



ABBOTTS ANN PARISH COUNCIL

Minutes from the Meeting
held on Thursday 7th October at 19:00
at The War Memorial Hall, Abbots Ann.

COUNCIL MEMBERS

	In Attendance	Apologies	Absent
Councillor Jordan (Chairman)	✓		
Councillor Howard (Vice Chairman)	✓		
Councillor Jones	✓		
Councillor Perkin		✓	
Councillor Roberts	RESIGNED		
Councillor Wallis	✓		
Councillor Coffey	RESIGNED		

Also, IN ATTENDANCE:

Amanda Owen - Clerk, Councillor Maureen Flood – Test Valley Borough Council & 2 members of the public.

211001 To receive Chairman's Opening Remarks.

Councillor Jordan welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.

211002 To receive and accept apologies for absence.

Apologies were **RECEIVED** and **ACCEPTED** from Councillor David Perkin and **NOTED** from Borough Councillor David Coole & County Councillor Drew.

211003 To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda.

There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda **RECEIVED**.

211004 To approve the minutes of the Parish Council Meeting held on 2nd September 2021.

The minutes of the Parish Council meeting held on Thursday 2nd September 2021 were **APPROVED**. Proposed by Councillor Jordan, seconded by Councillor Jones. This motion was passed on a vote of 3 FOR with 1 ABSTENTION.

211005 To receive updates already published and any further updates provided.

The reports submitted for the Parish Council meeting were **NOTED** and can be found as **APPENDIX A**.

Councillor Wallis provided an update on the electrics at the Pavilion and that the carpet has been fitted.

Councillor Jordan advised of two resignations, Councillor Roberts and Councillor Coffey. The Clerk has started the process for co-option for both posts. Councillor Jordan expressed his thanks for their work done for the Community and Council.

Councillor Flood thanked Councillor Jordan for his magazine article and expressed thanks to Mr Heather for his work on the kiosk. Councillor Flood advised that the War Memorial Hall was awarded a sum of £14,360 from Test Valley Borough Council towards the refurbishment of the bathroom facilities. Councillor Flood also advised that proposals had been approved by Test Valley Borough Council to invest £200,000 towards Andover Town Centre events to increase footfall to support businesses.



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211006 To note the current financial situation and the reconciliation of the bank balance.

The current financial situation and the reconciliation of the bank balance were **NOTED** with the bank balance as at 30th September 2021 being £41,007.69. The bank reconciliation can be found as **APPENDIX B**.

211007 To approve the requests for payments.

The payments as listed in the table below were **APPROVED** for payment. Proposed by Councillor Jordan, seconded by Councillor Howard
All members voted unanimously to accept this resolution.

October Payment Requests

TO	FOR	INVOICE NO	AMOUNT
Staff	Salaries	October	£1,005.90
Amanda Owen	Staff Expenses	Sept	
Larkstel	Grounds Maintenance - Aug, Holly Tree removal and tidying of The Copse.	INV-0223	£2,697.00
Test Valley Borough Council	Grounds Maintenance Contract Oct 20 - Mar 21	10047149	£936.00
PKF Littlejohn	External Audit	HA0001	£360.00
Business Stream	Water cost - 22nd June to 14 September	DD	£28.39
War Memorial Hall	Jubilee Room booking		£15.75
Defib World	Replacement Peadiatric Pads for Defibrillator	2689	£134.79
SSE	Charges - 15 June to 15 September 2021	DD	£74.58
Total			£5,252.41

211008 To note the conclusion of the external Audit.

The conclusion of the external audit was **NOTED**.

211009 To discuss initial budget submissions.

Councillor Jordan asked Councillors to review the revised figures as discussed with a request for the budget to be added to the agenda for the November meeting. The Clerk is to amend the figures as discussed and recirculate.

211010 To agree to the interment of ashes of Mr & Mrs Kitching as non-residents with a family connection to the Parish.

Councillor Jones requested at the meeting that she did not require this matter to be discussed, therefore it was withdrawn.

211011 To agree the memorial application for Mr Brian Wilkins on the Garden of Remembrance.

It was

RESOLVED

that the memorial application for Mr Brian Wilkins on the Garden of Remembrance was approved.

Proposed by Councillor Jordan, seconded by Councillor Howard.

All members voted unanimously to accept this resolution.



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- 211012 To consider an action to implement 'Section 6 – Decorations' of the Burial Ground Regulations.**
It was
RESOLVED
that the current regulations will be diligently enforced by initial contact from the Clerk.
Proposed by Councillor Jordan, seconded by Councillor Howard.
All members voted unanimously to accept this resolution.
- 211013 To discuss the strategy for fundraising for the new Pavilion.**
It was discussed, and decided that Councillor Wallis will liaise with the Sportsfield Group on whom who will be available to attend the next Parish Council meeting to provide an outline plan of their fundraising efforts, and to advise whom will be leading the fundraising following the successful CIL award.
- 211014 To consider the following planning application:**
211014.1 21/02754/TPON
T1 Apple - fell, T2 Apple - prune, T3 Apple/crab Apple - remove root stock, reduce to 2m, T4 Cherry - reduce to 2m, T5 Damson - Reduce to 2m, T6 Lilac - reduce and reshape by 2m, T7 Beech - crown raise to 5m above ground level and crown thin by 15%, T8 Ash – fell
5 Kingsmead, Anna Valley, Abbots Ann SP11 7PN.
The Parish council had **NO OBJECTION** to this application.
Proposed by Councillor Jordan, seconded by Councillor Wallis.
This motion was passed on a vote of 3 FOR and 1 ABSTENTION.
- 211014.2 21/02609/FULLN**
Construction of 2 bedroom dwelling and associated works (amended scheme).
Land At Duck Street, Abbots Ann, Andover, Hampshire.
The Parish council **OBJECTED** to this application on the following grounds of access, and on the basis that it is an inappropriately prominent feature in Duck Street, not in keeping with its surroundings and the PC retain their reservations over the access to the highway on the busiest road in the village and in close proximity to the school.
Proposed by Councillor Jordan, seconded by Councillor Jones.
This motion was passed on a voted of 3 FOR AND 1 AGAINST.
- 211014.3 21/02823/TREEN**
Conifer – Fell
Lane House, Dunkirt Lane, Abbots Ann.
The Parish council had **NO OBJECTION** to this application.
Proposed by Councillor Jordan, seconded by Councillor Wallis.
All members voted unanimously to **ACCEPT** this resolution.
- 211015 To consider moving the January 2022 meeting from 6th January to 13th January.**
It was
RESOLVED
that the date of the January 2022 meeting would be Thursday 13th January.
Proposed by Councillor Jordan, seconded by Councillor Jones.
All members voted unanimously to **ACCEPT** this resolution.



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211016 To agree the date of the next meeting as Thursday 4th November.

The date of the next meeting was agreed as Thursday 4th November 2021 at the Sports Pavilion subject to availability.

Proposed by Councillor Jordan, seconded by Councillor Howard.

All members voted unanimously to **ACCEPT** this resolution.

211017 Admission to meeting to pass a resolution in accordance with the public bodies (Admission to meetings) act 1960 to exclude the public and press from the remainder of this meeting as publicity will be prejudicial to the confidential nature of the business.

Proposed by Councillor Jordan, seconded by Councillor Howard.

All members voted unanimously to accept this resolution.

211017.1 To consider staffing matters.

It was **NOTED** that the item was to be discussed.

211017.2 To note the completion of the Clerk's probation period.

It was **NOTED** that the Clerk has successfully completed her probation period.

There being no other business, the meeting closed at 20:28.



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APPENDIX A

Environment & Wellbeing Report 28/09/21

The wildflower meadow has been tidied up by John Moon with the help of my husband.

Funding for the benches on the Green has been received. I met with the Parish Clerk and Gordon Howard to agree where they would be put. The Parish Clerk is waiting to hear when the contractor can install them.

Nothing to report for Wellbeing.

Amenities Report

Burial Ground Fence - The Clerk has to date received only one quote. Still trying!

Churchyard footpaths - The quote from Andover Groundwork's does not meet TVBC conditions. We may ask for a site meeting with TVBC.

Interments - I have agreed, as an exception, to represent Amanda at the interment of ashes on 10 Oct. Local undertakers and the AA Ministry Team need to be appraised of the reasons for updating the Burial Ground regulations.

WMH Play area - The rear wire 'rope' support for the 'Bridge' needs replacing. The Clerk has closed the activity and is dealing with it.

Sports and Recreation Update

I know that the new floor covering has been fitted and I have asked Jon Deacon to liaise with an electrician to try to get the function room lights working. The electrician was hoping to have a look this week. There is a possibility that Mel Poole's craft group may be able to do some cleaning in the pavilion in lieu of their hire fee.

I will try to set up an online booking system, hopefully with the help of Keith Saunders.

I would like to re-jig the hire charges for the pavilion so that they are more in line with the WMH charges (at the moment there is a separate charge for the kitchen which seems ridiculous).

The only other news to report is that the old rusty, twisted metal plaque which was next to the tree nearest the pavilion has been removed.

Clerk Report

This month I have completed the Cemetery Management and Compliance Course issued by ICCM.

I would also like to thank Mr Garthwaite of Manor Close for agreeing to trim the Copse for the Parish Council periodically throughout the year.

Test Valley Borough Councillor Report. Maureen Flood – October 2021

TVBC Community Asset Fund Award

Abbots Ann War Memorial Village Hall was awarded the sum of £14,360 from the Community Asset Fund Scheme towards the cost of refurbishing the village hall toilets.

CAF grants are for up to 50% of the overall project cost up to a maximum of £25,000.

All applications must demonstrate the need for and community benefit of a project as well as including strong evidence of community support and suitable financial accounts

TVBC: Andover cultural regeneration plans

Proposals approved at a 29th September cabinet meeting will see TVBC invest more than £200k in town centre events over an initial 18-month period. The Council will work closely with partners to drive up footfall to support businesses



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and encourage economic recovery post-pandemic, paving the way for the upcoming town centre regeneration following the adoption of the masterplan in 2020.

Clr David Drew Report - Test Valley Central Division, HCC

Restrictions lifted on visits to Hampshire household waste recycling centres

Hampshire County Council will be lifting the one visit per week limit for residents taking waste to one of the county's 24 household waste recycling centres (HWRCs). The new arrangement will be effective from Monday 4 October. While there will be no limit on the number of bookings per week, the County Council requests any bookings made which later are not required, are cancelled so that they can be available to others.

<https://www.hants.gov.uk/News/20210930HWRCBookingRestrictionLifted>

Young people invited to stand as Hampshire's next Members of the UK Youth Parliament

Do you know a budding politician? Perhaps your daughter or son speaks like a future Prime Minister, your young neighbour is passionate about the environment, or you know anyone between the ages of 11 and 18 who would like to make their voices heard to a wider audience. The UK Youth Parliament enables young people aged 11 to 18 across the UK to use their elected voice to bring about social change. The elections are non-party political, and candidates campaign based on issues about which they are passionate.

<https://www.hants.gov.uk/News/20211004-parliament>

'Walktober' – striding out for health and cleaner air around Hampshire's schools

October is the International Walk to School month. To celebrate, Hampshire County Council is encouraging parents to leave the car at home for all, or part of the school run, and to walk the journey instead - to help build opportunities for exercise in their children's school day, and to improve air quality around schools. Even if it's not possible to leave the car at home for the entire school run, 'Park and Stride' sites may be available at schools and turning off idling engines while waiting can make a positive difference too.

<https://www.hants.gov.uk/News/30092021WalktoberPR>

County Council takes steps to expand Hampshire's recycling capability

Hampshire County Council has agreed to commission Veolia UK to prepare and submit a planning application seeking permission to develop a new materials recovery facility in Eastleigh. The new facility will enable a wider range of dry mixed recyclables, collected at the kerbside, to be processed - sorting them into the constituent materials ahead of distribution to market and ensure that Hampshire's waste authorities continue to operate in line with Government expectations and legislation.

<https://www.hants.gov.uk/News/20210924recyclingplans>

Former Hampshire County Councillors honoured

Four former Hampshire County Councillors have been recognised today for their distinguished service to the people of Hampshire – with the award of the title of Honorary Alderman. The title of Honorary Alderman is made to recognise the eminent and lengthy service of former County Councillors who are no longer elected Members of the Council.

Roy Perry - served as a County Councillor from 2005 to 2021, representing the Division of Romsey Extra until 2017 and then the revised boundary of Romsey Rural. He was Leader of the County Council from 2013 to 2019. Roy was the leader of TVBC until 1995 and has also been an MEP.

<https://www.hants.gov.uk/News/3092021HonoraryAldermen2021>

Trading Standards reminds Hampshire food firms to get prepped for 'Natasha's Law'

A major new change in food labelling comes into force from 1 October which will help to protect consumers with allergies – and businesses that make and sell pre-packed food must be ready, Hampshire County Council's Trading Standards has reminded. Natasha's Law has been implemented following the death of teenager Natasha Ednan-Laperouse, who died after suffering an allergic reaction to a baguette. Under current legislation, food prepared on the



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premises in which it is sold is not required to display allergen information in writing. It meant there was no specific allergen information on the packaging of the baguette that caused Natasha’s fatal reaction.

<https://www.hants.gov.uk/News/20211004natashaslaw>

Early progress set out for a County Deal for Pan-Hampshire

Early options and proposals for a potential County Deal for the Pan-Hampshire area will be set out to members of Hampshire County Council’s Cabinet on 12 October, marking the start of work to prepare a detailed starting proposition for negotiation with Government later this year. A summary ‘prospectus’ document, which sets out the ambition, priorities and options for taking forward a County Deal for the Pan-Hampshire area (covering Hampshire County Council, the 11 district and borough councils within the County Council administrative area, Portsmouth and Southampton City Councils and the Isle of Wight Council) has since been developed and will form the basis of further discussions with the area’s borough, district and unitary authorities during the autumn, as well as wider consultation with other stakeholders.

<https://www.hants.gov.uk/News/04102021CountyDealforPan-Hampshire>

APPENDIX B

Date: 01/10/2021	Abbots Ann Parish Council	Page 1
Time: 10:58	Bank Reconciliation Statement as at 30/09/2021 for Cashbook 1 - Lloyds Treasurers Account	User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	30/09/2021		41,007.69
			<u>41,007.69</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			41,007.69
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			41,007.69
		Balance per Cash Book is :-	41,007.69
		Difference is :-	0.00