

## HAMBLE-LE-RICE PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 13<sup>th</sup> NOVEMBER 2017 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

#### PRESENT:

Cllr S Schofield – Chair  
Cllr P Beach  
Cllr M Cross  
Cllr S Hand  
Cllr I James  
Cllr D Phillips  
Cllr D Rolfe  
Cllr I Underdown

#### **In Attendance**

Mrs A Jobling – Clerk to the Council  
Mrs J Panakis – Minutes Secretary  
7 Members of the Public

#### **To Receive Apologies for Absence**

**394/111/17** Apologies for absence were received from Cllr S Cohen, Cllr G Woodall and Mrs J Symes.

#### **Declaration of Interest**

**395/111/17** Cllr Beach declared a dispensation regarding the Foreshore and Dinghy Park. Cllr Cross declared an interest in planning. Cllr Hand declared a dispensation relating to the Foreshore and Dinghy Park and membership of the Royal Southern Yacht Club. Cllr James declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park and the River Hamble and a prejudicial interest in Planning Application NC/17/81662.

#### **To Accept the Minutes of the Council Meeting held on 23<sup>rd</sup> October 2017**

**396/111/17** The Clerk said that there is one amendment to the circulated minutes: on page 1, item 385/102/17 “Footpath 5 Royal Southern Yacht Club has been altered on the minutes to be signed to “Footpath 5” Royal Southern Yacht Club. Cllr Underdown proposed, Cllr Phillips seconded, all agreed, and IT WAS RESOLVED that the Minutes of the Council meeting held on 23<sup>rd</sup> October 2017 be accepted as a true record. The Minutes were then signed by the Chair.

#### **To Accept the Exempt Minutes of the Council Meeting held on 9<sup>th</sup> October 2017**

**397/111/17** Cllr Underdown proposed, Cllr Phillips seconded, all agreed, and IT WAS RESOLVED that the Exempt Minutes of the Council meeting held on 9<sup>th</sup> October 2017 be accepted as a true record. The Exempt Minutes were then signed by the Chair.

Chairman’s Signature: ..... Date: .....

## **Public Session**

**398/111/17** A parishioner spoke to the Council about the difficulties associated with boat movements along Hamble Lane and concern about the proximity to the road of the new library building. Damage was regularly being done to boats as a result of overhanging trees and pinch points on the road network. Given the importance of the boat yards to the local economy she requested that this issue needed to be dealt with.

**399/111/17** Another parishioner wanted clarification on the works being proposed to a Horse Chestnut tree on Satchell Lane at the approach to Port Hamble. She was concerned that such a specimen was due to be cut back and wanted the Council to oppose the request for works to be carried out.

The Chair thanked both parishioners for their contributions.

## **Community and Partnership**

**400/111/17 Hamble River Harbour Authority** Mr Jason Scott, Harbour Master at Hamble River Harbour Authority, spoke to the Council about the work of the Harbour Authority. The Harbour Authority has two main aspects of its work: safety of those using the river and environmental development. Safety aspects ensure that all river users do so in a reasonable manner to ensure their own safety and the safety of other users. The river is part of the Solent and is a natural salt marsh and is a conservation area, SSSI and Ramsar area for migratory birds, consequently the Authority is a consultee on development applications around the Harbour and they have close relationships with local Planning Authorities, Marine Management Organisation, Natural England and Historic England. The work of the Authority is controlled by two committees: The Harbour Board itself which is the decision making body and a Management Committee comprising representatives from boat yards, businesses and community representatives. It reviews the decisions made and advises the Harbour Board. Mr Scott went on to talk about a recent planning application which the Harbour Authority had approved because it would have improved safety in the river plus gave proper consideration to environmental sensitivities, but which had been refused by the Planning Authority.

Cllr Schofield thanked Mr Scott for attending the meeting and informing the Council of the work the Harbour Authority undertakes.

**401/111/17 GE Aviation** Mr Wallace presented GE's latest outline planning proposal for the building of 147 units. Features included: retaining the bowling green and the football pitch; a mixture of houses and flats ranging from 1- 4 bedrooms; additional parking for Coronation Parade along Kings Avenue. The percentage of social housing in the development was still to be agreed with Eastleigh Borough Council. Concern was expressed about additional traffic on Hamble Lane especially while a consultation was running to reduce congestion on the road.

A public consultation would be held on 30<sup>th</sup> November and 2<sup>nd</sup> December and it was hoped that the publicity for the event would be available by the end of this week. The Council would look to help promote the events.

## **Planning**

**402/111/17** *NC/17/81662 Various tree works at Lukes Close, Hamble-Le-Rice. This application was complicated, involving trees at various locations. Trees included: a Sycamore;*

Chairman's Signature: ..... Date: .....

*Cherry; 3 Oaks; Apple; Catalpa and a Sycamore/Ash, locations of which were highlighted to the meeting by the Clerk.*

Cllr Underdown did not speak or vote on the item. Cllr Hand proposed, Cllr Phillips seconded, and Cllr Cross abstained, the remainder all agreed, and IT WAS RESOLVED that the Council requested that the applications be subjected to an arboriculturist report. **CLERK**

**403/111/17** O/17/81637 *Proposed residential development for up to 48 dwellings with new access, roads and parking, landscaping and ancillary works, including relocation of substation (access only to be considered) on land to the South and East of The Plough Inn, Portsmouth Road, Bursledon.*

Cllr Hand proposed, Cllr Underdown seconded, Cllr Cross abstained, all agreed and IT WAS RESOLVED that the Council object to the Planning Application on the grounds that the site was outside the development boundary and was in conflict with the countryside policy, could result in settlement coalescence on the peninsula and would generate additional traffic on Hamble Lane which is already at capacity and is congested at peak periods. **CLERK**

### **Community and Partnership**

**404/111/17 Donkey Derby Field Allocation 2018** The Clerk reported that the Council had received requests for the use of the field and were set out in the table circulated. The number of days needed (based on application received or those that were anticipated) exceeded the allocated number of days.

Cllr Phillips proposed, Cllr Rolfe seconded, all agreed and IT WAS RESOLVED that as the French and Italian markets had not submitted applications no dates could be reserved for them and the Royal Southern Yacht Club would be allocated 22-24 June 2018. It was thought they could organise alternative arrangements for the other dates. The 6 days reserved for HPC community events would be retained.

### **405/111/17 Bursledon, Hamble-Le-Rice and Hound Local Area Committee Funding Request**

Cllr Underdown proposed, Cllr Hand seconded, all agreed and IT WAS RESOLVED that a grant application for £2000 be submitted to the Local Area Committee to meet the cost of arranging 4 craft and maker market events on Hamble Foreshore during 2018. **CLERK**

**406/111/17 Memorial Bench Requests** Currently there are a number of benches in the Parish which have previously been donated and now need replacement. No maintenance payments had been secured when the benches were donated nor was it clear what the removal process was when the benches needed replacement or how we would contact donors. It was agreed that these issues needed to be resolved by the Asset Management Committee as part of the renewals programme. The Asset Management Committee would need to be advised on the style and design for benches and street furniture arising from the branding and street furniture review. Until then the council could not agree to new memorial bench requests.

Chairman's Signature: ..... Date: .....

The Council currently had 2 requests from parishioners for memorial benches; one at the Village Green/Green Lane and the other at College Playing Fields. One of the requests was recent and was seeking approval prior to the 1<sup>st</sup> December when they had an event arranged; the other had been received in July and it had not been possible to take forward while the reviews were taking place. It was agreed that the Asset Management Committee would report back to the Council by the end of January 2018 in order to resolve the situation.

The Council also discussed the purchase of a commemorative bench to mark the end of WW1 and again it was agreed to consider the detail of this in January 2018. **CLERK**

### **Updates and Reports**

**407/111/17 Working Groups and Community Plan** No reports were received.

**408/111/17 Clerk's Report** Item 1 – The Clerk reported that County Highways could not reconsider the reduction to the number of parking spaces allocated on Coach Road due to safety concerns.

Cllr Hand proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED that the Parish Council accepted the loss of parking and that the work at Coronation Parade would commence as soon as possible **CLERK**

Item 7 – Supplier's details for Jewsons. Financial Regulations stated that this had to be brought this to the attention of the Council as this supplier's bank details had been changed. This was noted.

Item 9 – Supply of a Chromebook to a Councillor for council business. Cllr Schofield proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED to authorise the purchase of a Chromebook as detailed in the report for the sum of £179.99. **CLERK**

Item 10 –The Quotes for the tree and hedge works in the locations specified in the report were noted.

**409/111/17 Annual Footpath Report** The annual report was considered. Parts of Footpath 505 was highlighted as being in need of repair. The report was noted.

**410/111/17 HRVF Report** - Noted

**411/111/17 Protocol for dealing with Housing Applications over 25 Units** The Clerk had submitted a paper for discussion. It was agreed that this would come back for further discussion given the work that was taking place to reduce the number of Council meetings per month. **CLERK**

**412/111/17 Fareham Borough Council Local Plan** The Council requested that the Clerk prepare a response to aspects of the Plan which involved Hamble River Valley and bring to the next meeting of the Council. **CLERK**

### **Finance, Compliance and Governance**

**413/111/17 Burial Committee** Work was still pending on the Terms and Conditions and the ashes area, which was in need of aesthetic improvement.

**414/111/17 Dinghy Park Working Party** This Working Party were still finalising the Terms and Conditions. It was anticipated a small survey would be launched via the internet using Survey Monkey. They would be meeting with the Dinghy Party Users Group in late January to discuss the results of the survey.

Chairman's Signature: ..... Date: .....

**415/111/17 Asset Management Committee** Hamble Football Club had submitted a request for an additional building. The Club has been asked to provide further details.

The bins at Westfield Common need replacing with larger bins but this was subject to the branding exercise.

Cllr Cross drew attention to the renewals programme and the option of switching to hybrid powered tools as part of an approach to reduce vibration and improve our environmental credentials. Personal Protective Equipment is to be renewed for grounds staff and a new inventory kept of equipment.

Cllr Underdown proposed, Cllr Phillips seconded, all agreed and IT WAS RESOLVED that the Council purchased, in this financial year, a Kubota F3090 power unit at a cost of £14,750 from Carters of Swanwick. **CLERK**

**416/111/17 Bank Reconciliation and Suppliers** The bank balance at the end of October 2017 was £177,224.81. This was noted and signed by the Vice Chairman.

**417/111/17 Payments** A list of payments for authorisation was circulated. The payee "Tudor" was queried: the Clerk to circulate, via e-mail the following day, full details of this payee.

Cllr Schofield proposed, Cllr Rolfe seconded, all agreed and IT WAS RESOLVED that, the payments were authorised subject to confirmation being received about "Tudor". **CLERK**

**418/111/17 Card Payments** It had subsequently transpired that there were issues with the reconciliation of card payments to the bank account each month. The Clerk had written to the Auditor to ascertain whether she had any practical advice to solve this problem. It was agreed to await the Auditor's response before making a decision on the future use of this system of payments.

*The meeting closed at 9.30 pm.*