

## Bishop Thornton, Shaw Mills and Warsill Parish Council

Clerk: David Taylor

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### **Notice and Agenda**

The Annual Meeting of the Bishop Thornton, Shaw Mills and Warsill Parish Council commencing 7.30pm.

An Ordinary Meeting of the Bishop Thornton, Shaw Mills and Warsill Parish Council commencing 2 minutes after the preceding business.

To be held on Tuesday 4<sup>th</sup> August 2020 via ZOOM

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### **The Annual Meeting of the Bishop Thornton, Shaw Mills and Warsill Parish Council**

1. **Election** of the Chairman.
2. **Election** of the Vice Chairman.
3. **Welcome** from the Chairman of the Parish Council.
4. To **receive** apologies and **approve** reasons for absence.
5. To **receive** any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests.
6. To **receive, consider** and **decide** upon any applications for dispensation.
7. To **approve** and **adopt**, without amendment the following governance documents
  - a. Code of Conduct
  - b. Code of Conduct (Social Media)
  - c. Financial Regulations
  - d. Standing Orders
  - e. Publication Scheme
  - f. Records Management
  - g. Financial Risk Management
  - h. Risk Assessment
  - i. GDPR Statement
8. To **receive** information from the Clerk regarding the annual audit of accounts for the year 2019 / 2020.
9. To **approve** and **authorise the Chairman to sign**:-
  - a. Certificate of Exemption – Annual Governance and Accountability Return 2019/20
  - b. Section 1 of the Annual Governance and Accountability Return 2019/20 (The Annual Governance Statement).
  - c. Section 2 of the Annual Governance and Accountability Return 2019/20 (The Accounting Statement).
  - d. The Annual Internal Audit Report of the Annual Governance and Accountability Return 2019/20.

10. The Chairman will **close** the Annual Meeting of the Bishop Thornton, Shaw Mills and Warsill Parish Council

**Ordinary Meeting of the Bishop Thornton, Shaw Mills and Warsill Parish Council**

11. To **confirm** the minutes of meeting held on 2<sup>nd</sup> June 2020 as a true and correct record.

12. To **receive** the following reports:

- (a) North Yorkshire County Council
- (b) Harrogate Borough Council
- (c) The Clerk

13. To **receive** the following Correspondence:

- (a) North Yorkshire County Council - BETTER DEAL FOR BUS USERS – FUNDING FOR SUPPORTED BUS SERVICES-2020/21 - UPDATE

14. To **discuss** the plans for a unitary authority for North Yorkshire

15. To **receive** an update and discuss progress with defibrillators in the parish area (inc. BT phone box use.)

16. To **discuss** repairs to the parish benches and set a budget for same.

17. To **discuss** the reclaimed lagoon at High Mill.

18. To **discuss** the beck through Shaw Mills; maintenance and wildlife

19. To **discuss** the footpath from Law lane (just past the bench) up to Spinner lane being very overgrown and difficult to walk.

20. To **discuss** the Warsill bus shelter

21. Financial Matters:

(a) To approve the following accounts for payment:

- i. Clerks Salary
- ii. Standing Office Expenses
- iii. Insurance Premium
- iv. YLCA training invoice
- v. YLCA books
- vi. The Parish Notice Board Company

(b) To receive a bank reconciliation to the period 4th August 2020

(c) To receive a spending v budget report for the current year to 4th August 2020

22. To **receive** the following Planning notices:

(a) **Planning Decision Notice** 20/00971/FUL Mr And Mrs Jaffa Demolition of stables/stores. Erection of attached carport and store. Roseberry Cottage Bishop Thornton Mr/s Jaffa – **Granted, Subject to Conditions.**

(b) **Planning Decision Notice.** 20.01799.COU Change of use from D1 educational facility to B1a Offices. St Josephs Roman Catholic School Bishop Thornton – **Granted, Subject to Conditions.**

(c) **Planning Decision Notice.** 20.01279.PNA Agricultural building for the storage of agricultural machinery and hay. Coldbeck House Farm Bank Top to Drovers Inn Bishop Thornton Mr T Snowden - **Refused.**

(d) **Planning Decision Notice.** 20/01697/FUL Erection of General Purpose Agricultural Building. Moorside Fountains Road Ripley Swales

- (e) **Planning Decision Notice** 20.01835.PBR Prior Notification of change of use from agricultural building to residential dwelling including demolition of surrounding buildings. Greenhill Farm Bishop Thornton. Kellet-  
**Granted, Subject to Conditions.**
- (f) **Planning Decision Notice.** 20.00861.FUL. Erection of an agricultural livestock building. Land To The West Of Moorfield House Bishop Thornton. J Kellett Farming - **Granted, Subject to Conditions.**

23. To **consider** the following Planning applications:

- (a) **Planning Application** 20.02702.PBR Change of Use of Agricultural Building (Use Class - Sui Generis) to 1 no. Dwelling (Use Class - C3).(Revised) Land At Grid Reference 426635 464171 Bishop Thornton North Yorkshire Mr And Mrs Shepherd
- (b) **Planning Application:** 20.02731.KIOSK BT consultation on the proposed removal of payphone kiosk. (01423 770209) Telephone Box Town Street Shaw Mills
- (c) **Planning Application.** 20.02730.KIOSK BT consultation on the proposed removal of payphone kiosk. 01423 770108 Telephone Box Bishop Thornton.
- (d) **Outline Planning Application** 20.01463.OUT. demolition of the existing equestrian buildings and the residential development of 7 no. dwellings. Land to The East Of Farm View Hall South Lane Warsill Mr Christopher Cockburn.

24. To **receive** agenda items to be considered at the next meeting of the Parish Council.

25. To **confirm** the date and time of the next ordinary meeting as being 6<sup>th</sup> October 2010.

**\* Notes for the Annual Parish Meeting on Tuesday 4<sup>th</sup> August 2020.**  
**Members of Public PLEASE READ**

There will be the Annual Meeting of the Parish Council and an Ordinary Meeting of the Parish Council on Tuesday 4<sup>th</sup> August 2020 at 7.30pm. This will be preceded by a Public Participation Session which will start at 7.15pm.

**Public Participation Session**

The Public Participation Session will give members of the public a chance to give their views on matters included on the agenda. Those wishing to take part in the Public Participation Session are asked to only speak for a maximum of 3 minutes. The session will end at 7.30pm prompt when the Formal meeting will start. Members of the Public are reminded that unless invited to do so by resolution of the Council, they are not allowed to speak at meetings.

Due to the restrictions in force as a consequence of the Corona Virus (Covid 19) pandemic emergency this meeting will be held via the internet using Zoom. Recent Government Legislation makes this possible\*.

Members of the Public are very welcome to attend the meeting by doing the following:-

1. You must have access to a good internet connection and either a computer, tablet or smartphone equipped with a microphone & camera.
2. Please email your request to attend the meeting to the Parish Council Clerk, David Taylor at [ClerkBTSMandWPC@outlook.com](mailto:ClerkBTSMandWPC@outlook.com).
3. A request for attendance must be received by 3.30pm on Tuesday 02.06.2020 at the latest.
4. You will then be sent an invitation to the meeting in the form of a Zoom link.
5. At about 7.00pm please log into the link that you will have received and you will be welcomed to the meeting when it starts.

**GDPR Notice.**

Emails received for the purpose of requesting an invitation to this or any other meeting will only be retained and used for the same purpose in the future – ie. to alert you to this or future meetings. The Parish Council may send you a follow-up email in order to request permission for other uses of your email address which will only be for Parish Council business – it will not sell or pass on your contact details.

*\* Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and come into force on 4th April 2020*

**Members of the Public are invited to attend**

**Bishop Thornton, Shaw Mills and Warsill Parish Council**