

# Dalton Parish Council

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## Minutes of the Finance & Employment Meeting of 9<sup>th</sup> January 2020 held at Dalton Parish Council

Members: Cllrs C Barron, D Pickering, S Pickering, R Gleadhall and C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

**236 To receive and accept apologies and reason for absence**

Cllr J Carrington

**Resolved: To accept the apology and reason for absence from the above-mentioned Councillor.**

**237 To receive any declarations of interest on items to be discussed on the agenda**

None

**238 To approve the minutes of the Finance & Employment Committee meeting held on 5<sup>th</sup> December 2019**

**Resolved: The minutes were accepted as a true record**

**239 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

None

**240 To note any issues from members of the public in attendance**

None

**241 To note any matters arising from the minutes of the Finance & Employment Committee Meeting of 5<sup>th</sup> December 2019**

None – Agenda items

**242 To consider financial matters and agree further action where necessary including: -**

**242.1 Bank Reconciliation including combined Bank Reconciliation for 31<sup>st</sup> October & 30<sup>th</sup> November 2019**

**Resolved: - That the Bank reconciliations to 31<sup>st</sup> October 2019 & 30<sup>th</sup> November 2019, distributed as an appendix prior to the meeting, be received.**



# 2019-2020

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# Dalton Parish Council

## 242.2 Confirmation of payment schedules to 31<sup>st</sup> October 2019 & 30<sup>th</sup> November 2019

**Resolved:** - That the payment schedules to 31<sup>st</sup> October & 30<sup>th</sup> November 2019, distributed as an appendix prior to the meeting, be received.

## 242.3 Confirmation of receipt schedules to 31<sup>st</sup> October & 30<sup>th</sup> November 2019

**Resolved:** - That the receipt schedules to 31<sup>st</sup> October & 30<sup>th</sup> November, distributed as an appendix prior to the meeting, be received

## 242.4 Confirmation of income and expenditure budget to 31<sup>st</sup> October & 30<sup>th</sup> November 2019

**Resolved:** - That the income and expenditure budget to 31<sup>st</sup> October & 30<sup>th</sup> November 2019, distributed as an appendix prior to the meeting, be received.

## 242.5 Outstanding debtors

Members were advised the sum of outstanding debtors more than 1 month old totalled £649.00. The larger amount of £313.50 was of concern to the Council and ways were discussed in which recovery of the amount owed could be recovered using the small claims court.

**Resolved:** - That the debtor information presented verbally at the meeting was received and chaser letters are issued to two of the outstanding debtors with reference to start proceedings within the small claims court for recovery of monies owed for the largest debtor.

## 242.6 Budget and Precept for 2020-2021

Members were provided with a copy of the draft budget and precept information. Discussions took place around each budget heading.

## 243 To consider, discuss and agree further action where necessary regarding staffing matters including: -

### 243.1 Salary Increments 2020-2021

Members were informed of the rise in the national living wage in April 2020.

A discussion also took place regarding the salary levels of the caretakers and Clerks.

**Resolved:** - To increase the handymen's hourly rate to the living wage and the caretaker's hourly rate as discussed with effect from 1<sup>st</sup> April 2020. The Clerks salary to be increased, subject to completion of a satisfactory appraisal.



# Mathematical Analysis

Chapter 1: Introduction to Real Analysis

1.1 The Real Number System

1.2 The Axioms of the Real Numbers

1.3 The Completeness Axiom

1.4 The Real Number Line

1.5 The Archimedean Property

1.6 Exercises

1.7 The Real Number System

1.8 The Real Number System

1.9 Exercises

1.10 The Real Number System

1.11 The Real Number System

1.12 Exercises

1.13 The Real Number System

1.14 The Real Number System

1.15 The Real Number System

# Dalton Parish Council

## 243.2 Sickness

Members were informed that one of the Clerk's returned to work 4<sup>th</sup> December following bereavement leave and one of the handymen was presently on sick leave.

**Resolved: - That the information be received**

## 243.3 Webinar Training

Members were informed of the new training that has been rolled out by YLCA which involves distance learning on various topics for Clerks and Councillors. Both Clerks had taken part in the free pilot run by YLCA. Additional training is at a cost of £15.00 per person, much lower than attending external training courses.

**Resolved: - that the Clerk's have delegated powers to sign up to webinar training, should there be a topic of interest to them, subject to notification to the Chair and Vice- Chair and provided it is within the overall training budget**

## 243.4 SLCC Practitioner's Conference

Members were informed the conference is taking place 26<sup>th</sup> & 27<sup>th</sup> February 2020 at Chesford Grange, Kenilworth. They were also advised the content of the conference and cost.

**Resolved: - that one of the Clerks can attend, with feedback to Council after the event**

## 244 To consider and agree two mobile phone contracts for the Clerks

**Resolved: - that the Clerks have delegated powers to enter into a contract for 2 mobile phones within budget**

## 245 To consider and agree actions regarding CCTV/Security/Repairs at Sunnyside Community Centre

This item was deferred pending the meeting with the Design Out Crime Officer which was due to take place 15<sup>th</sup> January 2020 at Sunnyside Community Centre.

## 246 To consider and agree further action where necessary regarding repairs to Parish Hall garage roof

Members were informed that following the deluge of rain in the November floods the garage roof had leaked. A local builder was meeting the Clerk to look at what, if anything, was required to sort out the problem. The situation has been monitored since this occurred and it was noted there had been no further issues with water ingress in the garage since the floods.



# Introduction

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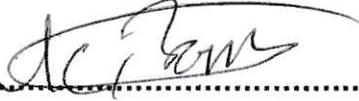


# Dalton Parish Council

**252 To note the date of the next meeting: -**

**6<sup>th</sup> February 2020 at 6.30pm**

**The meeting was closed at 20.34pm**

**Chairperson.**  ..... **Date 6<sup>th</sup> February 2020**

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