

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 13th November 2019

- 1. Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Exelby, Cllr Lofthouse
Parish Clerk
Cllr Simms (HBC), Cllr Atkinson (NYCC)
One member of the public
- 2. Apologies**
Received and accepted from Cllr Rhodes
- 3. Declaration of Interest**
Cllr Dawson declared interests in agenda items 8.2 and 15.0
- 4 Minutes** of Parish Council Meeting held on 4th September 2019 were approved and signed as a correct record
- 5.0 Matters arising from the last meeting**
 - 5.4 Commuted sums and Pond work** – The Pond island support has been replaced by stonework and the repair is complete. The PC expressed its thanks to B J Bain
 - 7.2 Dog access to playground** – The Council discussed a letter received from a nearby resident raising concerns over any proposal to fence off the playground. The matter of bylaws covering the Village Green was also raised and, prior to any further discussion, the Clerk was asked to check actions allowed under the bylaws
Resolved: Clerk to action
 - 7.3 Kirkby Malzeard traffic safety proposals** – The Clerk outlined a response received from Highways Dept to KM Parish Council, which indicated that the KM proposals were unlikely to be implemented.
Resolved: Agenda item to be removed.
- 6.0 Finance**
 - 6.1 Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments.
The financial position as outlined below was reported as at 30th October 2019.
The Clerk also produced a Bank reconciliation report as at 30th October 2019.

Business Account statement £4459.15
Cash Management Account £3074.04

Resolved: That the position be noted.
 - 6.2 Budget statement** – The Clerk outlined a budget projection statement for FY2019/20
 - 6.3 Monies Received** - The Council noted the receipt of the following monies:
 - 1) £2518.00 – second and final instalment of Annual precept from HBC
 - 2) £1.55 – bank interest into Cash Management Account
 - 3) £1418.71 – Commuted sums received from HBC re Pond Work project
 - 6.4 Authorisation of expenditure**
No items requiring extraordinary authorisation

6.5 Payments to be recorded - The Council recorded the following payments:

- i) £34.80 - CCS2000 Ltd . Norton software protection
- ii) £357.60 inc vat– Falon Nameplates. Wayside Cross plaque
- iii) £121.60 – Clerk salary and allowance for August hours
- iv) £90.20 – HMRC PAYE/NiC
- v) £2760.36 inc vat – B J Bain. Pond works
- vi) £160.12 – Clerk salary, allowance and expenses for Sept.
- vii) £130.00 – NYCC Annual rent for use of school playing field
- viii) £66.00 inc vat– HBC Annual Playground Inspection fee.
- ix) £4.00 – Land Registry search fee (Quarry Field)
- x) £240 inc vat – H Richmond. Quarry Field repairs

7.0 Correspondence

7.1 Annual Playground Inspection report.

This had been received and circulated. No remedial work identified. Regular local inspections to be reinstated

Resolved: Cllr Rhodes to be asked to continue monthly inspections

7.2 VE 75 Day – 8th May 2020

Details received of planned national celebrations of 75th anniversary of VE Day to be held on 8th May 2020 (now May Bank Holiday). Correspondence to be circulated to village organisations (RBL, V Hall, GSSA, WI, School) to see if any wish to take part or organise

Resolved : Clerk to action

7.3 Emergency Services information sessions

Email received from Nidderdale Safety Initiative, indicating that branches of the Emergency Services (Police, Fire Brigade) were willing to attend local events/ coffee mornings with a display/ information centre and provide a Q&A with residents. Agreed to be circulated to Village Hall Board for info and “lead”.

Resolved: Clerk to action

8.0 Decision on planning applications, appeals, enforcement investigations received (for info – all prior circulated and responded to HBC)

8.1 Application 6.18.55.A.FUL - Application to erect a sunroom at Green Farm approved

8.2 Application 6.18.116.F.LB 19/01/1858/LB – replacement windows at Hackfall Farm – Update received on Appeal process

8.3 Case 19/00472/PR15 – update received re possible breach of planning control at Holly Cliff, Hutts Lane,

8.4 Proposal by BT to remove the Public Telephone Box (by Old Post Office) – Council had Objected. This objection has been supported by HBC and the BT application will now go to Planning.

8.5 Proposal to extend the residential curtilage and use outbuilding for storage/office at Holly Cliff, Hutts Lane. Council responded with no objections.

9.0 Quarry Field and allotment project

Allotment proposals remain under discussion. The Clerk has applied for a search of Deeds with the Land Registry

Resolved: Item deferred, awaiting response on Deeds from Land Registry Office.

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10.0 Asset register

This was updated at the meeting and the Cllrs have allocated responsibilities. Volunteers have contacted the Clerk and tasks will be carried out in Spring.

Resolved: All Cllrs to action their items.

Clerk to action Bus Shelter Notice Board and map, School Playing Field notice, replacement sandbags, tree works.

11.0 Royal British Legion – Wayside Cross

The Wayside Cross work has been completed by the RBL Members, with a plaque funded by the Parish Council. The Rededication service took place on Remembrance Sunday.

12.0 Village Mobile Phone signal

Cllr Exelby reported that Mr Hodges had received a reply from the Secretary of State's Office. This was an acknowledgement, rather than an action update.

Resolved: Cllr Exelby and Mr Hodges to update at January meeting

13.0 Public Footpath signage

Cllr Exelby stated that no update was available.

Resolved; Cllr Exelby to report at January meeting

14.0 Governance Items

14.1 Revised Grievance and Disciplinary Policy – this was circulated prior to the meeting, Reviewed and adopted.

Resolved: Cllr Kerr to replace existing policy on website.

15.0 Crown Inn – Asset of Community Value - update

Cllr Kerr reported to Council that the ACV had been approved by HBC.

This had been communicated to the village via an insert into Fountains magazine.

16.0 Traffic Speed concerns

Following Cllr Dawsons comments at September meeting, the Clerk had approached N. Yorks Police regarding options to reduce speeds through the village. A Speed Concern Form was completed at the meeting.

Resolved: Clerk to submit form.

17.0 Christmas arrangements

Cllr Lofthouse has sourced a Tree and Cllrs Lofthouse and Rhodes will put up the Xmas Lights.

18.0 Parish Council meeting dates for 2020

These were agreed and will be published on noticeboards and website.

19.0 2020/21 Parish Council Budget

The Clerk presented a budget proposal for 2020/21, which was approved by the Council. This will be published on the website.

Resolved: Clerk and Cllr Kerr to action

20.0 2020/21 Parish Council Annual Precept

The Clerk presented a proposal for the 2020/21 Parish Precept, which was approved by Council

Resolved: Clerk to submit request to HBC.

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21.0 Councillors reports

Report from NYCC – report received from **Cllr Atkinson**, outlining actions taken on roads and drains, cost saving plus CO2 reductions made through updating street lights to LED, plus arrangements in place for winter roads. There is a plan in place to act on those drains with recurring issues.

The next phase of Broadband Development is also in place.

22.0 Questions or Comments from Members of the public

None received at this meeting

23.0 Agenda Items for next meeting

Playground Inspection

Pond Inspection for Risk Assessment

**24.0 Date of Next meeting- Weds 8th January 2020.
Village Hall - 7.30pm**

Meeting closed at 8.50 pm

Signed as a correct record

Date -----

