

## Hamble-le-Rice Parish Council

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 25 JANUARY 2016 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM**

#### **Present**

Cllr I Underdown – Chairman  
Cllr S Hand - Vice Chairman  
Cllr M Atkinson  
Cllr S Cohen  
Cllr M Cross  
Cllr M Davies  
Cllr A Fish  
Cllr C Fish  
Cllr S Hamel  
Cllr E Lear  
Cllr W Pepper  
Cllr M Venables

#### **In attendance**

Brendan Gibbs – Clerk to the Council  
Judy Hickman - Minutes Secretary  
Phil Beach – Beach Hut Café  
Colin Williams and Tim Redman – Hamble Club Football Club

#### **To receive apologies for absence**

None.

#### **To receive Declarations of Interest**

Cllr Hamel declared an interest in Planning, and dispensations relating to the Foreshore and Dinghy Park. Cllr Cohen declared membership of the Royal Southern Yacht Club. Cllr Lear declared an interest in Planning. Cllr Angela Fish declared an interest in the Foreshore. Cllr Hand declared a dispensation relating to the Foreshore and membership of the Royal Southern Yacht Club. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park. Cllr Pepper declared an interest in Hamble Club Football Club. Cllr Clive Fish declared an interest in the Foreshore.

22/12/16

#### **To accept the minutes of the Council meeting held on 11 January 2016**

Cllr Hamel asked for an amendment to minute no. 10/11/16 to reflect that parishioners had approached her with regard to a Neighbourhood Plan. Cllr Hamel proposed, Cllr Atkinson seconded, all agreed and IT WAS RESOLVED that the minutes of the meeting held on 11 January 2016 would be amended as requested and then signed by the Chairman.

23/12/16

#### **Public Session**

##### **Phil Beach, Beach Hut Café**

Mr Beach expressed continued concern about the Lifeboat building and asked whether the Council planned to provide public toilets for the forthcoming half-term period. Cllr Underdown said no decision had been taken yet although the Leases Working Party had met. The new toilets were not likely to be available for some time. Mr Beach asked the Council to consider the matter and quickly. Apart from half-term, Easter was approaching. He recommended providing portaloos until the building was fit for purpose. Cllr Underdown expressed sympathy with Mr Beach's concerns and said the Council would discuss the matter.

##### **Tim Redman, Hamble Club Football Club**

Mr Redman provided an update on progress at Hamble Community Facilities. The building was taking longer than expected, but the changing rooms now had a roof and windows and doors would be installed shortly. HCFC had applied for planning permission for floodlighting and a stand. The pitch was almost finished but needed some drainage work. HCFC hoped to have some games before the end of the season. They planned to remove the portakabins and provide car parking. He

hoped the Council would then be satisfied and sign the lease. Cllr Underdown thanked Mr Redman for the update.

24/12/16

### **Planning and Development Control**

#### **a) To consider any planning applications**

*F/15/77733 – Single storey side extension & front porch, 48 Coach Road, Hamble-le-Rice SO31 4JW*

Cllr Hand proposed, Cllr Clive Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

Clerk  
25/12/16

*T/15/77761 – Reduce and reshape by 3m and crown raise to 3m 7no Scots Pine, Mitchell Point, Ensign Way, Hamble-le-Rice SO31 4RF*

Cllr Hand proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with the arboriculturist, subject to minimum work being carried out. Cllr Cohen recommended raising questions about this work as Scots pines were known to be difficult to prune.

Clerk  
26/12/16

*F/15/77678 – Single & two storey rear extension with 3no first floor side windows and rear Juliet Balcony, 25 Beaulieu Road, Hamble-le-Rice, SO31 4JL*

Cllr Angela Fish proposed, Cllr Pepper seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

Clerk  
27/12/16

*F.16/77784 – First floor extension and conversion of roof to living accommodation with front and rear roof lights and side facing windows, Rose Cottage, 21 Barton Drive, Hamb le-le-Rice SO31 4RG*

Cllr Pepper proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

Clerk  
28/12/16

#### **b) To receive any Planning Decisions and Matters at Appeal**

The list would be brought to the next meeting.

29/12/16

#### **c) Eastleigh Borough Local Plan 2011-2036 Consultation**

Cllr Underdown thanked everyone for their contribution so far. The exhibition at the Memorial Hall was well attended and feedback had been good. He proposed discussing the Issues and Options document, then the other papers so that by the next meeting the Council's response would be available in draft form. A number of questions should be targeted, but it was also important for the Council to indicate those issues it supported. Cllr Cohen said the Council should respond to all questions even if it was just a "no comment" because it would show the Council had considered everything and was not just picking on particular issues of interest. Others agreed. Cllr Hamel said one of the interesting things coming out of the consultation related to the Strategic Transport Study. The Council needed to raise the issue as to whether Hampshire County Council had taken into account the increasing amount of heavy road haulage on two Victorian bridges leading into Hamble, either because of gravel extraction or development. Some discussion about permitted tonnage followed. Cllr Hamel also referred to the Sustainability Appraisal Report, a large and detailed document with many references to Hamble. Cllr Pepper argued that the Council should concentrate on issues affecting Hamble and should produce a proforma to help residents with their responses.

Cllr Hamel said there was much to consider and some councillors might need more time to read the documents. She recommended setting up a working group as a better way to handle the consultation than in a full Council meeting. There were elements of the Plan affecting Hamble, but developments outside the immediate area would also affect the village. The Local Plan should be considered in context to defend the position of Hamble parishioners. Cllr Pepper asked for simple and understandable guidance to be provided. Cllr Underdown said people had three ways to comment:- online, completing a form, or writing a letter.

Cllr Hamel said there were two issues, the Council's response and parishioners' responses. EBC would not accept people sending in a Parish Council proforma. Cllr Venables referred to the volume of responses EBC received about the gravel extraction and Cllr Underdown said the Council could

use comments already made on previous plans. Councillors supported Cllr Hamel's suggestion of a working group, with a document brought to the next meeting for endorsement. All the questions should be answered but emphasising the ones directly applicable to Hamble. Cllr Underdown asked for the working group (which could consist of anyone who was willing) to meet as soon as possible. Wednesday 27<sup>th</sup> January at 2 p.m. was agreed and the venue would be confirmed by e-mail. Cllr Cohen volunteered to draw up a table identifying all the questions from the Options paper. The Clerk was asked to continue preparing an insert for the Village magazine and have previous responses available at the working group meeting.

**Clerk**  
**30/12/16**

## **Finance**

### **a) Budget and Charges 2016-17**

Deferred. The Clerk said the Council had up to the end of March to make decisions. Cllr Underdown said he and the Clerk had discussed this matter and in particular the Local Authority Property Fund and possible changes to Dinghy Park Permit Charges and they thought the final decision on each item should be left to the new Council.

**12/11/16**

### **b) Precept 2016-17**

The Clerk confirmed that the precept request had been sent to Eastleigh Borough Council.

**13/11/16**

### **c) To receive the Income and Expenditure Reports for the 3<sup>rd</sup> quarter 2015-16**

Cllr Davies proposed, Cllr Clive Fish seconded, all agreed and IT WAS RESOLVED to accept the Income and Expenditure reports for the 3<sup>rd</sup> quarter 2015-16.

**31/12/16**

### **d) Dinghy Park Permit Charges**

As stated under a) above Cllr Underdown said rather than making the decision now the Council could make a recommendation to the new Council. The Clerk said the proposals were radical but if the new Council made the decision there would be plenty of time before the dinghy park renewals.

**32/12/16**

## **Hamble Lifeboat Station Construction Project**

The Leases Working Party had met with Steve Emery, a representative of Hamble Lifeboat Ltd. The situation was not good. Mr Emery had received no response from Ben Moore and Hamble Lifeboat Ltd was now seeking legal advice. Cllr Underdown said they should be given time to do this. Cllr Hand added that the Leases Working Party thought Mr Emery had got to grips with many of the issues and now felt more confident. He had a great deal of sympathy with Mr Beach. Cllr Lear said the Council needed to be proactive and take action to get the toilets fixed even if it meant spending more money. Cllr Davies had read all the documents and thought the wording of the legal agreement was misleading. He had consulted an expert who said the document was inadequate and had failed to include all details of the agreement with the Council. Cllr Davies thought the Lifeboat would be unable to get anyone to move the project forward because they had not provided the right information and the contractor had the upper hand. The Council ought to take over and in the meantime provide toilets. He proposed leaving a month for legal advice but the immediate priority was the toilets.

Cllr Angela Fish asked whether it might be possible to request some further funding from Eastleigh Borough Council. Cllr Hamel said there were two problems, the Lifeboat building and the toilets. The Council had a difficult legal issue with the completion of the building but should continue to work on this and ask the Clerk to obtain quotations for provision of toilets in the longer term. The Clerk commented that he had brought legal advice to the Council at the time the toilet specification was discussed. Solicitors recommended making sure the specification signed and agreed was the one the council wanted, as it would be difficult to change later. Cllr Cohen commented that there were more fundamental issues than the specification. Because the Lifeboat did not have all the approvals the status of the building was unknown. There was further discussion about the specification of the toilets and what had been built. Cllr Hamel said the Council could try to get EBC to help by getting Building Control to investigate the certification.

There was further discussion about providing temporary toilets. Councillors agreed the semi-permanent plumbed-in type would be the best option. The Clerk commented there was no budget for this. Cllr Hand proposed asking the Clerk to look into the costs and e-mail them to councillors. The Chairman said any action would have to be endorsed at the next meeting. Cllr Hamel would approach Eastleigh Borough Council regarding certification (Cllr Clive Fish would give her the name

of the building inspector he had spoken to). Cllr Cohen said she was very disappointed with the behaviour of the Lifeboat Trustees, but the Council was not the only interested party and she recommended a meeting between the Council, the Harbour Board and Eastleigh Borough Council. The Clerk said that if there was any further unbudgeted expenditure relating to the Lifeboat, the Council and its successor in May would have to consider how to recover this whether in the precept or by depleting reserves.

**Clerk  
52/21/15**

#### **Donkey Derby Field allocations 2016**

A schedule of dates had been circulated. The Clerk reported that there were major events and anniversaries coming up:- the centenary of the Battles of Jutland and the Somme and the Queen's 90<sup>th</sup> birthday. He had spoken to the local branches of the Royal British Legion and the Royal Naval Association regarding a centenary parade on 19<sup>th</sup> June. This would start at The Square and finish with a service on the Foreshore. Cllr Underdown proposed, Cllr Hand seconded, all agreed and IT WAS RESOLVED to support the proposed centenary parade.

**33/12/16**

#### **Hamble-le-Rice Parish Council meeting schedule 2016**

The schedule had been circulated. The Clerk requested a change of date for the Annual Parish Assembly. Cllr Underdown proposed from the chair, all agreed and IT WAS RESOLVED to accept the meeting schedule for 2016, but to change the date of the Annual Parish Assembly from 2<sup>nd</sup> March to 9<sup>th</sup> March.

**34/12/16**

#### **To receive a report from the Clerk on the following matters**

No further information on the following:-

205/61/13 – Path from Well Lane to Marina Drive  
111/32/15 – EBC Developer Contributions  
275/71/15 – Hamble Footpath 5  
330/91/15 – The Well Lane Footpath Spur

#### **Hamble-Rice Parish Council Secure Storage**

A further quotation was circulated.

**239/81/12**

#### **205/61/13 - Public access and art at Oyster Quay**

New minute reference required for new work.

**35/12/16**

#### **Public Art at the Hamble Foreshore**

The Head Groundsman had spoken to Tim Norris who had advised waiting until the spring to allow the wood to dry out. Mr Norris would then visit the site.

**273/71/15**

#### **Parish Council Out of Hours (OOH) contacts**

Cllr Hand had received training from the Head Groundsman. Cllr Hand proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED to close this minute.

**276/71/15**

#### **The Local Authority Property Fund**

Cllr Underdown commented as mentioned earlier, it was thought that the decision should rest with the new Council following the May elections rather than tying up a considerable amount of reserves for a 5-year period.

**463/121/15**

#### **Westfield Common Information Boards**

Cllr Underdown reported he was waiting for one picture from Hampshire County Council Records Office. He had three quotations. He suggested the best location for the boards was halfway along the second car park where people pass. It could be seen from the road, was on the footpath and was less likely to get damaged there.

**464/121/15**

#### **To consider closing the following minute references:**

47/121/15 – Mobile Library Service consultation. Cllr Underdown proposed, Cllr Hand seconded, all agreed and IT WAS RESOLVED to close minute number 47/121/15

**36/12/16**

**To authorise the Clerk to deal with correspondence relating to Council matters including:-**

**a. From Eastleigh Borough Council**

Eastleigh Borough Local Plan 2011 – 2036 Issues and Options consultation – already discussed.

**37/12/16**

**b. From Hampshire County Council**

Deed of grant and easement at the allotment gardens by Hamble station – circulated and noted. The Clerk reported that in conversations with HCC's legal department he had been told that the whole of the £2,750 paid by GE Aviation would be retained by HCC.

**38/12/16**

**c. Other correspondence**

Letter from Hamble Allotment Association regarding bulb planting – Cllr Underdown proposed, Cllr Hamel seconded, all agreed and IT WAS RESOLVED to match-fund the Allotment Association in the sum of £40 for provision of bulbs.

**Clerk  
39/12/16**

Correspondence from River Hamble Mooring Holders Association – Correspondence from River Hamble Mooring Holders Association - Letter to the Harbour Master and copied to the Parish Council informing of safety concerns regarding Hamble Public Hard as a result of a change in the tidal flow due to the construction of the Prince Philip Yacht Haven.

**40/12/16**

Letter from a parishioner regarding parking at Spitfire Way – Cllr Hamel commented that previously when horse boxes were parked in the area, Eastleigh Borough Council and Hampshire Highways had investigated and decided that the sight lines were adequate. If residents wanted to take it further they would have to ask EBC to consider taking away the white lines. Cllr Hand commented that cars were parking too close to the junction. Cllr Hamel agreed to bring the issue back to EBC. The Clerk was asked to reply to the parishioner saying the Council shared his concerns and would pass his letter to the appropriate authorities. Cllr Hamel would speak to the Local Area Co-ordinator.

**Clerk  
41/12/16**

Request for Travel Tokens – the Clerk was asked to brief Cllr Pepper and members of the Travel Tokens Working Party.

**Clerk  
42/12/16**

Before moving into Exempt Business, the Chairman showed councillors an old picture (c.1905) of Hamble acquired by the Local History Society. The Society hoped it might be displayed where people could see it and wondered if it could be put in the meeting room. Councillors were happy with this. Cllr Hand suggested the Clerk write to the History Society accepting the picture with thanks.

**43/12/16**

**Exempt Business**

The Chairman proposed, all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed, the public and press be excluded.

**44/12/16**

The matters to be discussed were as follows:-

The Hamble Club Football Club lease discussions  
The provision of a Trip Boat at the Hamble Foreshore  
Hamble Lifeboat Station Construction Project  
The Parish Council staff appraisal process  
A matter concerning the St Andrews burial ground  
The protocol relating to the editorship of the Village Magazine

***The meeting closed at 9.15pm.***