

Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm on Monday 13 November 2017 in Nether Wallop Village Hall

4098 Attendance: Cllrs Souter, Carpenter, Foster, Cotterell, H James, Cllr Boulton and the Parish Clerk. One member of the public were present.

4099 Apologies: Cllr R James, and Cllr Macdonald Smith.

4100 Declaration of councillors' pecuniary interests: There are no changes to be made.

4101 Planning applications: Cllr Souter reported on the following:-

1. 17/02660/TREEN -T1 Lime Tree - raise crown to 3.5metres, remove dead wood and sever ivy, T2,T3,T4 Beech Trees - raise crown to 3.5metres, remove dead wood and sever ivy - Wayfarers Cottage Trout Lane Nether Wallop Stockbridge Hampshire SO20 8EP - No comment made
2. 17/02739/LBWN -Repair of historical cast iron gates, on a like for like basis. The Brewery House Salisbury Hill Middle Wallop SO20 8EG - The Parish Council agreed to support this application
3. 17/02736/TREEN - Goat Willow (T1) - Fell, Multi-stemmed Sycamore (T2) - Raise crown over highway to give up to 6m clearance - Double Garage/land Opposite Jasmine Cottage High Street Nether Wallop SO20 8EZ - No comment made
4. 17/02733/TREEN - Walnut (W) - reduce canopy by 30%, Beech (B) - reduce canopy by 50%, Hazel (H1-4) - coppice overgrown hazel, Corkscrew Willow (CW) - thin and reduce by 50%. - No comment made

4102 Points from the floor: Cllr Bouton spoke to the meeting to ensure that all Councillors were fully aware of the Governance Consultation that started on 13th November 2017 and would run for 11 weeks.

Cllr A Gibson arrived at 8pm.

Cllr Gibson updated to the Council regarding the road scheme for Salisbury Lane. The £300,000 scheme was due to start imminently and had been generally agreed to be welcome.

Cllr A Gibson left at 8.07pm.

4103 Minutes of the previous meeting: The minutes of 9 October 2017 were approved by the council and signed by the Chairman as a true and accurate record.

4104 Councillors Reports:

- **Neighbourhood watch:** Cllr Foster reported that she and Cllr Souter had met and that she had been making excellent progress in the establishing a network of volunteers and responsibilities. There was a discussion about the holding of personal data by area coordinators and a form system will be set up to ensure correct handling of information.

- **Playing Fields:** Cllr I Carpenter reported that as yet he had no updates on the list of work needed to update the pavilion. Cllr Souter requested that this happen soon, as it can then be added to the budget planning for 2018/19. Cllr Souter sought clarification as to whether the fees had been put up for the football pitches. Cllr Carpenter asked for clarity on the price that was being paid and he would go back to Gary Richardson.

- **Finance :** The Responsible Financial Officer (RFO) requested approval for the payments listed on the monthly report November 2017. Payments were proposed by Cllr Souter and Seconded by Cllr H James.

- The Clerk reported that the Council had received its report for the Annual return. There were two qualifications to be noted, but that the auditor was otherwise satisfied with the Council Annual Accounts and processes. The Accounts and Annual Return will be made available on line.

- A discussion was had regarding the process of setting up and managing Direct Debits. It was agreed that the clerk draft wording ensuring that the process of Direct Debit and Standing Order payments were included in the financial controls set by the Parish Council.

- The bank statement at 31 October 2017 was reconciled to the cash book balance at that date and the reconciliation was agreed and signed by Cllr Mrs James

- **Footpaths:** Iain James circulated a written report to the Council and gave verbal report to the Council on the work undertaken. Work had been focussed mainly on sight-lines and flooding. Mr James reported

that he is very happy and impressed with the professionalism and standard of work done by the Lengthsman and that this is a great addition to the village. He will continue to monitor and report back to the Council.

4105 - Nether Wallop Village Hall: Cllr Souter had previously circulated the latest notes from the Management Team via email to the Councillors. There had been issues raised regarding the use of French Chalk by the Dance School, but the Management Team were happy to see how it works with the cleaning arrangements.

Cllr H James presented the meeting with a 6 month schedule of Receipts and Payments for the Village Hall. A plan and budget were needed to look at how to ensure that the Hall broke even and covered its costs. Cllr H James, Cllr Souter and the Clerk will be working on a 2018/19 Budget and will endeavour to put together a sound plan for the Hall.

4106 - Councillor Roles and Responsibilities: Cllr Souter reported that he had updated the list of Roles and Responsibilities, following the circulation via email to the Council members. It would be added to website. He also reported the Cllr James Macdonald Smith had tendered his resignation, and therefore a vacancy had arisen. The Clerk would set into motion the process to recruit for a casual vacancy and keep members informed.

4107 - Affordable Housing: Cllr Souter reported that he had attended a meeting With HARAH. An assessment of the village was needed to determine a need. After that if a need is identified then a survey to look for sites would be undertaken by HARAH. There was no timescale and Cllr Souter will keep the Council updated.

4108 Community Governance review. Cllr Souter updated the Council on the latest information to be passed onto Parish Councils regarding the Community Governance Review. A consultation period will be starting, where Parish Councils are asked to determine whether they think they are in the right ward, or if there are concerns over changes to boundaries etc. 3 Councillors will be attending a meeting of the Association of Town and Parish Councils on Thursday 23rd November, where a representative from Test Valley will be presenting and talking through the consultation.

4109 Matters Raised By Councillors:

Cllr Cotterell reported that footpaths along the main road in Jacks Bush were overgrown and in poor repair and that areas of Hollom Down area had issues with overgrown ditches with concerns of flooding. Iain James, Footpaths Officer, agreed to investigate and look at specific areas that had been identified, if necessary the Lengthsman could be used to assist the clearance. Cllr Cotterell to liaise with Iain James as necessary.

Cllr Foster updated the council on the First Aid training on November 26th, although the advert in the parish magazine had a slight issue with venue. As yet Cllr Foster had not received any firm confirmations of attendance but there was hope that people would still have time to sign up.

4110 Points from the floor: Reports of Fly Tipping along Wallop Drove. It had been reported to Test Valley Borough Council who quickly cleaned up and removed the waste. The Parish Council discussed how to report fly tipping to Test Valley Borough Council, using the website and [link](#). It was noted that the Borough Council had a great service and will act very quickly and efficiently if any reports are received.

4111 Date of next meeting: The next monthly meeting would be held at 7.30pm on Monday 11 December 2017. Future dates for 2018 will be circulated and approved at the next meeting. The Chairman thanked everyone for their work this evening and closed the meeting at 9.01 pm.

THESE ARE DRAFT MINUTES PRODUCED FOR REVIEW BY THE PARISH COUNCILLORS PRIOR TO BEING APPROVED AT THE NEXT PARISH MEETING OF THE PARISH COUNCIL