

MINUTES of the MEETING of MISSON PARISH COUNCIL
Held on Wednesday 6th September 2017.

Public: 9 members of the public attended the meeting and raised the following issues and comments:

- The road linings along Newington Road had been re-painted.
- There is an ongoing issue with children playing on Church Street; although residents do not have an issue with children playing out; when they have been asked to move away from cars or stop kicking balls against residents' homes the children are behaving in a disrespectful manner towards residents. Inappropriate comments have also been made against several residents. Cllr Woolliams advised that is an ongoing issue as the children do not have anywhere else to play; discussions had previously taken place with Misson School to allow children to use the school playing field. Cllr Shilling advised that if the children are being anti-social then the matter should be reported to the Community Police. PCSO Airey attended the meeting and advised residents to report all matters of anti-social behaviour to the police by calling 101 or 999 if appropriate.
- The Quarry road is in a very poor state of repair with large potholes. There are bulls crossing the road with the cows but no signs to warn members of the public. There are also no signs to warn member of the public of the electric fencing. Council resolved to discuss the matters with the dairy farm owners.

Councillors Present: V Shilling (Chairman), A Woolliams, J Watkins, A Wilcox, J Sutherland and P Edwards.

1. **Apologies for Absence:** J Watson.
2. **To receive any Declarations of Disclosable Pecuniary & Non Pecuniary Interests.** None.
3. **To Approve the Minutes of the Council Meeting 5th July 2017:** The minutes were approved and signed as a true record.
4. **To note Matters Arising from Minutes of the last Meeting not on the Agenda:** Cllr Watkins questioned if there were any updates with the Angel Inn being registered as a community asset? The Clerk advised that Bassetlaw DC had confirmed receipt of the application.
5. **Report from District and County Councillors:** Cllr Simpson attended the meeting but had nothing report due to the August holidays. Cllr Taylor also attended the meeting to advise that there is a Health and Wellbeing consultation taking place at Retford Town council on 2nd October between 3pm and 5pm. There is also a consultation taking place to review the school holiday patterns.
6. **Planning:**
 - To Note Planning Decisions:**
 - **Hibberds Cottage:** Single storey rear extension: Granted.
 - **Mulberry Court:** Variation of Condition 5 on P/A 32/03/00013 - (Erect Four New Dwellings and Alter Existing Access) To Allow Continued Use of the Garage Conversion as a Home Business Providing Hairdressing Services at 2 Mulberry Court. Granted.
 - **Gibdyke Farm:** Erect 15m Monopole with Three Antennas, Two 300mm Diameter Transmission Link Dishes, One Electrical Meter Cabinet, Two Equipment Cabinets and Ancillary Development: Granted.
 - To consider Planning Applications:**
 - **Mill House, Top Street:** Proposed Timber Stables and Tack Room: No comments.
7. **To consider any other Planning Matters Inc.**
 - Neighbourhood Plan progress (10 mins):** Update received from David Hobson: • BDC will take the independent examiners recommendations and update the Neighbourhood Plan. The open evening on Monday 4th September was well attended with between 40-50 attending; to remind themselves of what we are trying to achieve. Attendees included the new owner of Misson Mill and it

was agreed that post the referendum vote the new owner should meet Misson Parish Council to discuss and agree the way forward for the redevelopment of Misson Mill in a manner that is consistent with the Neighbourhood Plan and the wishes for the local community and businesses. The referendum will be held on Thursday 7th September. It will be identical to a normal election with the polling station opening at 7am and closing at 10pm. There will be a count of the votes when the polling station has closed with the votes cast recorded. Should the votes be in favour of the plan this will be the conclusion, nearly three years after the first meeting asking for volunteers. Misson PC need to notify funders that the work will be complete later this week; complete the final paperwork and refund monies that hasn't been spent. Stationery and equipment (display and flip charts) have been stored in the Community Centre together with paperwork and consultations. They need storing in MPC cupboards/filing cabinets.

8. Neighbourhood Issues Including:

- **iGAS Liaison Group:** Cllr Edwards advised that a CLG meeting had taken place with iGAS; several planning condition had been met and discharged by BDC. There is condition that any traffic travelling to and from the Springs Road site is not permitted to travel through the village. A village meeting has been arranged for the 19th September where resident are invited to attend and raise any queries that they have and answers will be sought from iGAS. The work to start the drilling will commence around the end of November and will potentially take around two weeks. Drilling is permitted 24/7 and construction work is permitted Monday to Friday and Saturday mornings only. The monitoring of the water and noise is ongoing.
- **Pinfold:** Deferred.
- **Church Wall:** Cllr Watkins advised that the work is now complete and an invoice from the contractor had been received for payment.
- **Robin Hood Airport: Noise Monitoring and Environmental Sub Committee:** Cllr Edwards advised that the next meeting was scheduled for the week commencing 11th September.
- **Tunnel tech: To review odour monitoring:** No updates.
- **Public Rights of Way:** Cllr Shilling advised that an update had been received from Notts CC with regards to Norwith Hill. The case should be received by the Planning Inspectorate within the next few months.
- **Village Noticeboard:** The Clerk advised that Robin Hood Airport had approved the grant application and £1,000 had been received. A quote had been provided by Greenbarnes for a 9 x A4 oak noticeboard at a cost of £1,124.70. Council reviewed the quote and requested further quotes to be sought.
- **Highways and Footpaths:** Cllr Edwards advised that there is an issue with the gates on the cattle grids; they are fastened with string which makes it difficult for members of the public to navigate with dogs. Council resolved to report the matter to Laura Summers at Viaem. Cllr Taylor advised that Laura is currently unavailable but would report the issues to another member of the team at Viaem. Cllr Woolliams advised that he had received a complaint regarding the gate being locked on Eastwood Lane; Cllr Shilling advised that the lane is private but the owners allow members of the public access; they are on holiday at the moment which could be the reason why the gate has been locked. Cllr Shilling advised that Misson Footpath No1 had been fenced off and diverted but is unsure whether the diversion had been approved by Notts CC. Council requested the Clerk to contact Laura Summers to clarify whether the diversion is legal. Cllr Shilling also advised that a letter had been received from a resident of Manor Close whose property adjoins onto Vicar Lane. There is an issue with ivy damaging the owner's fence. Council agreed that the land did not belong to the Parish Council therefore the owner could remove the ivy to resolve the issue. Cllr Wilcox agreed to contact the resident.

- **Policing:** PCSO Airey advised that there are now only 3 allocated PCSO's for the area. There were no crimes reported in August within Misson. There are various door to door scams taking place around the area and residents are encouraged to report any issues to 101.
- **Pensioners Christmas Lunch:** Cllr Wilcox advised that she had previously arranged the event as a member of Misson Community Association; but is no longer a member of the association. Council advised that they do budget for a contribution towards the event and Cllr Simpson advised that she would also contribute when the event had been arranged.

9. Finance: To receive and approve:

- **Financial Statements:** Council reviewed and approved the bank statements.
- **Cheques for Payment:** Council approved the following payments:

Cheque 1019	NALC	£80.00
Cheque 1020	SLCC	£31.80
Cheque 1021	Misson Community Association	£40.00
Cheque 1022	J Bingham	£4,980.00
Cheque 1023	South Yorkshire Tree Services	£300.00
Cheque 1024	North Notts Landscapes	£480.00
Cheque 1025	Viking	£42.58
Cheque 1026	S Youngman	£308.19

To review the internal auditors report: The Clerk advised that the internal auditor had found several invoices where the VAT had not been reclaimed; the Clerk advised that she would reclaim the VAT retrospectively. A contract of employment and job description for the Clerk required approval and the standing orders and financial regulations required reviewing at the annual meeting each year. The purchase of gifts should be accounted for through the Chairs allowance.

- **To review and approve the Clerk contract and job descriptions:** Council approved the contract of employment and job description. The contract was then signed by Cllr Shilling and the Clerk.
- **1st Quarter Accounts:** Council reviewed and approved the accounts for the 1st quarter.
- **Online Banking Forms:** the Clerk requested signatories of the bank account to sign online banking forms to enable payments to be processed online. Cllr's Shilling and Watkins signed the forms.

10. To Receive Correspondence:

- **NALC:** Broadband consultation requesting the views of Council members on the key areas of the consultation.
- **NALC:** Advising that the AGM will be taking place on 15th November at Epperstone Village Hall and the Chief Constable from Nottinghamshire Police will be attending the event as a guest speaker.
- **Royal British Legion:** Advising of the Lamp Post Poppy campaign; Councils have the opportunity to purchase large Poppies to display on lamp posts. Cllr Edwards advised that arrangements had already been made for the event.

11. To approve the date of the next meeting: Wednesday 4th October.

Meeting closed 21:00.