receive response from NALC with respect to tendering, procurement and the revision of the threshold levels for quotations.
 - 11) **Allotments**
 - a) Management including:
 - i) Allotment invoices, water charges, consent to hold personal information and any other information – update.
 - 12) **King George V Playing Field** including:
 - a) Clerk’s weekly/monthly Inspection report.
 - b) Sports Courts and Playground Inspection: Councillor condition and equipment record reports
 - c) ‘No Dogs’ Signs on Tank Turn.
 - 13) **Planning** . To note any planning issues since previous meeting.
 - 14) **Cemetery issues**
 - a) Burials/Ashes internments.
 - b) Memorial applications.
 - c) Maintenance.
 - d) Cemetery Extension.
 - 15) **Action Plan –February 2024**
 - a) Website - Review website and implement content improvements where possible.
 - b) Village Inspection – check, roads, pavements, tree review and infrastructure for report to NCC
 - c) Annual Village Meeting – prepare
 - d) FramNews Report – identify councillor to write it
 - e) Annual Accounts – Produce Annual Accounts for Parish Council, arrange final internal audit etc
 - 16) **Biodiversity and Climate Change** including:
 - a) Tree planting update.
 - b) Preparation of cemetery extension land
- Main Issues** – These issues are allocated a longer time for discussion.
- 17) **NCC Town and Parish Council Spring Conference 14 March 2024**
 - 18) **GDPR: To consider the benefits for the Parish Council of moving to a gov.uk. domain**
 - 19) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.
 - 20) **Agenda Items for, and Date of Next Meeting: WEDNESDAY 3rd April at 7.00 p.m. in the Longframlington Memorial Hall**

ALL WELCOME The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.

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