



WHITTINGHAM, CALLALY & ALNHAM PARISH COUNCIL

<https://northumberlandparishes.uk/whittingham>

Clerk: Sarah Trushell | whittinghampc29@gmail.com | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Tuesday 21st July 2026, 7pm** at **Whittingham Memorial Hall**, for the purpose of transacting the following business.

Members of the public and press are invited to attend.

Please note that meetings may be audio recorded by the Clerk solely for administrative purposes connected with the drafting of minutes.

AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING

1. Apologies for Absence

To receive and approve any apologies for absence.

2. Declaration of Interests

Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.

3. Public Participation

To allow members of the public to make representations, ask questions, or raise issues, on agenda items or other parish matters (maximum 15 minutes). The Chair may direct that a response be given at a later date.

4. Minutes of the Previous Meeting

a) To consider approval or amendment of the minutes of the meeting 19th May as a true record.

5. Matters Arising

To receive information or updates on items from previous minutes not included elsewhere on the agenda (for information only, no decisions to be made).

6. Parish Council Administration Matters

a) Neighbourhood Plan

To receive an update from the Neighbourhood Plan Steering Group, consider comments on the draft 2026 Neighbourhood Plan Survey prior to publication, and resolve any actions arising.

b) Governance Documents

To review the Council's Standing Orders and consider any amendments.

c) Community Governance Review Response

To consider the CGR consultation relating to the governance arrangements of WCA Parish Council and to determine the Council's updated response.

d) Vacancy in the Office of Councillor

To receive an update on the current vacancy and the statutory process.

7. Community Matters

a) Parish Projects



WHITTINGHAM, CALLALY & ALNHAM PARISH COUNCIL

<https://northumberlandparishes.uk/whittingham>

Clerk: Sarah Trushell | whittinghampc29@gmail.com | 07455 004164

To receive an update and consider any further actions required on the following ongoing projects:

i) Cast Iron Road Signs

ii) Telephone Box

iii) Bus Shelter

b) Bridge Island

To consider future maintenance arrangements for Bridge Island, including grass cutting, planting and the relocation of highway signs.

c) Whittingham Notice Board

To consider arrangements for the Whittingham notice board, including the allocation of space for Parish Council notices, replacement of the pinboard backing and signage, and any associated maintenance works.

d) Donation Plans

To consider options for the use of donated funds held by the Council, including the proposed footpath project, and to resolve any necessary actions.

e) Road Safety (A697)

To consider the following motion:

"That the Parish Council sends a letter to Northumberland County Council Highways regarding road safety at the Bridge of Aln junction in light of recent information."

f) Tree safety audit

To receive the report from the arborist and confirm the next steps.

8. Financial Matters

a) Transaction Report

To receive and approve the Schedule of Receipts and Payments

b) Bank Reconciliation

To receive and approve the bank reconciliation to 21/07/2026

c) Payments for Authorisation

To consider and approve the schedule of payments for authorisation

d) 2025/26 AGAR

To receive the Internal Auditor's Report, review the recommendations, approve the Annual Governance and Accountability Return (AGAR), and approve the dates for the exercise of public rights.

9. Items for Information or Future Agendas

To receive items for information only and to determine any matters to be included on future agendas

10. Date of next and future meetings

To confirm the date of the next meeting.