

TRESWELL AND COTTAM PARISH COUNCIL
OFFICERS; CHAIRMAN - MR. RAY FOX
TREASURER/SECRETARY - MRS. MARALYN PAPWORTH
Minutes of the Annual Parish Council Meeting

held on Wednesday 18th May, 2016, 7.30pm in Treswell Village Hall

1. Election of Chair/Vice Chair

Mr. Fox voted Chair and Mrs. Salter voted Vice Chair

2. Councillors present/absent

Chair welcomed all Councillors and parishioners to the meeting.

Present: Cllrs. Ray Fox , Nicola Salter , Tony Gamble, Tracey Street, Helen Cope, (Clerk)

Cllr. 1 member of the public- Mr. Moore

Apologies for absence: Gill Lazenby and Maralyn Papworth (Clerk)

Cllr. Salter is to take the minutes of this meeting in Clerk's absence.

3. Declarations of interest:

Cllr. Cope noted that Cllr. Street had an interest in matters from the last meeting and should have made that known. **ACTION: Cllr. Fox get clarification as to what defines anyone having an interest and the signing of code of conduct for councillors.**

Cllr. Cope also asked if Cottam is separate from Treswell or are the villages combined. Cllr. Gamble explained that Cottam councillors voted on specific issues, i.e. planning and likewise for Treswell

4. Minutes of Meeting

Minutes of meeting held on Wednesday 16th March, 2015 were approved and signed as a true record. P/S Cllr. Gamble/Cope?

5. Matters arising from minutes

-crime report- 2 break-ins at Howard's

-Torksey Viaduct attended by Cllr. Fox

-Cllr. Gamble noted that Retford Times had advised visitors to park in Cottam where it was not suitable; newspaper should have rectified this but have not as yet

-Planning decision on Ashley Lane still under consideration

-Cllr. Gamble asked about lay-by on Leverton Road; Cllr. fox replied that District Council are now dealing with this matter- to remove the obstructions and then bill the occupants

7. Financial

-Audit Section 1: Annual Governance Statement was approved and signed

-Audit Section 2: Accounting Statements 2015/16 - Cllr. Fox explained the detail after which the document was approved and signed

P/S Cllrs. Gamble/Cope

-Village Hall Hire cost for 2015/16 presented for payment £200 P/S Cllr. Cope/Street

8. Neighbourhood Development Plan

Cllr. fox informed the meeting that all survey forms had been collected and sent to be collated and analysed.

Cllr. Gamble gave his apologies for next meeting Wednesday 25th May

9. Crime Report

Cllr. Cope informed the meeting that there had been a theft of a quad bike from Cottam that had been returned to owners

10. Creative Care/Red Lion Update

Property is empty at the moment as floors have been deemed unsafe.

Cllr Fox and Mr. Street have taken away the gravel and taken down low fencing to provide improved facility for parking

11. Correspondence

- Meeting next Wednesday with regards to speeding through villages- Cllr. Fox will attend
- Speed monitoring unit was in village last Wednesday 10.30pm/11am (Not the time advised by clerk)

12. Designated time for public speaking

None

13. A.O.B.

-Cllr. Gamble described pothole outside Cottam - Cllr. **ACTION: Salter to report**

-Cllr. Cope asked what were the thoughts regarding the purchase of a Defibrillator.

ACTION: Clerk to obtain information regarding this matter

-Derrick Farr has requested that the minutes of PC meetings be put in Roundabout.

Cllr. Fox explained that only adopted minutes could be put in and would be 2 month's late.

- ✓ Proposed that minutes be put in Notice Boards in villages- all councillors thought this an excellent idea. **ACTION: Clerk to display in Notice Boards**

Next PC Meeting will be held on **Wednesday 15th June, 2016 at 7.30pm**

The Chair thanked all for their attendance.

There being no other business meeting was closed at 8.20pm

Signed as a true record of the meeting Wednesday 18th May, 2016, 7.30pm:

Signed: Cllr.R.Fox

P/S: Cllr. Street/Cope

Date : 15th June, 2016