

Telephone 07725 843 505

Email Clerk@ninfieldpc.co.uk

Website <http://www.ninfieldpc.co.uk/community/ninfield-parish-council-15069/home>

22/07/2022

I hereby give you notice that you are summoned to attend the Full Parish Council meeting on Thursday 28th July 2022 at 7pm at Sparkes Pavilion when it is proposed to transact the following business.

Signed

Jackie Scarff, Clerk & RFO

1. Chairman's welcome

To welcome representatives from Greymoor Construction to discuss the Manchester Road Development Site.

2. a) To receive reports from the County and District Cllrs and any questions on these reports.

**b) To receive reports from
Schools
Church**

3. Public Questions

Ten minutes are available for the Public to express a view or ask a question on **relevant matters on the following agenda.**

Members of the public are welcome and encouraged to stay and observe the rest of the meeting.

4. To receive and accept apologies and reasons for absence in accordance with the Local Government Act 1972 S 85 (3).

5. Disclosure of Interests

In accordance with the Localism Act 2011 to receive any disclosure by Members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the Revised Code of Members Conduct

Any changes to register of interests should be notified to the clerk.

6. Exclusion of the Public

To exclude the public for a particular agenda item the following resolution must be passed. 'Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature or other special reason (to be specified) of the business to be transacted.'

7. Minutes of previous meeting to be considered for approval and signed as a true record
The Annual Meeting of the Full Council 16th May 2022

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8. Business to be transacted.

- a) To hear an update on the neighbourhood plan and agree any actions required.
To consider proposed recommendations for approval
- b) To discuss ideas for using the CIL Money received.
- c) To discuss the parking in Church Lane and a request from the school contact ESCC Highways to have the yellow lines repainted.
- d) To receive a proposal to have a Plaque for jubilee tree made.
- e) To discuss the Telephone box project and agree any actions required.
- f) To receive a proposal for the disposal of old parish council equipment and agree any actions required.
- g) To receive reports from Parish Councillors including those requiring actions.

Finance Matters

- i. To receive the Statement of Accounts to 30th June 2022 for noting.
- ii. To receive a report detailing the bank balances to 30th June 2022 for noting.
- iii. To agree the release of EMR Contingency to general reserves in line with the recommendations from the internal auditor.
- iv. To receive and agree payment of the schedule of invoices.

9. Date of next meeting.

To note the date of the next meeting is The Finance committee Meeting Thursday 15th September at 7pm in the Methodist Hall.

10. Correspondence – to note for possible inclusion on next agenda

Circulation to all Councillors.

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

Ninfield Parish Council

Bank - Cash and Investment Reconciliation as at 30 June 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

30/06/2022	Unity Bank Current account	166,078.03
31/03/2022	Lloyds Savings account	2,395.00
31/03/2022	Lloyds Current Account	78,618.84

247,091.87

Other Cash & Bank Balances

0.00

247,091.87

Receipts not on Bank Statement

0.00

Closing Balance

247,091.87

All Cash & Bank Accounts

1	Current Bank A/c Unity Trust B	166,078.03
2	Lloyds TSB Savings A/c 522	2,395.00
3	Lloyds Current Account	78,618.84
4	Lloyds Credit Card	0.00

Other Cash & Bank Balances **0.00**

Total Cash & Bank Balances **247,091.87**

Your Account Statement



Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
TN33 9ED

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 03/06/2022

Account Name: Ninfield Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20414524

Your arranged overdraft limit is £0.00

Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

Your pre-notification statement

We're improving how we communicate transactional information with you, you'll start to see an extra level of detail in your itemisation. These improvements put you in control of your finances, allowing you to make more informed decisions.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/05/2022		Balance brought forward	£0.00	£0.00	£172,747.89

Bank with us.
Bank on us.

Page number 1 of 2

Statement number 040

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Bank on us.**

Your pre-notification statement



Mrs Jackie Scarff
Ninfield Parish Council
The Red House
Lower Street
Battle
United Kingdom
TN33 9ED

Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

0345 140 1000

Date: 03/06/2022

Page number 1 of 3

Account Name: Ninfield Parish Council

Statement number: 040

Sort Code: 608301

Account Number: 20414524

Dear Mrs Jackie Scarff,

This letter outlines charges relating to the transactions and debit interest on your account between 05/03/2022 and 03/06/2022.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£18.00
Total debit interest	£0.00
To be debited from your account on	30/06/2022

Bank with us.
Bank on us.

Pre-notification of account charges		
Type	Count	Charge
Automated Payments	8	£0.00
Faster Payments	21	£0.00
Manual	—	£0.00
Account Fee	—	£18.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

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Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

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Thanks

Your Unity Team

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Ninfield Parish Council
The Red House
Lower Street
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Unity Trust Bank
PO Box 7193,
Planetary Road,
Willenhall,
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0345 140 1000

Date: 30/06/2022

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Your arranged overdraft limit is £0.00

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Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/06/2022		Balance brought forward	£0.00	£0.00	£172,747.89
09/06/2022	Faster Payment Debit	B/P to: Orchard Landscapes	£3,139.70	£0.00	£169,608.19
09/06/2022	Faster Payment Debit	B/P to: Foxhills Tree Serv	£58.80	£0.00	£169,549.39
09/06/2022	Faster Payment Debit	B/P to: HMRC	£667.71	£0.00	£168,881.68

Bank with us.
Bank on us.

Page number 1 of 3

Statement number 041

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
09/06/2022	Faster Payment Debit	B/P to: Ninfield Methodist	£50.00	£0.00	£168,831.68
09/06/2022	Faster Payment Debit	B/P to: S Goacher	£168.38	£0.00	£168,663.30
15/06/2022	Direct Debit	Direct Debit (BEAMING LIMITED)	£152.34	£0.00	£168,510.96
27/06/2022	Standing Order	S/O to: SJ GUARD	£120.00	£0.00	£168,390.96
27/06/2022	Faster Payment Debit	B/P to: Top Lawn	£32.78	£0.00	£168,358.18
27/06/2022	Faster Payment Debit	B/P to: J Scarff	£125.98	£0.00	£168,232.20
27/06/2022	Faster Payment Debit	B/P to: Ninfield Village S	£145.20	£0.00	£168,087.00
28/06/2022	Direct Debit	Direct Debit (CASTLE WATER LTD)	£5.00	£0.00	£168,082.00
28/06/2022	Direct Debit	Direct Debit (WEALDEN DC)	£936.00	£0.00	£167,146.00
29/06/2022	Direct Debit	Direct Debit (BUSINESS STREAM RA)	£119.97	£0.00	£167,026.03
30/06/2022	Standing Order	S/O to: JACKIE SCARFF	£930.00	£0.00	£166,096.03
30/06/2022	Fee	Service Charge	£18.00	£0.00	£166,078.03

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**Bank Reconciliation Statement as at 30/06/2022
for Cashbook 1 - Unity Bank current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank Current account	30/06/2022		166,078.03
			<hr/> 166,078.03
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			166,078.03
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			166,078.03
		Balance per Cash Book is :-	166,078.03
		Difference is :-	0.00

Time: 14:59

Bank Reconciliation up to 30/06/2022 for Cashbook No 1 - Unity Bank current Bank A/c

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
17/05/2022	BACS	58.80		58.80		R <input type="checkbox"/>	Foxhill Tree Services
17/05/2022	BACS	3,139.70		3,139.70		R <input type="checkbox"/>	Orchard Landscapes Ltd
08/06/2022	BACS	168.38		168.38		R <input type="checkbox"/>	Simon Goacher
09/06/2022	BACS	667.71		667.71		R <input type="checkbox"/>	HMRC
09/06/2022	BACS	50.00		50.00		R <input type="checkbox"/>	Ninfield Methodist Church
09/06/2022	BACS	152.34		152.34		R <input type="checkbox"/>	Beaming Ltd
24/06/2022	BACS	145.20		145.20		R <input type="checkbox"/>	Milbrook Design & print Ltd
24/06/2022	BACS	125.98		125.98		R <input type="checkbox"/>	Clerk
24/06/2022	BACS	32.78		32.78		R <input type="checkbox"/>	Top Lawn Ltd
27/06/2022	BACS	120.00		120.00		R <input type="checkbox"/>	Mrs S Guard
27/06/2022	BACS	32.78		32.78		R <input type="checkbox"/>	Top Lawn Ltd
27/06/2022	BACS	-32.78		-32.78		R <input type="checkbox"/>	Top Lawn Ltd
27/06/2022	INV 14736	145.20		145.20		R <input type="checkbox"/>	Village Society
27/06/2022	BACS	-145.20		-145.20		R <input type="checkbox"/>	Village Society
28/06/2022	DD	5.00		5.00		R <input type="checkbox"/>	Castle Water Ltd
28/06/2022	DD	936.00		936.00		R <input type="checkbox"/>	Wealden District Council
29/06/2022	BACS	119.97		119.97		R <input type="checkbox"/>	Business Stream Water
30/06/2022	SO	930.00		930.00		R <input type="checkbox"/>	Clerk
30/06/2022	DD	18.00		18.00		R <input type="checkbox"/>	Unity Trust Bank
		<u>6,669.86</u>	<u>0.00</u>				