



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

Telephone (01709) 853364

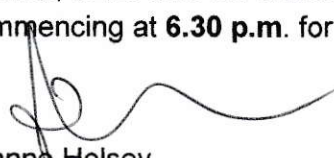
Mobile 07887 623674

Email daltonparishcouncil@outlook.com

2nd January 2020

Dear Councillors,

You are hereby summoned to attend the **Finance & Employment Committee Meeting** of the Parish Council, to be held on **Thursday 9th January 2020**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

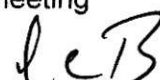


Joanne Holsey
Clerk to the Council

BUSINESS

Encl

1. To receive and accept apologies and reason for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To approve the minutes of the Finance and Employment Committee Meeting held on 5th December 2019 (A)
4. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
5. To note any issues from members of the public in attendance
6. To note matters arising from the minutes of the Finance & Employment Committee Meeting of 5th December 2019
7. To consider financial matters and agree further action where necessary including: -
 - 7.1 Bank Reconciliation including Combined Bank Reconciliation for 31st October & 30th November 2019 (B)
 - 7.2 Confirmation of payments schedule to 31st October & 30th November 2019 (C)
 - 7.3 Confirmation of receipts schedule to 31st October & 30th November 2019 (D)
 - 7.4 Confirmation of income and expenditure budget to 31st October & 30th November 2019 (E)
 - 7.5 Outstanding debtors – breakdown to be given verbally at the meeting
 - 7.6 Budget and precept for 2020-2021





DALTON PARISH COUNCIL

8. To consider, discuss and agree further action where necessary regarding staffing matters including: -
 - 8.1 Salary increments for 2020-2021
 - 8.2 Sickness
 - 8.3 Webinar Training
 - 8.4 SLCC Practitioners Conference
9. To consider and agree two mobile phone contracts for the Clerks
10. To consider and agree actions regarding CCTV / Security / Repairs at Sunnyside Community Centre
11. To consider and agree further action where necessary regarding repairs to Parish Hall garage roof
12. To consider, discuss and agree further action if necessary, regarding Brecks Lane Allotments including: -
 - 12.1 Draft application form for an allotment plot (F)
 - 12.2 Fly tipping on allotment site
 - 12.3 Pest Control
 - 12.4 Transfer of allotment plot to a spouse following death of an allotment holder
13. To undertake a debrief of Christmas lunch events at both Dalton and Sunnyside Community Centre and consider and agree changes, if necessary, to next year's lunches
14. To consider and agree where necessary a donation for the Christmas entertainment provided for both Christmas lunches
15. To consider, agree an additional donation to Helping Hands Charity for preparation of the Christmas lunches, in recognition of all their good work
16. To notify Parish Clerk of any matters for inclusion on a future agenda
17. To note the date of the next committee meeting

Finance and Employment – 6th February 2020

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM "To note any issues from members of the public in attendance", BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON

lc B

