

Melchet Park & Plaitford Parish Council

Minutes of AGM and ordinary meeting held at Plaitford Village Hall on 16th May 2011

Present

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| K Curtis (Chairman) | JA Bowles | S Bowles |
| N Curtis | WA Porter | CS Stacey |
| Councillor G Bailey (TVBC) | Councillor RJ Perry (HCC) | |

16/11 Election of Chairman for the Meeting

It was proposed by Cllr S Bowles and seconded by Cllr Porter that Cllr N Curtis should take the Chair.

17/11 Declarations of Acceptance of office by Elected Members

Cllrs J Bowles, S Bowles, N Curtis and Porter signed their declaration of acceptance of office which was witnessed by the Clerk.

18/11 Co-option of Additional Members

It was proposed by Cllr J Bowles and seconded by Cllr Porter that Mr S Stacey and Mr K Curtis should be co-opted onto the Council: this was resolved. Cllr Stacey and Cllr K Curtis signed their declaration of acceptance of office which was witnessed by the Clerk.

19/11 Election of Chairman of the Parish Council

It was proposed by Cllr S Bowles and seconded by Cllr Porter that Cllr K Curtis should be elected as Chairman of the Council: this was resolved. Cllr K Curtis signed his acceptance of office which was witnessed by the Clerk.

20/11 Cllr N Curtis resigned from the Chair which was taken by Cllr K Curtis.

21/11 Apologies

No apologies were received.

22/11 The minutes of the March 2011 meeting were agreed and signed.

23/11 Interests

No interests were declared.

24/11 Matters Arising

It was agreed that the Clerk should explore the options for a “No through road” sign for Compton’s Drive.

25/11 Consultations

- a) Planning Policy for Travellers: the main points were that no group should receive preferential treatment; agricultural land should be conserved, local Authorities should be obliged to enforce conditions, there should be a limit set on the number of pitches permitted in any given location.
- b) It should be suggested to HCC that convicts given Community Service sentences should be used to clear ditches by hand.

- c) The Clerk was instructed to respond as she saw fit to the consultation regarding the replacement Audit Regime.

26/11 Finance

- a) It was proposed by Cllr S Bowles and seconded by Cllr N Curtis that the chairman should accept and sign-off the accounts for 2010-2011: this was resolved.
- b) It was proposed by Cllr N Curtis and seconded by Cllr J Bowles that Section 1 of the Annual Audit Return should be signed as correct: this was resolved.
- c) Following consideration of each item in section 2 of the Annual Audit Return it was proposed by Cllr S Bowles and seconded by Cllr Porter that each question could be answered in the affirmative and the Chairman should sign the statement: this was resolved.
- d) The Year-end Budget Control Report for 2010-11 was received.
- e) The current Budget report was received.
- f) Income of £1500.00 from TVBC (precept) was noted.
- g) Cheques 84 and 85 already signed: £48.00 to HALC (Clerks' Conference); £135.00 to HALC (membership) were approved.
- h) Cheques 86-88 were approved and signed: £44.40 to Hamilton Associates (internal audit); £256.00 to Broker Network Ltd (insurance); £34.20 to J Wright (Clerk's expenses).
- i) It was noted that the Clerk could not be paid because HMRC had failed to register the Parish Council as an employer within its own prescribed time-scale.

Meeting closed at 9.45 pm

Date of Next Meeting

18th July 2011